



# Filey Town Council

Council Offices, 52a Queen Street,  
Filey, North Yorkshire, YO14 9HE

**Email:** mail@fileytowncouncil.co.uk

**Web:** www.fileytowncouncil.co.uk

**Tel:** 01723 514498



23 May 2019

Dear Councillor,

## Ordinary Property Committee Meeting

You are hereby summoned to attend an ordinary meeting of the Property Committee to be held on **Thursday 30 May 2019**, commencing at **10am**, in the **Lawns Cemetery** followed by a formal meeting at **11am** in the **Committee Room, Council Offices, 52a Queen Street, Filey, YO14 9HE**.

The agenda for the meeting is set out below.

**David Liddle**  
Town Clerk and RFO

## Agenda

### Committee Members:

Councillors: Haddington, Crawford-Gage, Houlden-Banks, Mills, Parkin, Robinson.

	Item
1	<b>Apologies</b> Committee to note any apologies, the reason(s) given for absence and consider acceptance of them.
	<b><u>Procedural items</u></b>
2	<b>Declarations of interest</b> Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.
	<div style="background-color: #0056b3; color: white; padding: 5px; text-align: center; border-radius: 5px;">Code of Conduct</div> <p><a href="http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf">http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</a></p>



<b>3</b>	<b>Minutes of the ordinary meeting held on 10 May 2018</b> Committee to consider approving the minutes as a true and accurate record.  <div style="background-color: #4F81BD; color: white; padding: 5px; text-align: center; border-radius: 5px;"><b>Minutes</b></div> <a href="https://fileytowncouncil.sharepoint.com/:b:/g/Files%20Town%20Council/EbzQbm9zY89LuONjBZ0lg2cBmi7PTUyY-VFRaLr3t1Kyw?e=PxlLfp">https://fileytowncouncil.sharepoint.com/:b:/g/Files%20Town%20Council/EbzQbm9zY89LuONjBZ0lg2cBmi7PTUyY-VFRaLr3t1Kyw?e=PxlLfp</a>
	<b><u>Business items</u></b>
<b>4</b>	<b>Election of Chair and Vice Chair of the Committee</b> Committee to receive nominations and subsequently vote to elect the positions as stated.
<b>5</b>	<b>Council Offices</b> <b>A) Health &amp; Safety Report</b> Committee to understand the current situation regarding Health and Safety Management. ELAS the Councils H&S advisor have visited the offices and building etc. of FTC on 30 April. A formal report to due at any time. No major issues were reported at the time of the visit.  <b>B) Windows</b> The clerk to commence work during the Summer in preparation of submitting planning permission for the project.
<b>6</b>	<b>Work arising from the Museum visit.</b> All work reported at the last visit to the Museum has been reported to the appropriate builder the clerk is awaiting a quote for the work.
<b>7</b>	<b>Confirmation of the actions arising from the visit to Lawns Cemetery.</b> Committee to confirm any actions discussed during the visit this morning.
<b>8</b>	<b>Queen Street Garden</b> The committee to review the current situation and resolve the actions to take place.
	<b><u>Next Meeting</u></b>
<b>9</b>	<b>Items for inclusion on the next meeting agenda</b> Members may use this opportunity to raise items for inclusion on future committee meeting agendas.
<b>1</b> <b>0</b>	<b>Date and time of the next meeting</b> Committee to note that the next meeting will be 25 July 2019 at 10am at the <b>Parish Wood</b> followed by a formal meeting at the <b>Council Offices (Committee Room 11am)</b>

