



Filey Town Council

Council Offices, 52a Queen Street,
Filey, North Yorkshire, YO14 9HE

Email: mail@fileytowncouncil.co.uk

Web: www.fileytowncouncil.co.uk

Tel: 01723 514498



Minutes of the **Property Committee** meeting held on **Tuesday 19th July 2022** in the **Council Chamber, Council Offices, 52A Queen Street, Filey.**

Committee Members Present: Councillors: Randall, Anthony, Hubbard, Gage, and Cockerill

Also, present None

Meeting Clerk: David Liddle, Town Clerk

Minutes

| Number | Item |
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| PR14/22/23 | Apologies Cllr Robinson (ill) The Committee resolved to accept the apology. |
| | <u>Procedural items</u> |
| PR15/22/23 | Declarations of interest No declarations of interest were made at this time. |
| | <u>Business items</u> |
| PR16/22/23 | Minutes of the meetings held on the 14th of June 2022. It was proposed by Cllr Cockerill and seconded by Cllr Randall that the minutes for the meeting of the 14 th of June be approved as a true and accurate record of the meeting. This was unanimously passed. Resolved: - The Committee resolved to approve the minutes of the meeting of the 14 th of June 2022 as a true and accurate record of the meeting. |
| PR17/22/23 | Parish Wood Cllr Cockerill explained to the Committee that Cllr Hubbard, the Clerk and himself had attended a meeting with FBOG which had been successful. A draft of the revised lease (a revision of the lease currently held by the Land Registry) was provided to the Committee. The Following comments for addition were made to be considered the addition of the word "cattle/animals" to be added to the prohibited items and the dates of the lease to also be considered. |



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| | <p>It was proposed by Cllr Hubbard and seconded by Cllr Cockerill that in principle a path would be looked into for installation in the wood this was passed unanimously.</p> <p>Resolved: - The Committee resolved that in principle a path would be looked into for installation in the wood.</p> <p>A site meeting is to be held with FBOG to discuss the location, type, and size of the path. Quotes for “Honeycomb “and “Crushed brick” paths to be sought.</p> <p>The farmer using the path to be asked to attend a future meeting to ensure that he is fully aware of the implications of using the pathway.</p> <p>Also, Cllr Hubbard added that she was awaiting information from the RSPB regarding the path construction used by them and the “ballpark” costs.</p> |
| <p>PR18/22/23</p> | <p>Council Offices</p> <p>It was proposed by Cllr Cockerill and seconded by Cllr Randall to use “Shades of Blinds” as the supplier of the Office blinds. Which would be for the downstairs offices -Pewter and the Upstairs rooms blue. This was passed unanimously.</p> <p>Resolved: - The Committee resolved that to use “Shades of Blinds” as the supplier of the Office blinds. Which would be for the downstairs offices -Pewter and the Upstairs rooms blue.</p> <p>Table: - It was proposed by Cllr Cockerill and seconded by Cllr Hubbard that the table should be “Barrel Shaped in fit 8 persons with a cost of less than £1000.00. Also, that the chairs be high backed similar to those in the Council Chamber and a colour to match the table at a cost of less that £100.00 each. This was passed unanimously.</p> <p>Resolved: - The Committee resolved that the table should be “Barrel Shaped in fit 8 persons with a cost of less than £1000.00. Also, that the chairs be high backed similar to those in the Council Chamber and a colour to match the table at a cost of less that £100.00 each.</p> <p>Security: - It was proposed by Cllr Cockerill and seconded by Cllr Randall that the Clerk go out quote to Security Companies for quotes for a replacement “security System” including Alarm, Door entry system and CCTV. This was passed unanimously.</p> <p>Resolved: - The Committee resolved that the Clerk go out quote to Security Companies for quotes for a replacement “security System” including Alarm, Door entry system and CCTV.</p> <p>Meeting Recording: - The Committee requested further information regarding the system prior to approval. The Clerk will endeavour to provide this as soon as possible.</p> |
| <p>PR19/22/23</p> | <p>Allotments</p> |



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| | <p>The Committee thanked the representatives on the allotment Association for the reports received.</p> <p>The Clerk to look at the costs incurred with respect to the Allotments in order to provide information when assessing the rent for the Allotments at the end of the year.</p> <p>The Clerk to request an up to constitution from the Allotments association which when received a meeting to be arranged with the association to discuss adherence to this constitution.</p> |
| PR20/22/23 | <p>Commemorative Seats</p> <p>A report was provided to the current status of the seats it was requested by the Committee that further information be included in the next report in particular regarding the waiting lists. Also, the Clerk to request that the Asst. Clerk send out a copy of the Master List to all Committee members and to attend the next meeting to provide answers to any questions.</p> |
| PR21/22/23 | <p>Lawns Cemetery</p> <p>The Committee were informed by Cllr Cockerill that the production of the gates was ongoing and that he would contact Paul Pinder for a quote for the repair of the pillars.</p> <p>The Committee to also visit the Cemetery for a review of the site as a whole.</p> |
| PR22/22/23 | <p>Queen Street Gardens</p> <p>The Clerk and Cllr Cockerill explained the current situation regarding the discussions with NYC and YW. The Clerk informed the Committee that he had been in contact with A. Wood regarding the installation of Tell Tails etc. on the site. A. Wood would be coming back to the Clerk as soon as possible.</p> |
| PR23/22/23 | <p>Memorial Gardens</p> <p>It was proposed that the Draft Policy be amended with the addition of "out" following "set" in the first sentence and in the same sentence the addition of "1921" following the word "time". Also, the removal of the whole sentence starting "As stated on the" by Cllr Hubbard and seconded by Cllr Randall the vote was 3 for and 2 abstentions.</p> <p>Resolved: - The Committee resolved to approve the amended draft policy for submission to Full Council.</p> <p>Regarding the RBL bench in Memorial Gardens which was a potential issue it was proposed by Cllr Cockerill and seconded by Cllr Hubbard that no action be taken, this was passed unanimously.</p> <p>Resolved: - The Committee resolved to leave the RBL bench as is.</p> <p>The Flagpole on the last visit appeared to operate fine.</p> |
| PR24/22/23 | <p>Information Boards</p> <p>The Committee were informed that the cost for removal and making good of the support posts would be £2000 this was</p> |



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| | <p>proposed for approval by Cllr Cockerill and seconded by Cllr Randall. This was passed unanimously.</p> <p>Resolved: - The Committee resolved to approve the quote for the removal of the support posts.</p> <p>The basic structure of the new boards was agreed as shown also that the quotes (to be available as soon as possible) for the replacement boards to include post etc. to be hot dip galvanised. Also, that the Cross beams be part of the structure.</p> |
| PR25/22/23 | <p>Museum</p> <p>The Committee to visit the Museum as part of the next meeting.</p> |
| PR26/22/23 | <p>Bandstand</p> <p>The Committee to visit the Bandstand as part of one of the next meetings.</p> |
| | <p><u>Next meeting</u></p> |
| PR2722/23 | <p>Items for inclusion on the next meeting agenda</p> <p>Parish Wood Memorial gardens QSG Information Boards Bandstand Allotments Seats</p> |
| PR28/21/22 | <p>Date and time of the next meeting</p> <p>The Committee to note that the date of the next meeting will be 16th August at 10:00am and will contain a visit to the Museum.</p> |

Meeting started 10:00am and closed 12.13pm

Document published on 25th July 2022

Signed:

Print Name:

Print Position:

Date: