



# Filey Town Council

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Minutes of the **Finance & General-Purpose Committee** meeting held on **13 June 2022** held in the Council Chamber, 52A Queen Street, Filey.

**Committee Members Present:** Councillors: Cronk, Howgate, Robinson, and Cockerill.

Also : - None

**Meeting Clerk:** David Liddle

## Minutes

Number	Item
<b>F01/22/23</b>	<b>Apologies</b> Cllr Houlden-Banks (Family Engagement) Cllr Casey (Previous Engagement) The reasons for absence were resolved as acceptable.
	<b><u>Procedural items</u></b>
<b>F02/22/23</b>	<b>Declarations of interest</b> None
<b>F03/22/23</b>	<b>Minutes of the previous meeting held on 5 April 2022.</b> Cllr Cronk proposed the minutes as true record of the meeting being seconded by Cllr Robinson. This was passed unanimously.  <b>RESOLVED:</b> Committee resolved to approve the minutes as a true and accurate record
	<b><u>Business items</u></b>
<b>F04/22/23</b>	<b>Election of Chair and Vice- Chair of Committee</b> Cllr Howgate was proposed as chair by Cllr Cronk and seconded by Cllr Robinson. This was passed unanimously. <b>RESOLVED:</b> Committee resolved to appoint Cllr Howgate as Chair of the Committee. Cllr Robinson was proposed as Vice-Chair by Cllr Robinson and seconded by Cllr Cronk This was passed unanimously. <b>RESOLVED:</b> Committee resolved to appoint Cllr Robinson as Vice-Chair of the Committee.
<b>F05/22/23</b>	<b>Bank Reconciliation</b>



	<p>It was proposed by Cllr Cronk and seconded by Cllr Robinson to approve the bank Rec for March 2022. This was passed unanimously. <b>Resolved:</b> - The Committee resolved to approve the bank Rec for March 2022.</p>
<b>F06/22/23</b>	<p><b>Annual Internal Audit</b> As this was agreed by Full Council at the previous meeting this item would be agreed as Full council.</p>
<b>F07/22/23</b>	<p><b>Appointment of Internal Auditor</b> The Committee resolved to re-appoint David Latham as Internal Auditor.</p>
<b>F08/22/23</b>	<p><b>Review of Invoice for Digitisation</b> The following was proposed by Cllr Cockerill and seconded by Cllr Cronk: - The Committee requested that the Clerk contact Stortec to review their position regarding the invoice. Also, the Clerk to commence investigation into the possibility of lottery grant funding (this to be reviewed after 6 months to consider what progress had been made and what was likely to be made. The Committee strongly recommend the payment of the invoice. This was passed unanimously. <b>Resolved:</b> - The Committee resolved to requested that the Clerk contact Stortec to review their position regarding the invoice. Also, the Clerk to commence investigation into the possibility of lottery grant funding (this to be reviewed after 6 months to consider what progress had been made and what was likely to be made. The Committee strongly recommend the payment of the invoice.</p>
<b>F09/22/23</b>	<p><b>Bank Account Signatories and Mandate</b> It was proposed by Cllr Cronk and seconded by Cllr Robinson to appoint Cllr Cockerill as a signatory to the relevant bank accounts. This was passed unanimously. <b>Resolved:</b> - The Committee resolved to appoint Cllr Cockerill as a signatory to the relevant bank accounts. It was resolved to change the Council's general Account to Unity bank. It was resolved that the Clerk would investigate the consolidation of Investment Accounts.</p>
<b>F10/22/23</b>	<p><b>106 Monies</b> It was resolved by the Committee that the Clerk would contact SBC with regard to the re-allocation of Monies, all being re-allocation to the Clarence Drive Sports Ground for support to the installation of a new Score Board and the installation of a new playground. These funds being 11/00389/FL £3,300, 15/01284/FL £12,385 &amp; 07/00547/OL £15,520. Also the Clerk to gain an understanding of the trigger point for these and other monies availability.</p>
	<b>Members Business Items</b>
	<b><u>Next meeting</u></b>
<b>F11/22/23</b>	<b>Items for inclusion on the next meeting agenda</b>



	106 monies Archives Bank Account
<b>F12/22/23</b>	<b>Date and time of the next meeting.</b> The committee will hold its next meeting on the 8 <sup>th</sup> of August 2022 at 6:30 in the Council Chamber.

**Meeting started 6:30pm and closed 7:28pm**

Document published on 4 July 2022.

**Signed:** .....

**Print Name:** .....

**Print Position:** .....

**Date:** .....