



# Filey Town Council

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Meeting of Council held on **23 June 2021** at The Evron Centre, John Street, Filey.

**Members Present:** Councillors J Houlden-Banks (Chairman), M Cockerill, V Crawford-Gage, N Cronk, J Haxby, G Howgate, H Parkin, L Randall (Vice) and J Robinson.

Scarborough Borough Councillor Cross  
North Yorkshire County Councillor – Helen Swiers

**Also Present:** One member of the public attended the meeting.

**Meeting Clerks:** Town Clerk David Liddle and Deputy Town Clerk Audrey Adnitt.

## Minutes

The Mayor welcomed all Members to the meeting.

Minute	Item
18/21/22	<p><b>Apologies</b> The following apologies were received:</p> <ul style="list-style-type: none"> <li>• Cllr Mills – unwell</li> <li>• Cllr Wilkie – unwell</li> <li>• Scarborough Boro. Cllr Casey – appointment</li> </ul> <p><b>RESOLVED: Council resolved to note these apologies and accept the reasons given for absence.</b></p>
19/21/22	<p><b>Declarations of interest</b> No declarations of interest were made at this meeting.</p>
20/21/22	<p><b>Public participation time</b> There were no public questions at this meeting.</p>

Signature: ..... Date: .....



<b>Reports to Council</b>	
<b>21/21/22</b>	<p><b>North Yorkshire Police Report</b></p> <p>A copy of the report had been circulated with the agenda papers. The report gave details of crimes, road related incidents and anti-social behaviour between 1 April 2021 and 25<sup>th</sup> May 2021</p> <p>As there wasn't a representative from North Yorkshire Police available to attend the meeting, Members were advised to forward any queries they may have on the report to the Town Clerk.</p>
<b>22/21/22</b>	<p><b>Mayoral Report</b></p> <p>The Mayor reported that she had attended several Filey/Scarborough Investment Plan Steering Group meetings, and the group was currently working on plans to refurbish the paddling pool and provide a 'Finn the Fish' type recycling bin on the seafront. More long-term strategies included preparing a residents' survey to gain views on their priorities for the town.</p> <p>Work to potentially transfer ownership of the Memorial Gardens from Scarborough Borough Council over the Filey Town Council was ongoing, with more news expected shortly.</p> <p>The Mayor had also been involved with the upcoming 'Soapbox Challenge' event.</p>
<b>23/21/22</b>	<p><b>Borough and County Councillor Reports</b></p> <p><b>Scarborough Borough Councillor's Report</b></p> <p>Scarborough Boro. Cllr Cockerill's report had been previously circulated and gave updates on the Ravine Lights, Lifebuoys, Car parking, Police 101 system, White Lodge Shelter and Steps to Martin's Ravine, Devolution, Affordable Housing, SBC Assets &amp; Service in Filey, Filey Flood Alleviation Scheme, Locality Budget, Entrance to Glen Gardens off South Crescent Road, Murray Street Planters and Soap Box Challenge.</p> <p>Cllr Cockerill received queries regarding floodlights on the bridge, the White Lodge shelter and the proposals for the archway entrance to Glen Gardens.</p> <p>The Mayor assured Members that any projects that Scarborough Borough Council were undertaking would be discussed with the Filey/Scarborough Investment Plan Steering Group before any decisions were made.</p> <p>Scarborough Boro. Cllr Cross gave a verbal update and reported that he had attended a meeting recently where he had strongly expressed concerns about some of the land in Filey which was being considered for future housing developments. He would also be attending a meeting with the Chief Executive of Scarborough Borough Council shortly.</p>



	<p><b>North Yorkshire County Councillor's Report</b> County Cllr Swiers report had been previously circulated and gave updates on Covid 19, the launch of NY Highways, North Yorkshire Police, Fire and Crime Panel and the Director of Public Health.</p> <p>Cllr Swiers was asked if there was any news on the future of Silver Birches, and she kindly agreed to ask the relevant department for an update.</p>
<b>24/21/22</b>	<p><b>Town Clerk and RFO Report</b> Members had been circulated with a copy of the report which contained an update on the dog warden project, Queen Street Gardens, Freeman and Freewomen applications, the Town Investment Plan, the Assets &amp; Services Working Party and Christmas lights.</p> <p>Upcoming Council Meetings and Mayoral Engagements were also included within the report.</p>
<b>Council business items – Procedural Items</b>	
<b>25/21/22</b>	<p><b>Minutes of the Meeting of the Council held on Wednesday 5 May 2021.</b></p> <p>Cllr Howgate proposed, seconded by Cllr Cockerill that Council resolve to approve the minutes as a true and accurate record of the meeting.</p>
<b>25/21/22.1</b>	<p><b>RESOLVED: Council resolved to approve the minutes as a true and accurate record of the meeting.</b></p> <p><b>Minutes of the Annual Meeting of the Council held on Thursday 6 May 2021.</b></p> <p>There were two amendments required to these minutes as follows:</p> <p><b>1. Minute No. 009/21/22 Outside Body Membership</b></p> <p>The Filey Fisherman's Group (Coble Landing) should be amended to Coble Landing User Group</p> <p><b>2. Minute No. 009/21/22 Outside Body Membership</b></p> <p>Allotment and Garden Association – The Member for 2021-22 should be Councillor Robinson.</p> <p>Cllr Cockerill proposed, seconded by Cllr Cronk, that Council resolve to approve the minutes as a true and accurate record subject to the amendments above.</p>



<b>25/21/22.2</b>	<b>RESOLVED: Council resolved to approve the minutes as a true and accurate record of the meeting, subject to the amendments above.</b>
<b>26/21/22</b>	<b>Minutes of Committee Meetings</b> Minutes of meetings:  Planning Committee – 24 <sup>th</sup> May 2021 Cllr Randall proposed, seconded by Cllr Howgate that the minutes be noted by Council  <b>26/21/22.1</b> <b>RESOLVED: Council resolved to note the minutes</b>  Events & Lighting Committee – 1 <sup>st</sup> June 2021 Cllr Randall proposed, seconded by Cllr Howgate that the minutes be noted by Council  <b>26/21/22.2</b> <b>RESOLVED: Council resolved to note the minutes</b>  Property Committee – 28 <sup>th</sup> May 2021 Cllr Randall proposed, seconded by Cllr Howgate that the minutes be noted by Council  <b>26/21/22.3</b> <b>RESOLVED: Council resolved to note the minutes</b>  Finance & General-Purpose Committee – 7 <sup>th</sup> June 2021 Cllr Randall proposed, seconded by Cllr Howgate that the minutes be noted by Council  <b>26/21/22.4</b> <b>RESOLVED: Council resolved to note the minutes</b>  Cllr Haxby & the Mayor congratulated the staff and the Finance & General-Purpose Committee and thanked them for their hard work to achieve an excellent report from the Internal Auditor.  <b>Outside Organisations</b>  <b>Filey Museum</b> - The Town Clerk reported that the Museum Committee would be meeting in July to consider re-opening the museum when all Covid restrictions were lifted.  <b>Filey Tourism and Trade Association</b> – Cllr Randall reported on a recent meeting, which had been very positive and had discussed the Soapbox Challenge.
<b>27/21/22</b>	<b>Schedule of Payments</b> Cllr Robinson proposed, seconded by Cllr Cronk that the Council approve the schedule of payments from the general fund for the period 1 <sup>st</sup> May 2021 to 3 <sup>rd</sup> June 2021, a total of £15,538.06 of expenditure.



27/21/22.1	<b>RESOLVED: The schedule of payments from the general fund for the period 1<sup>st</sup> May 2021 to 3<sup>rd</sup> June 2021, a total of £15,538.06 of expenditure was approved.</b>
28/21/22	<b>Annual Governance and Accountability Return 2020/21 (AGAR) Internal Audit 2020/21</b> <b>A) Final Internal Audit Report</b> Council were asked to note and consider the final internal audit report for the financial year , which includes the fourth quarter report. The report was compiled by the Council’s appointed Internal Auditor, David Latham.
28/21/22.1	<b>RESOLVED: That the report be noted.</b>
28/21/22.2	<b>B) Annual Internal Audit Report 2020/21</b> Council were asked to note and consider the Annual Internal Audit Report 2020/21, which forms part of the Council’s AGAR, and was completed by the Council’s appointed Internal Auditor, David Latham.
29/21/22	<b>Section 1 – Annual Governance Statement 2020/21</b> Members were asked to consider Section 1 – Annual Governance Statement 2020/21 of the AGAR and specifically the nine individual statements preceded by the following statement:  “We acknowledge as the Members of Filey Town Council our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021.”  Cllr Howgate proposed, seconded by Cllr Haxby that the Council approve the annual internal audit report for the 2020/21 financial year.
29/21/22.1	<b>RESOLVED: Council approved Section 1 of the Annual Governance Statement 2020/21 and specifically the nine individual statements preceded by the following statement:</b>
	<b>“We acknowledge as the Members of Filey Town Council our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021.”</b>



<p><b>30/21/22</b></p> <p><b>30/21/22.1</b></p>	<p><b>Section 2 – Accounting Statements 2020/21</b> Members were asked to Consider 2 – Accounting Statements 2020/21 of the AGAR as follows:</p> <p>(a) Consider the Accounting Statements by the Members meeting as a whole. (b) Approve the Account Statements by resolution; and (c) Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given. (d) Approve the Risk Management Arrangements.</p> <p><b>RESOLVED: The Accounting Statements and Risk Management documents were considered by Full Council and approved.</b></p>
<p><b>31/21/22</b></p> <p><b>31/21/22.1</b></p>	<p><b>Use of Coat of Arms</b> Council were asked to consider approving the use of the Town Council’s Coat of Arms for the Soapbox Challenge event on both the Soapbox Challenge website and on promotional items.</p> <p>Councillors discussed this proposal at length and were of the opinion that providing it was legal to use the Coat of Arms for this purpose they had no objections.</p> <p>The Clerk was asked to confirm with the College of Arms that this use of the Coat of Arms would be appropriate.</p> <p><b>RESOLVED: That the use of the Town Council’s Coat of Arms on both the Soapbox Challenge website and on promotional items be approved subject to confirmation from the College of Arms that this use would be appropriate.</b></p>
<p><b>32/21/22</b></p>	<p><b>Public Right of Way</b> Members were asked to consider an outstanding 2013 application for a Public Right of Way (PROW) through Parish Wood.</p> <p>Cllr Haxby advised that now the Filey Flood Alleviation Scheme and its footpaths were nearing completion it was an ideal time to move forward with the long outstanding PROW which would link up with the new footpath.</p> <p>County Cllr Swiers kindly agreed to speak with the NYCC Footpath Officer and arrange a site meeting in Filey, to move this longstanding issue forward.</p> <p>Another outstanding PROW issue was mentioned regarding a footpath between Hunmanby Gap and Primrose Valley, which could also be considered at the same site meeting.</p>
<p><b>33/21/22</b></p>	<p><b>Use of Personal Watercraft</b> Cllr Haxby provided some background to this item.</p>



	<p>In the 1990's there had been issues with the use of personal watercraft (PWC) in the bay. As a result, signage had been placed on the slipways at Cargate Hill, Herring Hill and Crescent Hill to advise that the use of 'Personal Watercraft was prohibited'.</p> <p>This signage has worked well for some time, but there had been a resurgence of interest in using PWC in the bay in recent months, and so Cllr Haxby suggested that the Town Council seek to obtain a By-Law to further prohibit the use of personal watercraft going forward.</p> <p>Members discussed this issue at length and the consensus was that in order to protect wildlife, reduce potential noise pollution, potential damage to salmon nets and potential danger to bathers and beach users a By-Law should be sought to prohibit the launching of PWC.</p> <p>Cllr Cockerill reported that he had been in discussions with the Harbour Master on this issue and he was in full agreement that there should be a ban on PWC.</p> <p><b>RESOLVED: That the Town Clerk write to Scarborough Borough Council to reaffirm its wish to ban the use of PWC from the area Filey Carr Naze to Filey Bell Buoy to Flamborough Head and wish a Byelaw to be raised for this purpose.</b></p>
<p><b>34/21/22</b></p>	<p><b>Date of up and coming Full &amp; Extraordinary Council Meetings</b> A list of dates for ordinary and extraordinary meetings had been prepared for Members to consider as follows:</p> <p>Full Council Meeting – Wednesday 14<sup>th</sup> July 21 Extraordinary Council Meeting (Co-option) – Wednesday 21<sup>st</sup> July 21 Full Council Meeting – Wednesday 11<sup>th</sup> August 21 Extraordinary Council Meeting (Selection of Freemen/Women) – Wednesday 18<sup>th</sup> August 21 Full Council Meeting – Wednesday 8<sup>th</sup> September 21 Extraordinary Council Meeting (Discussion regarding 1779 Group) Wednesday 1<sup>st</sup> September 21</p> <p>These dates were approved by all and will be added to the calendar.</p>
	<p><b>Next Meeting</b></p>
<p><b>135/21/22</b></p>	<p>The date of the next ordinary meeting would be Wednesday 14<sup>th</sup> July 2021 at 7.00 pm to be held in the Evron Centre, Filey.</p>

**Meeting started 7.00pm and closed at 8.35 pm**

Signature: ..... Date: .....



Document published on

**Signed:** .....

**Print Name:** .....

**Date:** .....