



Filey Town Council

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18 July 2019

Dear Councillor,

Ordinary Property Committee Meeting

You are hereby summoned to attend an ordinary meeting of the Property Committee to be held on **Thursday 25 July 2019**, commencing at **10am**, at **Parish Wood** followed by a formal meeting at **11am** in the **Committee Room, Council Offices, 52a Queen Street, Filey, YO14 9HE**.

The agenda for the meeting is set out below.

David Liddle
Town Clerk and RFO

Agenda

Committee Members:

Councillors: Haddington, Crawford-Gage, Houlden-Banks, Mills, Parkin, Robinson.

Item	
1	Apologies Committee to note any apologies, the reason(s) given for absence and consider acceptance of them.
<u>Procedural items</u>	
2	Declarations of interest Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.
<div style="background-color: #0056b3; color: white; padding: 5px; display: inline-block; border-radius: 5px;">Code of Conduct</div> http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf	



3	<p>Minutes of the ordinary meeting held on 30 May 2019 Committee to consider approving the minutes as a true and accurate record.</p> <p style="text-align: center;">Minutes</p> <p>https://fileytowncouncil.sharepoint.com/:b:/g/Filey%20Town%20Council/E/T6HLEyTb3NMpxAvFk-CES4Bo7-ECgGk6IGC8gRZWbEUlg?e=711xk1</p>																												
<u>Business items</u>																													
4	<p>Council Offices</p> <p>A) Health & Safety Report Committee to understand the current situation regarding Health and Safety Management. ELAS the Councils H&S advisor have visited the offices and building etc. of FTC on 30 April. A formal report has now been received all urgent actions arising from this report have been done all others will be in place by the end of September. to due at any time.</p> <p>B) Windows The clerk to has commenced work during on preparing the documents for planning permission for the project.</p>																												
5	<p>Work arising from the Museum visit. All work reported at the last visit to the Museum has been reported to the appropriate builder the clerk a quote has been received and PO raised, and we are awaiting the invoice for the completed work.</p>																												
6	<p>Work arising from the Lawns Cemetery visit. Railings: - Committee to consider the quotes for fitting of the new railings. The links to the quotes are below Summary table: -</p> <p style="text-align: center;"><u>Lawns Cemetery Railings Quote Summary July 2019</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Quote Inc. VAT</th> <th style="text-align: center;">(All quotes include supply and fittings of railings + removal and disposal of existing railings)</th> <th></th> <th></th> </tr> <tr> <th style="text-align: center;">Company</th> <th style="text-align: center;">Galv+ Paint</th> <th style="text-align: center;">Galv only</th> <th style="text-align: center;">Paint only</th> <th style="text-align: center;">Comments</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Watkinson Property services</td> <td style="text-align: center;">18,360</td> <td style="text-align: center;">17,360</td> <td style="text-align: center;">16,560</td> <td></td> </tr> <tr> <td style="text-align: center;">Durham Street Engineering</td> <td style="text-align: center;">15,151</td> <td style="text-align: center;">N/A</td> <td style="text-align: center;">N/A</td> <td style="text-align: center;">Contractor to checking to ensure inclusion of radius areas.</td> </tr> <tr> <td style="text-align: center;">Scaife Eng.</td> <td></td> <td></td> <td></td> <td style="text-align: center;">Failed to quote</td> </tr> </tbody> </table>					Quote Inc. VAT	(All quotes include supply and fittings of railings + removal and disposal of existing railings)			Company	Galv+ Paint	Galv only	Paint only	Comments	Watkinson Property services	18,360	17,360	16,560		Durham Street Engineering	15,151	N/A	N/A	Contractor to checking to ensure inclusion of radius areas.	Scaife Eng.				Failed to quote
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7	Confirmation of the actions arising from the visit to Parish Wood. Committee to confirm any actions discussed during the visit this morning.
8	Queen Street Garden The Clerk has received an initial quote for the survey of the garden, but this did not include all of the area required, we are therefore awaiting the additional quote to arrive.
	<u>Next Meeting</u>
9	Items for inclusion on the next meeting agenda Members may use this opportunity to raise items for inclusion on future committee meeting agendas.
1 0	Date and time of the next meeting Committee to note that the next meeting will be 26 September 2019 at 10am at the Bandstand followed by a formal meeting at the Council Offices (Committee Room 11am)