



# Filey Town Council

Council Offices, 52a Queen Street,  
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Minutes of the **Property Committee** meeting held on **Tuesday 14th June 2022** in the **Council Chamber, Council Offices, 52A Queen Street, Filey.**

**Committee Members Present:** Councillors: Robinson, Randall, Anthony, Hubbard, Gage, and Cockerill

Also, present None

**Meeting Clerk:** David Liddle, Town Clerk

## Minutes

Number	Item
PR01/22/23	<b>Apologies</b> None
	<b><u>Procedural items</u></b>
PR02/22/23	<b>Declarations of interest</b> No declarations of interest were made at this time.
	<b><u>Business items</u></b>
PR 03/22/23	<b>Election of Chair and Vice- Chair of the Committee</b> Cllrs Robinson, Anthony, and Cockerill were all proposed and seconded as to the position of Chair. Voting took place which resulted in a tied vote. The current Chair then used her casting vote and voted Cllr Cockerill as Chair. <b>Resolved:</b> - The Committee resolved to appoint Cllr Cockerill as Chair of the Committee. Cllrs Robinson and Hubbard were proposed and seconded as to the position of Vice-Chair. Voting took place which resulted in a tied vote. Cllr Cockerill as the now Chair used his casting vote and voted that Cllr Hubbard be the Vice-Chair of the Committee. <b>Resolved:</b> - The Committee resolved to appoint Cllr Hubbard as Vice-Chair of the Committee.
PR04/22/23	<b>Minutes of the meetings held on the 6<sup>th</sup> of April 2022.</b> It was proposed by Cllr Cockerill and seconded by Cllr Robinson that the minutes for the meeting of the 6 <sup>th</sup> of April be approved as a true and accurate record of the meeting. This was unanimously passed.



	<p><b>Resolved:</b> - The Committee resolved to approve the minutes of the meeting of the 6<sup>th</sup> of April 2022 as a true and accurate record of the meeting.</p>
<b>PR05/22/23</b>	<p><b>Parish Wood</b></p> <p>The Clerk explained the current situation to the Committee. It was proposed by Cllr Cockerill and seconded by Cllr Randall that a meeting to be arranged with FBOG as soon as possible to begin negotiations regarding a new lease. It was agreed that the possibility of an environmental sympathetic path to LHS from the entrance from Sycamore Avenue be brought into the discussions along with discussions regarding vehicular access and timescales for the repair of tracks etc. This was passed unanimously.</p> <p><b>Resolved:</b> - The Committee resolved that a meeting to be arranged with FBOG as soon as possible to begin negotiations regarding a new lease. It was agreed that the possibility of an environmental sympathetic path to LHS from the entrance from Sycamore Avenue be brought into the discussions along with discussions regarding vehicular access and timescales for the repair of tracks etc.</p>
<b>PR06/22/23</b>	<p><b>Council Offices</b></p> <p>It was resolved for quotes to be obtained for Blinds throughout the offices and furniture for the committee room.</p> <p>Work on CCTV and Door entry system to continue with the Clerk to contact SBC with regard to information concerning the legal requirements from the installation of CCTV.</p>
<b>PR07/22/23</b>	<p><b>Allotments</b></p> <p>The Clerk was to look at the selling of goods within the lease. It was resolved that the Clerk would also look into the registering the access road to the allotments.</p> <p>The Clerk to also consider the wording of a letter to the Allotment Association.</p>
<b>PR08/22/23</b>	<p><b>Commemorative Seats</b></p> <p>A report was provided to the current status of the seats in particular the replacement/renewing of the contracts. The progress on this was thought to be good. Cllr Robinson asked for the next meeting could the report include the number of people on the list and where the request from Cllr Houlden-Banks was on the list.</p> <p>Suggestions were also requested from the Clerk as to the wording of the plaque on the seat at the bottom of Church Ravine.</p>
<b>PR09/22/23</b>	<p><b>Lawns Cemetery</b></p> <p>The Committee considered that the work done on the railings had improved the situation and that the work on the gates be commenced as soon as possible. Cllr Cockerill to investigate the progress.</p> <p>It was resolved that the Cemetery would not be entered into the Yorkshire in Bloom competition.</p>



<b>PR10/22/23</b>	<b>Queen Street Gardens</b> The Clerk explained the current situation regarding the Gardens and, it was resolved to monitor the stability of the Gardens more formally. Also, to start to investigate the potential availability of Heritage Lottery Grant funding.
<b>PR11/22/23</b>	<b>Memorial Gardens</b> It was requested that the Clerk circulate to all the draft of the policy for the use and operation of Memorial gardens to allow all members to look and formulate ideas for the next meeting. It was also resolved to look into entering the gardens in Yorkshire in Bloom if the application date had not been missed. The Flagpole to be considered for repaired and a quote for replacement to be found.
	<b><u>Next meeting</u></b>
<b>PR12/22/23</b>	<b>Items for inclusion on the next meeting agenda</b> Parish Wood Memorial gardens QSG Information Boards Bandstand Allotments Seats
<b>PR13/21/22</b>	<b>Date and time of the next meeting</b> The Committee to note that the date of the next meeting will be 16 <sup>th</sup> August at 10:00am and will contain a visit to the Museum.

**Meeting started 10:00am and closed 12.05pm**

Document published on 4<sup>th</sup> July 2022

**Signed:** .....

**Print Name:** .....

**Print Position:** .....

**Date:** .....