



Filey Town Council

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Minutes of the **Finance & General-Purpose Committee** meeting held on **22 March 2021** Using video conferencing.

Committee Members Present: Councillors: Haxby, Robinson and Wilkie.

Meeting Clerk: David Liddle

Minutes

Number	Item
F23/20/21	Apologies Cllr Howgate- family commitment Cllrs Mills and Gage absent.
	<u>Procedural items</u>
F24/20/21	Declarations of interest None
F25/20/21	Minutes of the previous meeting held on 11 January 2021. Cllr Haxby proposed the minutes as true record of the meeting being seconded by Cllr Robinson. This was passed unanimously. RESOLVED: Committee resolved to approve the minutes as a true and accurate record
	<u>Business items</u>
F26/20/21	Bank Reconciliation Cllr Haxby proposed, seconded by Cllr Wilkie, that the bank reconciliations for December 2020 and January 2021 be accepted. This was carried unanimously. RESOLVED: Committee unanimously resolved to accept the Bank Reconciliations.
F27/20/21	Internal Audit The Committee wished to give their thanks to the staff for the work done during this difficult time in producing such an excellent audit result. It was proposed by Cllr Haxby and seconded by Cllr Robinson to accept the report. This was passed unanimously. Resolution: -The Committee recommended to accept the report.



F28/20/21	Budget Control The committee reviewed the Budget Control documentation understanding that the turn out for the end of the year would apart from the payments made to the Sports and Leisure grants would be within 2-3%. It was proposed by Cllr Haxby and seconded by Cllr Robinson the accept the budget control documentation. This was passed unanimously. Resolution: -The Committee recommended to accept the documentation. The Committee also wished to thank the staff for their excellent work in maintaining the control on the budget during this difficult time.
F29/20/21	Investments The Committee agreed to leave the investment situation as is until the next Council year when these can be rationalised and the access to the accounts sorted.
F30/20/21	Tenders. The Committee reviewed the proposals, and it was proposed by Cllr Robinson and seconded by Cllr Wilkie to approve Advanced trees and Gardens as the contractor for all matters associated with the lawns Cemetery. This was approved unanimously. Resolution: - The Committee resolved to approve Advanced trees and Gardens as the contractor for all matters associated with the lawns Cemetery. Cllr Haxby proposed and was seconded by Cllr Robinson to approve WEC Carpentry as the contractor for the Maintenance etc. of the Commemorative Seating. This was approved unanimously. Resolution: - The Committee resolved to approve WEC Carpentry as the contractor for the Maintenance etc. of the Commemorative Seating.
F31/20/21	Insurance The Committee reviewed the report. It was proposed by Cllr Robinson and seconded by Cllr Wilkie to approve BHIB as the insurance provider to the Council over the next three years. This was approved unanimously. Resolution: - The Committee resolved to approve BHIB as the insurance provider to the Council over the next three years.
	Members Business Items
	<u>Next meeting</u>
F32/19/20	Items for inclusion on the next meeting agenda 106 Monies Investments SBC Plan for investment.
F33/19/20	Date and time of the next meeting. The committee will hold its next meeting is TBA.

Meeting started 6:30pm and closed 7:15pm



Document published on 23 March 2021.

Signed:

Print Name:

Print Position:

Date: