

01.11.21.

TO:

MEMBERS
FILEY TOWN COUNCIL

INTERNAL AUDIT OF FILEY TOWN COUNCIL ACCOUNTS
FINANCIAL YEAR 2021/22 SECOND QUARTER

In accordance with my agreement with the Council I have carried out the second quarter internal audit in respect of the Financial Year 2021/22.

The following are the areas that have received attention by me in this quarter:-

- (a) Bank reconciliations and bank transfers
- (b) Cash book/ Financial Ledger maintenance
- (c) V.A.T. account
- (d) Approval and validity of payments
- (e) Income and debtors
- (f) Corporate governance
- (g) Investments
- (h) Minute scrutiny
- (i) Petty cash and postage
- (j) Financial controls
- (k) Tenders and quotes

I have considered my comments in relation to the above on the basis of the annual report I am required to submit to the external auditors. This is an interim report and a full final annual report will be issued at the completion of the fourth quarter audit.

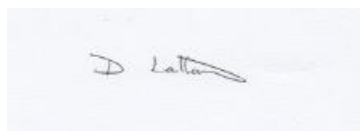
The matters I wish to draw to your attention are as follows:-

(A) BANKING CONTROLS AND RECONCILIATIONS

(i) In view of the weakness in controls in respect of online banking highlighted in the I Audit report for the first quarter of this year the Council has decided to review its options.

There are no other matters I wish to draw to your attention.

D M LATHAM



INTERNAL AUDITOR

