



# Filey Town Council

Council Offices, 52a Queen Street,  
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28<sup>th</sup> August 2019

Dear Councillor,

## Emergency Plan Working Party Meeting

You are hereby summoned to attend an Emergency Plan Working Party meeting of Filey Town Council to be held on **Tuesday 12<sup>th</sup> November 2019**, commencing at **6pm**, in the **Council Chamber, Council Offices, 52a Queen Street, Filey, YO14 9HE**.

The agenda for the meeting is set out below.

**David Liddle**  
**Town Clerk**

### Working Party Members:

Town Councillors: Bosomworth, Howgate, Parkin, Randal, Robinson. Borough Councillor Mike Cockerill, Town Clerk David Liddle, Police Sgt Vicky Mason, Graham Wilkinson, Salvation Army Major David Ellison, Nick Bennett, David Harrison, John Colling, Martin Dodd, Matthew Atkinson, Mike Bill, Phil Armitage, Paul Thompson, Andy Crossley, Matthew Robinson and Elaine Jones.

## Agenda

Number	Item
1	<b>Apologies</b> Working party to note any apologies, the reason(s) given for absence and consider acceptance of them.
	<b><u>Procedural items</u></b>
2	<b>Declarations of interest</b> Working party to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.



	<b>Code of Conduct</b>
<b>3</b>	<b>Minutes of the meeting held on 3<sup>rd</sup> October 2018</b> Working party to consider approving the minutes as a true and proper record.  <b>Minutes</b>  <a href="https://fileytowncouncil.sharepoint.com/:b:/g/Filey%20Town%20Council/EXZ3YyNABotHi-c-dxiQ2OQBkl3fj1utME2vBEdKmeIJ5Q?e=RUYf7w">https://fileytowncouncil.sharepoint.com/:b:/g/Filey%20Town%20Council/EXZ3YyNABotHi-c-dxiQ2OQBkl3fj1utME2vBEdKmeIJ5Q?e=RUYf7w</a>
	<b><u>Business items</u></b>
<b>4</b>	<b>Election of a Chairman</b> Working party to elect a member to the position of Chairman
<b>5</b>	<b>Election of a Vice Chairman</b> Working party to elect a member to the position of Vice Chairman
<b>6</b>	<b>Flooding and Emergency Plan Reserve</b> Working party to consider the present balance of the reserve is £2000 and to consider if any equipment related to the emergency plan is required.
<b>7</b>	<b>North Yorkshire County Council (NYCC) Emergency Planning Officer</b> Initially the committee to decide whether to hold a training exercise for this year if so and when?  NYCC Senior Emergency Planning Officer Matt Robinson to lead a discussion about a training exercise in 2019/20.
<b>8</b>	<b>Filey Emergency Plan</b> The Committee to review the content of the plan, the plan to be modified in line with the changes to the Council and any other organisation that is represented on the Working party. Could all members please bring with them their copies of the plan and all relevant contact details to allow this information to be included in the updated version. The members to also consider any update as to the Filey Emergency Communications group.
	<b><u>Next meeting</u></b>
<b>9</b>	<b>Items for inclusion on the next meeting agenda</b> Members may use this opportunity to raise items for discussion at future committee meetings.



<b>10</b>	<b>Date and time of the next meeting</b> Working party to consider when to hold its next meeting.