



Filey Town Council

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Minutes of the **Filey Town Guide/Map Committee** meeting held on **7 September 2021** in the **Council Chamber, Council Offices, 52a Queen Street, Filey, North Yorkshire, YO14 9HE.**

Committee Members Present: Cllr Howgate (Chair), Cllr Howard Parkin, and Cllr Crawford-Gage

In attendance: Cllr Ulliott, Cllr Hubbard, John Casey and Catherine Welch

Meeting Clerk: Sharon Pogson

Minutes

Prior to the start of the meeting Cllr Howgate requested a minutes silence in respect of the recent death of a long standing member of this Council, Cllr John Haxby.

Number	Item
GM26/21/22	<p>Apologies Apologies were received from: Cllr Wilkie - work Cllr Houlden-Banks – personal Cllr Mills - work Elaine Taylor – appointment</p> <p>RESOLVED: The Committee resolved to approve the reasons for the apologies.</p>
	<u>Procedural items</u>
GM27/21/22	<p>Declarations of interest Cllr Howgate and Cllr Crawford-Gage made declarations of interest in accordance with the requirements of the Localism Act 2011 as they are intending to place an advert in the Filey Town Guide.</p>
	<u>Business items</u>
GM28/21/22	<p>Minutes of the meeting held on 3 August 2021 Cllr Parkin proposed, seconded by Cllr Howgate that the minutes be accepted as a true and accurate record of the meeting.</p> <p>RESOLVED: The Committee resolved to approve the minutes as a true and accurate record.</p>



GM29/21/22	Filey Town Guide Adverts Two more pages of adverts are required to cover the cost of production and a list of potential advertisers was drawn up for contact. The clerk will chase any outstanding artwork and seek approval of adverts.
GM30/21/22	Editorials Two further editorials had been received and these were circulated at the meeting. There are several articles still to be received and the group agreed to continue to secure these.
GM31/21/22	Photographs Members reviewed images that had been received to date and it was suggested that if members wished to source further images, including 'Now and Then' photos, then these could be considered for throughout the Town Guide. Following a discussion, Cllr Howgate proposed that an aerial image of Filey be used on the front cover and this was seconded by Cllr Parkin. RESOLVED: The Committee resolved that an aerial image of Filey be used on the front cover. Cllr Howgate proposed an image of Crescent Gardens be used on the Welcome page and this was seconded by Cllr Parkin. RESOLVED: The Committee resolved that an image of Crescent Gardens be used on the Welcome page.
GM32/21/22	Donation Boxes for the Town Guide and Map Cllr Howgate suggested that the wording on donation boxes should state a recommended donation of £1.00 for the Guide and 50p for the Town Map and that any monies raised be used for a specified cause. A discussion followed and Cllr Hubbard informed members of the legalities of charitable donations. Cllr Hubbard suggested that when boxes of the Town Map/Guide are collected from the Council office, the recipient should be given a 'pack' which as well as the printed matter, should include a donation box and a laminated poster advising of the recommended donation cost. It was further agreed that members of the Town Guide and Map committee should recommend where any monies collected would be used. Cllr Howgate proposed that members of the public should receive a 'pack' to include a laminated poster and donation box when collecting either the Town Guide or Town Map. It was further proposed that members of the Town Guide and Map committee should recommend where any monies collected would be used and this was seconded by Cllr Parkin. RESOLVED: The Committee resolved that members of the public should receive a 'pack' to include a laminated poster and donation box when collecting either the Town Guide or Town Map. Also, that



	members of the Town Guide and Map Committee should recommend where any monies collected would be used.
	<u>Next meeting</u>
GM33/21/22	Items for inclusion on the next meeting agenda Review of the map.
GM34/21/22	Date and time of the next meeting The date of the next meeting is to be on Tuesday, 5 October 2021 at 6.00 pm in the Council Chamber, Council Offices, Queen Street, Filey.

Meeting started at 6.00 pm and closed at 7.20 pm

Document published on 23 September 2021

Signed:

Print Name: **Date**

Print Position: CHAIR, GUIDE AND MAP COMMITTEE