



# Filey Town Council

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Minutes of the **Finance & General-Purpose Committee** meeting held on **5 April 2022** held in the Council Chamber, 52A Queen Street, Filey.

**Committee Members Present:** Councillors: Cronk, Howgate, Robinson, and Parkin.

Also, Present Cllr Cockerill and Cllr Anthony and SBC officer Hugh Smith

**Meeting Clerk:** David Liddle

## Minutes

| Number           | Item  |
|------------------|---|
| <b>F63/21/22</b> | <b>Apologies</b><br>Cllr Houlden-Banks (prior Engagement)<br>Cllr Wilkie (Work)<br>The reasons for absence were resolved as acceptable.   |
|                  | <b><u>Procedural items</u></b>  |
| <b>F64/21/22</b> | <b>Declarations of interest</b><br>None   |
| <b>F65/21/22</b> | <b>Minutes of the previous meeting held on 25 January 2022.</b><br>Cllr Parkin proposed the minutes as true record of the meeting being seconded by Cllr Cronk. This was passed unanimously.<br><br><b>RESOLVED:</b> Committee resolved to approve the minutes as a true and accurate record  |
|                  | <b><u>Business items</u></b>  |
| <b>F66/21/22</b> | <b>106 Monies</b><br>Hugh Smith gave a brief outline as to how 106 monies are generated and used, using the document that was presented to the Committee as a basis for the information. Also, he suggested that FTC get involved in the allocation of 106 monies as soon as possible in the planning process.<br>It was resolved that the topic would be included in the agenda for the next meeting and that Hugh Smith would provide greater detail on the document for example the names etc. of the officers responsible for the spending of the monies. |
| <b>F67/21/22</b> | <b>Bank Reconciliation</b><br>It was proposed by Cllr Parkin and seconded by Cllr Robinson to approve the bank Recs for Dec 2021, Jan 2022, and Feb 2022. This was passed unanimously.  |



|                  |   |
|------------------|---|
|                  | <b>Resolved:</b> - The Committee resolved to approve the bank Recs for Dec 2021, Jan 2022 and Feb 2022.   |
| <b>F68/21/22</b> | <b>Internal Audit</b><br>The Committee reviewed the Audit document and stated their thanks to the staff for the work done during the period. It was resolved to accept the suggestion by the auditor to modify the payment schedule in line with the calendar month to remove the possibility of inaccuracies occurring between the payment sheet and the accounts monthly expenditure sheet. |
| <b>F69/21/22</b> | <b>Investments</b><br>The Committee resolved to review the investments in the new financial year with the potential new Committee with the target of simplifying the investment portfolio.  |
| <b>F70/21/22</b> | <b>Budget Review</b><br>The Committee reviewed the budget spending and resolved that it was in line with expectations as outline at the last meeting.   |
|                  | <b>Members Business Items</b>   |
|                  | <b><u>Next meeting</u></b>  |
| <b>F71/21/22</b> | <b>Items for inclusion on the next meeting agenda</b><br>106 monies   |
| <b>F72/21/22</b> | <b>Date and time of the next meeting.</b><br>The committee will hold it's next meeting TBA.   |

**Meeting started 6:30pm and closed 7:30pm**

Document published on 8 April 2022.

**Signed:** .....

**Print Name:** .....

**Print Position:** .....

**Date:** .....