



Filey Town Council

Council Offices, 52a Queen Street,
Filey, North Yorkshire, YO14 9HE

Email: mail@fileytowncouncil.co.uk

Web: www.fileytowncouncil.co.uk

Tel: 01723 514498



Minutes of the **Staffing Committee** meeting held on **Monday 7 December 2020** by Video Conferencing.

Committee Members Present: Councillors Haxby, Howgate, Parkin Robinson, Houlden-Banks and Randall.

Meeting Clerk: David Liddle, Town Clerk

Also Present: No other persons present

Minutes

Number	Item
S09/20/21	Apologies- None
	<u>Procedural items</u>
S10/20/21	Declarations of interest No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.
	<u>Business items</u>
S11/20/21	Exclusion of the Press and Public It was resolved to exclude Press and Public from the following part of the meeting.
S12/20/21	Staffing Roles The Committee were informed of the current status and that the next step would be to send off the completed evaluation forms tomorrow morning. The current salaries of the staff were discussed and it was proposed by Cllr Randall and seconded by Cllr Robinson to increase the salary of Assistant Clerk Internal Co-ordinator to the next Spine point with immediate effect, this increase being back dated to August 2020. This was passed unanimously. The assistant clerk to be invited to a meeting on Wednesday to discuss this resolution. Resolution: - The Committee resolved to increase the salary of Assistant Clerk Internal Co-ordinator to the next Spine point with immediate effect, this increase being back dated to August 2020.



S13/20/21	Items for inclusion at the next meeting. Outcomes from the JD evaluation. Office opening Hours
	<u>Next meeting</u>
S14/20/21	Date and time of the next meeting Committee to note that the next meeting be agreed as soon as the information required is available.

Meeting started 4:00pm and closed 4:40pm

Document published on 8 December 2020

Signed:

Print Name:

Print Position:

Date: