

06.06.22.

TO:  
THE MEMBERS FILEY TOWN COUNCIL

INTERNAL AUDITOR  
FINANCIAL YEAR 2022/23

As you are aware it is necessary for your Council to appoint an internal auditor for the financial year 2022/23. If it is your wish, I should like to be considered for the above position.

The services to be provided by me are set out in the attached specification and the appendix (a) to it. I have set out the basis of our proposed agreement in the attached documents based on a quarterly audit as normal.

If you have any queries I shall be pleased to discuss them with you.

YOURS SINCERELY

A rectangular area containing a handwritten signature in blue ink. The signature appears to read 'D Latham'.

DAVID M LATHAM