



Filey Town Council

Council Offices, 52a Queen Street,
Filey, North Yorkshire, YO14 9HE

Email: mail@fileytowncouncil.co.uk

Web: www.fileytowncouncil.co.uk

Tel: 01723 514498



Meeting of Council held on **13 October 2021** at the Council Offices, 52a Queen Street, Filey YO14 9HE.

Members Present: Councillors J Houlden-Banks (Chairman), L Randall (Deputy Chair), N Cronk, V Crawford-Gage, G Howgate, K Hubbard, H Parkin, M Ulliott and K Wilkie.

Scarborough Borough Councillor – John Casey
Scarborough Borough Councillor – Sam Cross
North Yorkshire County Councillor – Helen Swiers

Also Present: 5 members of the public attended the meeting.

Meeting Clerks: Town Clerk David Liddle and Deputy Town Clerk Audrey Adnitt.

Minutes

Minute	Item
84/21/22	<p>Apologies The following apologies were received:</p> <ul style="list-style-type: none"> • Cllr Cockerill – Holiday • Cllr Mills - Ill • Cllr Robinson - Ill <p>RESOLVED: Council resolved to note these apologies and accept the reasons given for absence.</p>
85/21/22	<p>Declarations of interest The were no declarations of interest made at this meeting.</p>
86/21/22	<p>Public participation time There were no public questions at this meeting.</p>

Signature: Date:



Reports to Council	
87/21/22	<p>North Yorkshire Police Report</p> <p>A copy of the report had been circulated with the agenda papers. The report gave details of crimes, road related incidents and anti-social behaviour between 1 April 2021 and 30th September 2021.</p> <p>As there wasn't a representative from North Yorkshire Police available to attend this evening's meeting, Members were asked to send any questions they may have on the report via the Town Clerk.</p>
88/21/22	<p>Coastal Watch</p> <p>Coastal Watch are a national organisation that have set up "Watch Stations" along the coast. Mike Johnson from the organisation attended the meeting and provided details on the progress for "Filey Station".</p> <p>The initial assessment had been done in conjunction with the local Coastguard and the RNLI. The next steps were to identify a location, raise awareness locally and attract volunteers.</p>
89/21/22	<p>Filey Bus</p> <p>The Filey Bus has recently suffered financial difficulties due to maintenance issues with the vehicle. Mr Colin Galway from Olympic Coaches had submitted a letter to Council (previously circulated) and attended the meeting this evening to explain the current situation and any actions the Council may need to consider.</p> <p>The bus was likely to need a new engine in the coming months following a temporary repair. The cost of a new engine would be a significant, and so to assist with cash flow Mr Galway asked if the Council would consider paying the remaining funds from his existing grant (£9000 for the financial year 21/22 paid in 12 monthly instalments of £750) in a lump sum.</p> <p>Members discussed the request at length and thanked Mr Galway for the valued service he provided to the community. Consideration was also given to other ways to help, including promoting the service for younger people,</p>
89/21/22.1	<p>RESOLVED: That the request to pay the remaining monthly instalments for this year's grant in a lump sum to assist with repair bills be considered at the next meeting of Finance and General-Purpose Committee.</p>
90/21/22	<p>Filey Town Master Plan, Survey and Projects Update</p> <p>The Mayor advised that she would be attending a meeting of Scarborough Borough Council's Cabinet next week at which the Filey Town Master Plan, Survey and Projects would be discussed.</p>



	<p>The Mayor had received the report which was to be presented and updated Members on the salient points she would be discussing as follows:</p> <ul style="list-style-type: none">• The commitment to Filey to ensure external regeneration and Council funds would be spent in the town.• Filey Public Realm Improvements Programme (funding has been secured through the Council's Capital Programme to deliver four key capital projects in the coming months.• Over 300 surveys had been returned which was an excellent response and they would be collated and analysed to establish the main priorities local people would like to see addressed in the development of the Master Plan.• Consideration would be given to potentially transferring other assets to the Town Council in the future. <p>Copies of the report would be available for Members.</p>
<p>91/21/22</p>	<p>Mayoral Report</p> <p>The Mayor reported that in the last month she had attended Cllr Haxby's Funeral, the Filey Autumn Food Festival and the Boat Naming ceremony for the RNLI's new boat.</p> <p>A formal invite had been received from the Mayor of Whitby to meet to discuss Local Government re-organisation, but further details were awaited.</p> <p>The asset transfer of Memorial Gardens had almost been concluded and a policy was being prepared on the use of the Memorial Gardens. The draft policy would be brought to the next Property Committee meeting for consideration.</p> <p>Members were reminded of the procedures for holding Committee meetings. Any Committee Chairman/Members who wished to receive further training were encouraged to contact the Clerk and this could be arranged through the YLCA's training programme.</p>
<p>92/21/22</p>	<p>Borough and County Councillor Reports Scarborough Borough Councillor's Report</p> <p>Scarborough Boro. Cllr Cockerill's report had been previously circulated and gave updates on the Filey Flood Alleviation Scheme and environmental enhancements, Sands Road Lodges, the Unitary Authority, National Coastwatch Institution, the Kite Festival, Meeting with Chief Executive and Glen Gardens.</p> <p>Scarborough Boro. Cllr Casey's report had been previously circulated and gave updates on the National Coastwatch Institution, the Kite</p>



	<p>Festival, the Campaign for tree, shrub and bee and butterfly friendly planting, and Hunmanby Railway Station's Tile Map.</p> <p>Cllr Casey asked Members to consider suitable locations for bee and butterfly friendly planting and Cllr Crawford-Gage kindly agreed to work with Cllr Casey on this project.</p> <p>Scarboro. Cllr Cross provided a verbal report, he had recently been on a visit to Filey with the Chief Executive of Scarborough Borough Council Mike Green, and he stressed the importance of transferring further assets to Filey Town Council prior to Local Government Reorganisation.</p> <p>Cllr Cross also gave some feedback to Cllr Randall regarding the Big Wheel which had previously been located on Scarborough Seafront.</p> <p>North Yorkshire County Councillor's Report County Cllr Swiers report had not been previously circulated on this occasion but would be circulated following the meeting.</p> <p>Cllr Swiers gave a verbal update on traffic problems at Filey Junior School, and the vacancy for a Crossing Patrol Officer and the Police and Crime Commissioner.</p> <p>Members discussed the traffic congestion problems at the Junior School and on the Crescent during the Food Festival last weekend.</p>
93/21/22	<p>Town Clerk and RFO Report Members had been circulated with a copy of the report which contained an update on the Dog warden project, Queen Street Gardens, the Town Investment Plan, an update from Events and Lighting Committee concerning Christmas lights and potential asset transfer information which had been requested.</p> <p>Upcoming Council Meetings and Mayoral Engagements were also included within the report.</p>
	Council business items – Procedural Items
94/21/22	<p>Minutes of the Meeting of the Council held on Wednesday 8 September 2021.</p> <p>Cllr Wilkie proposed, seconded by Cllr Randall that Council resolve to approve the minutes as a true and accurate record of the meeting.</p>
94/21/22.1	<p>RESOLVED: Council resolved to approve the minutes as a true and accurate record of the meeting.</p>



95/21/22	Minutes of Committee Meetings Minutes of meetings: Town Guide & Map Committee – 7 September 2021 Cllr Houlden-Banks proposed, seconded by Cllr Randall that the minutes be noted by Council
95/21/22.1	RESOLVED: Council resolved to note the minutes Property Committee – 4 October 2021 Cllr Houlden-Banks proposed, seconded by Cllr Randall that the minutes be noted by Council Cllr Wilkie suggested that all Members of Property Committee should have been informed about the visit to the Old Convent, and the Mayor provided further clarity on circumstances of that issue
95/21/22.2	RESOLVED: Council resolved to note the minutes Events and Lighting Committee – 14 September 2021 Cllr Houlden-Banks proposed, seconded by Cllr Randall that the minutes be noted by Council
95/21/22.3	RESOLVED: Council resolved to note the minutes Outside Organisations Elderly Persons Club Cllr Randall reported that she had been in contact with Beyond Housing and Providence House where the Club held their meetings would be re-opened next week now the risk assessment had been completed. Filey in Bloom Cllr Houlden-Banks advised that she had attended a recent meeting and was pleased to report that the group were in a very healthy position.
96/21/22	Schedule of Payments Cllr Parkin proposed, seconded by Cllr Cronk that the Council approve the schedule of payments from the general fund for the period 3 rd September 2021 to 30 th September 2021, a total of £17,289.11 of expenditure.
96/21/22.1	RESOLVED: The schedule of payments from the general fund for the period 3rd September 2021 to 30th September 2021, a total of £17,289.11 of expenditure was approved.
97/21/22	Election for the Current Vacancy



<p>97/21/22.1</p>	<p>The Council has been informed that Scarborough Borough Council has received sufficient requests to hold an election from residents to meet the criteria. Therefore, an election to fill the current vacancy would take place in the near future.</p> <p>Members were asked to consider whether or not to provide poll cards for the forthcoming election.</p> <p>The Clerk had received some information from Electoral Services on the costs of providing poll cards (previously circulated) to assist with this decision.</p> <p>Following a discussion, it was proposed by Cllr Howgate and seconded by Cllr Hubbard that Poll Cards should be produced for the forthcoming election if there were sufficient candidates. This proposal was supported at the subsequent vote.</p> <p>RESOLVED: That Poll Cards should be provided for the forthcoming election should there be sufficient candidates.</p>
<p>98/21/22</p>	<p>Vacancies on Committees Vacancies had arisen on the following committees:</p> <ul style="list-style-type: none">• Finance & General Purposes Committee x 1• Property Committee x 1• Staffing Committee x 1 <p>Nominations were sought to fill these vacancies and votes were taken.</p> <p>RESOLVED: The Vacancies would be filled as follows:</p> <p>Finance & General Purposes Committee – Cllr Cronk Property Committee – Cllr Randall Staffing Committee – Cllr Cronk</p> <p>Any Members who were struggling to attend their current committee meetings were asked to consider if they wished to remain on the committee and it was suggested that they inform the Clerk if they wished to step down.</p>
<p>99/21/22</p>	<p>Skate Park Cllr Wilkie gave a brief update on progress at the Skatepark Group (report previously circulated).</p> <ul style="list-style-type: none">• A project programme had been produced which covered everything from the initial start proposal up to management once facility had been built.



	<ul style="list-style-type: none"> • The process to tender for a specialist contractor to design and build the concrete skate park was currently being considered. • It was envisaged that the build would commence in January 2023 if all went to plan.
Next Meeting	
100/21/22	<p>The date of the next ordinary meeting would be Wednesday 10th November at 7.00 pm to be held in the Council Chamber.</p> <p>This would be preceded by the presentation of an Honorary Freewoman Award at 6.15 pm.</p>

Meeting started 7.00pm and closed at 8.45pm

Document published on

Signed:

Print Name:

Date:

Signature: Date: