

Town Clerk and RFO Report

Committee: Full Council
 Report Author: David Liddle, Town Clerk
 Report Date: 05 March 2021



1. Correspondence and Actions

- i. Could I ask Councillors **always** to respond to meeting requests.
- ii. The Dog Warden project has been budgeted for in the next financial year. The Clerk has had communications with SBC, and they are currently looking at the option of FTC employing a Dog Warden themselves and SBC providing the training and legal support to FTC. The initial response has been favourable.
- iii. The Drainage survey of Queen Street Garden has now been received the results have been passed on to Yorkshire Water for review, following this review Yorkshire water have undertaken their own survey which has shown the same issues remedial works have taken place. As stated last month the Property Committee has arranged the visit of a professional to provide “ballpark” estimates for the potential options for stabilisation work. This information will be discussed with the Property Committee on Monday 8th March.
- iv. Applications have been received for nominations of persons for the honour of Freeman and Freewomen of Filey a selection process will take place in due course when the restrictions allow us to have a fair and equitable evaluation process.
- v. The Council now has installed a new phone system which means that all members of staff when working are available to be contacted using the 01723 514498 number, either directly or by transferring the call. There is a slight delay in answering the phones using this method so please be patient.
- vi. The Council had a discussion with SBC regarding the Town Plan. An outline action plan has been established. FTC are at the moment adding the specifics to this plan which will be passed back to SBC. SBC have already accepted an invitation to discuss the plan at the April Full Council meeting.
- vii. The Christmas lights have been installed and now removed. The Events and Lighting Committee will meet on Friday 12th March to consider the options for the display for this year.
- viii. The Working Party looking at the Assets and Services provided by the Upper authorities have now met three times and list of priority assets and services has been sent to Scarborough Borough Council for detailed cost information. FTC are awaiting the information requested.
- ix. The Clerk attended a Local police liaison online meeting this week. The feedback received was that the police are still very much involved with the maintaining of the current Covid regulations with additional police officers being operated at weekends. The last weekend 18 tickets were given out by the Police in Filey and an additional 18 tickets in Eastfield. This being the highest number of tickets given out in the County. This will continue until any changes are communicate from the

Government. North Yorkshire Police have also requested that NYCC produce a Press Release, to be given to all media, advising people of the regulations and the possible ramifications to those who are found in contravention to these regulations. The Police have also requested that all incidents be reported to them in particular issues with Dog theft.

2. Action Log

The following actions highlighted in the Action plan are in place.

- a) Community/Town plan see section vi above.
- b) The new IT system available, installed and working well all IT functions can now to done in both the office and any other location with internet access.
- c) The new telephone system is installed and working well after initial minor issues were resolved and personnel became familiar with the system.

3. Upcoming Council Meetings

Below is a list of upcoming Council meetings:

- Full Council meeting- **14/04/2021**
- Finance & General-Purpose Committee- **22/03/2021**
- Planning Committee- **29/03/2021**
- Property Committee- **08/03/2021**
- Staffing Committee- **TBA**
- Strategic Planning Committee- **18/03/2021**
- Map & Guide Committee- **TBA**
- Events & Lighting Committee- **12/03/2021**

All other meetings will be advised as part of the Annual Meeting of the Council

4. Local meetings and events

The Council are unaware of any upcoming events in Filey:

5. Mayoral engagements

Below is a list of Mayoral engagements in 2020-21:

05.07.2020	Photo call 'Footprints in the Sand' Signage	10 am
24.07.2020	Meeting with the Mayor of Scarborough, Scarborough Town Hall	11 am
26.07.2020	Meeting with Journalist and Street Ambassadors to promote Filey	11 am
12.08.2020	Filey Flood Alleviation Scheme / Press call	10.30 am
05.09.2020	Mayor meeting with Mayor of Scarborough, Scalby	12 noon
30.09.2020	Presentation of Sports and Leisure Grant Cheques	9.45am
15.10.2020	Present Green Flag Award, White Lodge Hotel, Filey	2.00pm
24.10.2020	Meeting with the Mayor of Scarborough	12.30pm
30.10.2020	Opening of Simply Rustic, Filey	10.15am

11.11.2020	Laying of Wreath in Memorial Gardens	11.00am
11.12.2020	Presentation of Sports & Leisure Grant to Filey Golf Club	10.00am

**6. Deputy
Mayoral
Engagements**

There are currently no engagements planned.