



# Filey Town Council

Council Offices, 52a Queen Street,  
Filey, North Yorkshire, YO14 9HE

**Email:** mail@fileytowncouncil.co.uk

**Web:** www.fileytowncouncil.co.uk

**Tel:** 01723 514498



Meeting of Council held on **11 May 2022** at the Council Offices, 52a Queen Street, Filey YO14 9HE.

**Members Present:** Councill J Houlden-Banks (Mayor) M Anthony, J Casey, A Cassidy-Bishop, M Cockerill, V Crawford-Gage, N Cronk, G Howgate, K Hubbard, L Randall and J Robinson.

Police Volunteer – David Platt  
Scarborough Borough Council Director – Lisa Dixon  
County Councillor – Sam Cross  
Captain Chris Burrows – Harbour Master

**Also Present:** Two members of the public.

**Meeting Clerks:** Town Clerk David Liddle and Deputy Town Clerk Audrey Adnitt.

## Minutes

The Mayor congratulated Members on their election and welcomed them to the first meeting of the new Council.

Minute	Item
001/22/23	<p><b>Apologies</b> The following apology was received:</p> <ul style="list-style-type: none"> <li>• Cllr W Fenlon – holiday</li> </ul> <p><b>RESOLVED: Council resolved to note this apology and accept the reason given for absence.</b></p>
002/22/23	<p><b>Declarations of interest</b> There were no declarations of interest made at this meeting.</p>
003/22/23	<p><b>Public participation time</b> There were no public questions at this meeting.</p>

Signature: ..... Date: .....



	<b>Reports to Council</b>
<b>004/22/23</b>	<p><b>North Yorkshire Police Report</b></p> <p>A copy of the report had been circulated with the agenda papers. The report gave details of crimes, road related incidents and anti-social behaviour between 1 April 2022 and 30 April 2022.</p> <p>Police Volunteer David Platt attended the meeting and answered queries relating to fraud and shop lifting.</p> <p>The Mayor thanked Mr Platt for attending and providing the update.</p>
<b>005/22/23</b>	<p><b>Report by Officers of SBC</b></p> <p>Lisa Dixon from Scarborough Borough Council provided updates as follows:</p> <ul style="list-style-type: none"><li>• Paddling Pool – A revised design had been received.</li><li>• Bonzo the Seal re-cycling bin – was to be located at Bridge Hole.</li><li>• Glen Gardens – Location of Picnic Benches to be finalised.</li><li>• Railings on seafront – work has recommenced, including painting.</li><li>• Playparks – A recommendation was to go to Cabinet at the Borough Council next week.</li></ul> <p><u>Project Sunshine Funding</u></p> <ul style="list-style-type: none"><li>• The dinosaur in Glen Gardens was to be replaced.</li><li>• The crazy golf on the seafront was to be refurbished</li><li>• Decorating would be carried out in the Glen Gardens café area</li><li>• Water bottle replenishing points were to be installed.</li></ul> <p><u>Master Plan</u></p> <ul style="list-style-type: none"><li>• The third phase of engagement was to commence this month with workshops in the schools and a stand in the Town Centre on Saturday 28 May.</li></ul> <p>The Mayor thanked Mrs Dixon for the update.</p>
<b>006/22/23</b>	<p><b>Update on the proposed modifications to the layout of Coble Landing.</b></p> <p>The Harbour Master, Captain Chris Burrows provided further information on the proposals.</p> <p>An increase in both footfall and vehicle movements was causing a Health and Safety concern and that was the reason for proposing a re-configuration to the layout of Coble Landing.</p>



	<p>A copy of the plans had been circulated to all, and Captain Burrows described the impact on the various users, the fishing industry, leisure users etc. The plans included the installation of benches on the seaward side.</p> <p>Members discussed the proposals and suggested that better consultation with all users was required. Although it was felt that the additional space created by moving leisure boats would be welcome, there was a concern that this space could be taken up with additional café user seating.</p> <p>It was proposed by Cllr Cockerill, seconded by Cllr Casey and upon being put to the vote <b>AGREED</b>, that the Town Council would strongly object to additional café seating on the Coble Landing as a result of the reconfiguration of boats. The additional space was needed to address the Health and Safety Concerns.</p>
<b>007/22/23</b>	<p><b>Mayoral Report</b></p> <p>The Mayor reported on a busy month of engagements. She had opened the April Food Festival, planted the Mayor's tree in Glen Gardens to celebrate the Queens Platinum Jubilee. Hosted a visit from Scarborough Civic Society to the Town Council offices and attended the Open Day at the Extra care facility.</p> <p>On the 14<sup>th</sup> May she would be attending the naming ceremony for the new lifeboat.</p>
<b>008/22/23</b>	<p><b>Borough and County Councillor Reports</b></p> <p><b>Scarborough Borough Councillor's Report</b></p> <p>Scarborough Boro. Cllr Cockerill's report had been previously circulated and gave updates on the Bridge Hole Toilet Refurbishment, Filey Flood Alleviation Scheme, Pollution, Grass Cutting and Litter Bins and Seagull Droppings.</p> <p>In addition, Cllr Cockerill reported on the forthcoming Cabinet meeting at Scarborough Borough Council which would discuss Project Sunshine and Public Realm Improvements, Country Park grass cutting, the Lawns Cemetery, Glen Gardens, Parish Wood and seafront railings.</p> <p>There were no reports from Scarborough Boro. Cllrs Casey and Cross on this occasion.</p> <p><b>North Yorkshire Councillor's Report</b></p> <p>Cllr Cross reported on his first meeting at the new authority, he envisaged there were busy but exciting times ahead. There would be opportunities for Filey Town Council to take on more in the future.</p>
<b>009/22/23</b>	<p><b>Town Clerk and RFO Report</b></p>



	<p>Members had been circulated with a copy of the report which contained an update on the Dog warden project, Queen Street Gardens, the Town Plan, potential asset transfers, Council Office refurbishment, Christmas decorative lighting and the Replacement Town Information Boards.</p> <p>Upcoming Council Meetings and Mayoral Engagements were also included within the report.</p>
	<b>Council business items – Procedural Items</b>
<b>010/22/23</b>	<b>Minutes of the Meeting of the Council held on Wednesday 13 April 2022.</b>  Cllr Robinson proposed, seconded by Cllr Cronk that Council resolve to approve the minutes as a true and accurate record of the meeting. Subject to the following amendments:  Minute No. 183/21/22 – Spelling mistake correction Cobble to Coble  Minute No. 186/21/22 – Change name of Consultants from Matthew Perry to Harper Perry
<b>010/22/23</b>	<b>RESOLVED: Council resolved to approve the minutes as a true and accurate record of the meeting, subject to the amendments.</b>
<b>011/22/23</b>	<b>Minutes of Committee Meetings</b> Minutes of meetings:  Property Committee – 5 April 2022  Cllr Robinson provided a verbal update on the work currently ongoing in relation to Parish Wood Lease and the repairs required to the Parish Wood path.
<b>011/22/23.1</b>	Cllr Robinson proposed, seconded by Cllr Cronk that the minutes be noted by Council  <b>RESOLVED: Council resolved to note the minutes.</b>  <b>Reports from meetings of Local Organisations</b>  <b>Community Alcohol Partnership</b> Cllr Anthony's report had been circulated by emailed, the group were doing some excellent work.  <b>Filey Trade and Tourism</b> Cllr Randall had attended a recent meeting; bunting had been ordered by the Town Council for use by local businesses during the Queens Jubilee period.



	<p><b>Filey in Bloom</b> Cllr Casey had attended a recent meeting and enquired if the Town Council would be entering the Lawn's Cemetery and Memorial Gardens for a Yorkshire in Bloom award. The Clerk advised that this would be considered by Property Committee.</p>
<p><b>012/22/23</b></p>	<p><b>Schedule of Payments</b> Cllr Cronk proposed, seconded by Cllr Robinson that the Council approve the schedule of payments from the general fund for the period 1<sup>st</sup> April to 30<sup>th</sup> April 2022, a total of £34,492.54 of expenditure.</p>
<p><b>012/22/23.1</b></p>	<p><b>RESOLVED: The schedule of payments from the general fund for the period 1<sup>st</sup> April to 30<sup>th</sup> April 2022, a total of £34,492.54 of expenditure was approved.</b></p>
<p><b>013/22/23</b></p>	<p><b>Investment Group</b> Council were asked to consider appointing a third Councillor onto the Investment Group to replace the late Cllr Haxby in order to ensure a balanced forum.</p>
<p><b>013/22/23.1</b></p>	<p><b>RESOLVED: Members resolved to appoint Cllr Howgate to the Committee. It was also decided to change the timing of the Investment Group meetings to shortly before each Council meeting. This would enable Council to make decisions on proposals put forward by Investment Group more promptly.</b></p>
<p><b>Council Business Items</b></p>	
<p><b>014/22/23</b></p>	<p><b>Armed Forces Day</b> Council were asked to consider a request from the RAF to hold the raising of the Armed Forces Day flag in Crescent Gardens rather than Memorial Gardens. This was to assist with the fly past route.</p>
<p><b>014/22/23.1</b></p>	<p>Following a proposal from Cllr Cronk, seconded by Cllr Anthony and voted upon it was:</p> <p><b>RESOLVED: To raise the Armed Forces Day flag in Crescent Gardens rather than Memorial Gardens as requested by the RAF.</b></p>
<p><b>015/22/23</b></p>	<p><b>Committee Formats</b> Council were asked to consider removing from the Terms of Reference the need to have an ex-officio member on each committee.</p> <p>In addition, Members were asked to consider increasing the membership of the committees to nine from the current six.</p> <p>Following a detailed discussion, it was proposed by Cllr Howgate, seconded by Cllr Robinson that a requirement to have an ex-officio</p>



<p>015/22/23.1</p>	<p>member on each committee be removed. The membership of each committee would remain at six.</p> <p><b>RESOLVED:</b></p> <p>a. That Terms of Reference be amended, to remove the requirement have an ex-officio member on each Committee.</p> <p>b. That the total membership of each committee remains at 6 members.</p> <p>Cllr Cockerill advised that the present version of Standing Orders stated that all decisions were to be taken by a show of hands, and he suggested that it would be easier for the staff if ballot voting was adopted at the forthcoming Annual Meeting. The Clerk responded informing Cllr Cockerill that at the Annual Meeting the relevant standing order would need to be suspended to allow ballot voting where required.</p>
<p>016/22/23</p>	<p><b>Signage adjacent to Parish Wood</b></p> <p>The Council to consider adding both the Filey Town Council name of Coat of Arms to signs adjacent to Parish Wood in particular with respect to the wildflower areas.</p> <p>Members considered that this would not be appropriate at time, due to the outstanding decision on the Public Rights of Way in this area.</p>
<p>017/22/23</p> <p>017/22/23.1</p>	<p><b>Filey Schools Jubilee Celebrate Grant</b></p> <p>The Council to consider the requests from the three Filey Schools as to how to use the £100 grants to them which were approved as part of the Jubilee celebrations.</p> <p>Ebor Academy – A jubilee trophy for Dedication to Filey School</p> <p>Filey Junior School – To purchase a Queen Elizabeth Maple Tree</p> <p>Filey C E Nursery &amp; Infants School – Plants and Books for the School Reflective area.</p> <p><b>RESOLVED: That the grant requests be approved.</b></p>
<p>018/22/23</p>	<p><b>Bandstand Ropes</b></p> <p>The Council to consider the purchase and installation of ropes to the bandstand as recommended by our Health &amp; Safety consultant following an incident which occurred last year. The price for the ropes £533 + vat and installation will be approximately £100.00.</p> <p>It was proposed by Cllr Hubbard, seconded by Cllr Cronk that the ropes be purchased and installed.</p>



018/22/23.1	<b>RESOLVED:</b> That the bandstand ropes be purchased and installed.
<b>Next Meeting</b>	
019/22/23	<b>Date and Time of Next Meeting</b> The Annual Meeting of Council will take place on the 18 <sup>th</sup> May at 7.00 pm in the Council Chamber.

**Meeting started 7.00pm and closed at 9.15pm**

Document published on

**Signed:** .....

**Print Name:** .....

**Date:** .....