



Filey Town Council

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Minutes of the **Finance & General-Purpose Committee** meeting held on **7 June 2021** held in the Council Chamber, 52A Queen Street, Filey.

Committee Members Present: Councillors: Haxby, Robinson, Howgate, Parkin and Wilkie.

Meeting Clerk: David Liddle

Minutes

Number	Item
F01/21/22	Apologies Cllr Houlden-Banks Family engagement. It was resolved that the reason for the absence was approved.
	<u>Procedural items</u>
F02/21/22	Declarations of interest None
F03/21/22	Minutes of the previous meeting held on 22 March 2021. Cllr Haxby proposed the minutes as true record of the meeting being seconded by Cllr Wilkie. This was passed unanimously. RESOLVED: Committee resolved to approve the minutes as a true and accurate record
F04/21/22	Election of Chair and Vice-Chair of the Committee It was proposed by Cllr Robinson and seconded by Cllr Howgate that Cllr Haxby be elected as Chair of the Committee. This was passed unanimously. Resolved: - It was resolved by the Committee to elect Cllr Haxby as Chair of the Committee. It was proposed by Cllr Wilkie and seconded by Cllr Parkin that Cllr Howgate be elected as Vice-Chair of the Committee. This was passed unanimously. Resolved: - It was resolved by the Committee to elect Cllr Howgate as Vice-Chair of the Committee.
	<u>Business items</u>
F05/21/22	Bank Reconciliation



	<p>Cllr Wilkie proposed, seconded by Cllr Robinson, that the bank reconciliations for February 2021 and March 2021 be accepted. This was carried unanimously.</p> <p>RESOLVED: Committee unanimously resolved to accept the Bank Reconciliations.</p>
F06/21/22	<p>Annual Statement of Accounts It was proposed by Cllr Haxby and seconded by Cllr Wilkie to propose to Full Council to accept these accounts. This was passed unanimously.</p> <p>Resolution: -The Committee resolved to propose to Full Council to accept these accounts. The Committee wished to give their thanks to the staff for the work done during this difficult time in producing such an excellent audit result.</p>
F07/21/22	<p>Annual Internal Audit It was proposed by Cllr Haxby and seconded by Cllr Wilkie to accept the 2021-2022 Full audit internal report. This was passed unanimously. Resolution: -The Committee resolved to accept the documentation.</p> <p>It was proposed by Cllr Wilkie and seconded by Cllr Haxby to accept the 2021-2022 4th Quarter internal report. This was passed unanimously. Resolution: -The Committee resolved to accept the documentation.</p> <p>It was proposed by Cllr Wilkie and seconded by Cllr Haxby to accept the 2021-2022 Supplementary internal report. This was passed unanimously. Resolution: -The Committee resolved to accept the documentation.</p> <p>The Committee also wished to thank the staff for their excellent work in maintaining the control on the accounts during this difficult time.</p>
F08/21/22	<p>Appointment of Internal Auditor The Committee resolved to re-appoint David Latham as Internal Auditor. The Clerk to inform David of his appointment and to formally thank David for his excellent diligent work during the last year.</p>
F09/21/22	<p>Bank Accounts</p> <ul style="list-style-type: none"> A) General Account it was resolved that Cllr Gage be removed from the Account mandate being replaced by Cllr Randall. B) Investment accounts. It was resolved that Cllr Haxby, Howgate & Robinson alongside the Clerk work together to formalise the Investment account access.
	Members Business Items



	<u>Next meeting</u>
F10/21/22	Items for inclusion on the next meeting agenda 106 Monies Investments SBC Plan for investment.
F11/21/22	Date and time of the next meeting. The committee will hold it's next meeting on Monday 9 th August 2021 at 6:30pm

Meeting started 6:30pm and closed 7:35pm

Document published on 10 June 2021.

Signed:

Print Name:

Print Position:

Date: