

Town Clerk and RFO Report

Committee: Full Council
 Report Author: David Liddle, Town Clerk
 Report Date: 29 April 2021



1. Correspondence and Actions

- i. Could I ask Councillors **always** to respond to meeting requests.
- ii. The Dog Warden project has been budgeted for in the next financial year. The Clerk has had communications with SBC, and they are currently looking at the option of FTC employing a Dog Warden. The plan for Dog Control has as yet not been agreed but the relevant SBC department have promised an interim report which I hope to share before the meeting.
- iii. The Drainage survey of Queen Street Garden has now been received the results have been passed on to Yorkshire Water for review, following this review Yorkshire water have undertaken their own survey which has shown the same issues remedial works have taken place. As stated last month the Property Committee has arranged the visit of a professional to provide “ballpark” estimates for the potential options for stabilisation work. This information will be discussed with the Property Committee on Monday 8th March. The Clerk has received information from SBC regarding the legal position of the Council on this matter, this is a complex situation and the Legal Officers have agreed to attend the first available meeting of the Property Committee to explain the report.
- iv. Applications have been received for nominations of persons for the honour of Freeman and Freewomen of Filey a selection process will take place in due course when the restrictions allow us to have a fair and equitable evaluation process.
- v. The Council now has installed a new phone system which means that all members of staff when working are available to be contacted using the 01723 514498 number, either directly or by transferring the call. There has lately been issues with the phone system which have not been easily sorted by the Provider. This issue has been discussed in depth with the provider who has guaranteed and improved level of service. A further meeting is planned next week.
- vi. The Council had a discussion with SBC regarding the Town Plan. An outline action plan has been established. FTC have added the specifics to this plan which has been passed back to SBC. A walkabout Town happened recently which brought into focus exactly the details of the projects which have been outlined. SBC are finalising the financial elements of the Plan which will be presented to Council with the relevant SBC officers attending the May Council Meeting to take part in a discussion.
- vii. The Christmas lights have been installed and now removed. The Events and Lighting Committee are currently considering the possibility of extending the display for this year.

- viii. The Working Party looking at the Assets and Services provided by the Upper authorities have now met three times and list of priority assets and services has been sent to Scarborough Borough Council for detailed cost information. FTC are still awaiting the information requested.
- ix. The 3 promised recycling bins have been promised to be installed on Coble Landing, Royal Parade and Station Ave before the end of the week.

2. Action Log

The following actions highlighted in the Action plan are in place.

- a) Community/Town plan see section vi above.
- b) The new IT system available, installed and working well all IT functions can now to done in both the office and any other location with internet access.

3. Upcoming Council Meetings

Below is a list of upcoming Council meetings:

To be advised following the Annual meeting of the Council.

4. Local meetings and events

A Small number of events are being planned in Filey as soon as the Government restrictions are finally lifted details of these will be provided.

5. Mayoral engagements

Below is a list of Mayoral engagements in 2020-21:

05.07.2020	Photo call 'Footprints in the Sand' Signage	10 am
24.07.2020	Meeting with the Mayor of Scarborough, Scarborough Town Hall	11 am
26.07.2020	Meeting with Journalist and Street Ambassadors to promote Filey	11 am
12.08.2020	Filey Flood Alleviation Scheme / Press call	10.30 am
05.09.2020	Mayor meeting with Mayor of Scarborough, Scalby	12 noon
30.09.2020	Presentation of Sports and Leisure Grant Cheques	9.45am
15.10.2020	Present Green Flag Award, White Lodge Hotel, Filey	2.00pm
24.10.2020	Meeting with the Mayor of Scarborough	12.30pm
30.10.2020	Opening of Simply Rustic, Filey	10.15am
11.11.2020	Laying of Wreath in Memorial Gardens	11.00am
11.12.2020	Presentation of Sports & Leisure Grant to Filey Golf Club	10.00am

6. Deputy Mayoral Engagements

There are currently no engagements planned.