



Filey Town Council

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Minutes of the **Finance & General-Purpose Committee** meeting held on **24 November 2020** Using video conferencing.

Committee Members Present: Councillors: Haxby, Gage, Howgate, Robinson and Wilkie.

Meeting Clerk: David Liddle

Minutes

Number	Item
F01/20/21	Apologies Cllr Mills work commitment. Apology was accepted.
	<u>Procedural items</u>
F02/20/21	Declarations of interest None
F03/20/21	Election of Chair and Vice-Chair of the Committee Cllr Haxby was proposed by Cllr Howgate and seconded by Cllr Robinson as the Chair of the Committee. This was passed unanimously. Cllr Howgate was proposed by Cllr Robinson and seconded by Cllr Gage as the Vice-Chair of the Committee. This was passed unanimously. Resolved: - The Committee resolved to elect Cllr Haxby as Chair of the Committee and Cllr Howgate as Vice-Chair of the Committee.
F04/20/21	Minutes of the previous meeting held on 07 September 2020 Cllr Howgate proposed the minutes as true record of the meeting being seconded by Cllr Wilkie. RESOLVED: Committee resolved to approve the minutes as a true and accurate record
	<u>Business items</u>
F05/20/21	Bank Reconciliation Cllr Wilkie proposed, seconded by Cllr Gage, that the bank reconciliations for July 2020 and August 2020 be accepted. This was carried unanimously. RESOLVED: Committee unanimously resolved to accept the Bank Reconciliations.



F06/20/21	Budgets The committee agreed to where required increase the budget by the rate of inflation. The Salaries to be increased by 3% in line with recommendation.
F07/20/21	Grants The committee reviewed the grant applications for 2021/22. It was agreed that the grant for Trackrod be dealt with as a separate item as previous years. The amount agreed was £3,000 (proposed by Cllr Wilkie and seconded by Cllr Robinson) in comparison to the requested £3422.80. The Clerk was also requested to ask the organisations for their latest accounts. The following grant applications were considered as part of the small grant application process. Filey Folk Festival requested £400. The Committee suggested unanimously a grant of £400. (proposed by Cllr Howgate and seconded by Cllr Gage) FBOG requested a grant of £900 suggested grant £zero as the grant is specifically not for day to costs of the organisation and work which has already been completed. (proposed by Cllr Robinson and seconded by Cllr Wilkie). Filey in Bloom requested a grant of £700 The Committee unanimously suggested a grant of £500. (Proposed by Cllr Wilkie and seconded by Cllr Howgate). Filey Lions requested a grant of £1000. The Committee unanimously suggested a grant of £1000. (Proposed by Cllr Howgate and seconded by Cllr Gage). Filey Literary Festival requested a grant of £400. The Committee unanimously suggested a grant of £400. (Proposed by Cllr Gage and seconded by Cllr Howgate). Total of Small grants- £2,300 It was also agreed that a sum of £1000 be included in the budget for potential donation/grant to the Fishtive Festival.
F08/20/21	Allotments The Clerk brought to the attention of the Committee the increased costs associated with the allotments for considering the allotment rental next year.
F09/20/21	Half year internal audit Report The half year internal audit report has as yet not been completed but would be done so at the earliest time available. Cllr Haxby commented that the inspections of the accounts up to the end of August had shown no issues therefore anticipated that this would continue to the half year and onwards. The Clerk also informed the Committee that confirmation had been received that the AGAR had been approved. The Committee wished



	to thank the RFO and staff for their efforts in achieving this during these difficult times.
F10/20/21	2019-20 Budget review The Clerk went through the income and expenditure figures for the half year and the forecast outturn for the year. The summary of which was that now when removing the expenditure from reserves the budget would show a slight under spend due to the cancellation of some events. The Committee wished to thank the RFO and staff for their efforts in achieving this during these difficult times.
	Members Business Items
	<u>Next meeting</u>
F68/19/20	Items for inclusion on the next meeting agenda 106 Monies Capital projects Fishtive Tree Playgrounds Sculpture walk
F69/19/20	Date and time of the next meeting. The committee will hold its next meeting on Monday 11 January 2021.

Meeting started 6:30pm and closed 8:10pm

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Signed:

Print Name:

Print Position:

Date: