

**MINUTES OF
ANNUAL MEETING FOR THE PARISH OF FILEY**

Wednesday 24 April 2019
held at the Town Council Offices, 52A Queen Street, Filey

Chaired by Councillor Richard Walker, Town Mayor of Filey and minutes taken by the Assistant Town Clerk, Mrs A Adnitt.

Also present: Councillors Marilyn Anthony, Susan Bosomworth, Jacqui Houlden-Banks, John Haxby, John Shackleton and Marion Wright, County Councillor Helen Swiers, Mr David Liddle Town Clerk and 18 members of the public and/or representatives of Filey organisations.

Apologies: Cllrs Diane Glanvill (work), Jeff Meek (Holiday), Kevin Wilkie (Holiday) together with Boro Cllr Colin Haddington (work). It was noted that no apology had been received from Councillors Roderick and Thurston.

Cllr Walker reminded everyone present of the emergency evacuation procedure in the event of an emergency taking place. Copies of the Annual Report dated 24 April 2019 and copies of the Police Report and reports from outside groups and organisations were also available for members of the public.

NOTICE OF MEETING

It was noted that the Public Notice of the meeting had been given in accordance with Schedule 12 paragraph 15 (2) of the Local Government Act 1972

MINUTES

The minutes of the Annual Parish Meeting held on 25 April 2018 as circulated were accepted as a true record of the proceedings thereat and were signed by the Chairman.

NORTH YORKSHIRE POLICE REPORT

There wasn't a representative from North Yorkshire Police present at the meeting, and so the Chairman asked if anyone had any questions about the police report which had been submitted and included in the Annual report, they should give them to the Town Clerk, who would forward them to the police. The report gave details on crime figures broken down into categories for the period 1st April 2018 to 26th March 2019. There had been overall reduction in crimes which had dropped from 353 in 2017-18 to 304 in 2018-19.

REPORT OF THE COUNCIL BY CLLR RICHARD WALKER

Chairman of the Town Council

The Town Council has worked hard over the last year to represent the best interests of Filey and the community meeting the legal responsibilities of a Quality Award council.

The Council is a legal corporative body with legal existence of its own, separate from its members the decisions it makes are the responsibility of the whole body. It must abide by Standing Orders and Financial Regulations and make decisions that do not impact on crime and disorder. Filey is none political council ensuring that the councilors work together for the good of Filey.

Councillors must sign a Register of Interest and abide by a code of conduct. Members do not receive allowances for their work but can claim travel allowances after a five-mile radius of Filey.

In addition to Full Council meetings held on the second Wednesday of each month members also sit on seven committees; Finance, Property, Planning, Staffing, Strategic Planning, Events and Lighting and Town Map and Guide.

Councillors also are council representatives on many outside groups and working parties.

The local Police attend full council meetings giving monthly crime figures for the town of Filey, we commend the team of officers in Filey for their excellent work.

Residents of Filey are very welcome to attend any of the meetings we hold there is a public question time of 15 minutes in which the public can ask questions on anything on the agenda.

Town Clerk

Unfortunately, our clerk Tom Clay left us for pastures new resulting in Filey Town Council having to replace him. Our new clerk is David Liddle who is doing a sterling job.

Local Awards

Filey was awarded the best beach in Britain.

Yorkshire Day 2017

Once again, Yorkshire Day was celebrated in Filey. The Town Council working in partnership with other groups made the day unforgettable. The Deputy Mayor Cllr Sue Bosomworth and her Consort officiated on Yorkshire Day along with David Bull our Town Crier.

Coble Landing Fish-tive Tree

In 2018 a group of fishermen led by Mr. Rex Harrison on the Coble landing did a remarkable job erecting a Christmas tree made up of lobster pots representing the fishing industry.

Filey in Bloom

I would like to wish the Filey in Bloom team for all the hard work they put in over the last year resulting in a gold award from Britain in Bloom.

Things to look forward to in 2019-2020

The Music Festival, The Track rod Rally and Yorkshire Day.

Thank You

I would like to thank several people for the sterling work they do for Filey, Mr. David Bull our Town Crier, David you do an excellent job promoting the town and looking after the Bandstand concerts throughout the summer.

The litter pickers keeping the town clean of rubbish, our gardeners attending to the flower beds, Filey in Bloom led by Cllr Marion Wright, the Sea Cadets officiating at the War Memorial and providing a Guard of Honour at the civic functions.

I would also like to thank the Deputy Town Mayor, Cllr Sue Bosomworth and her Consort for standing in for me when I was attending other functions. I would like to thank my Town Councillors for their continued work, in and out of the Council Chamber.

Finally, I would like to thank my wife and Mayoress, Mrs Jacqui Walker, for her continued support throughout my mayoral year.



Filey Town Mayor
Councillor Richard Walker

**REPORT OF THE TOWN COUNCIL'S FINANCE & GENERAL PURPOSES COMMITTEE
2018/2019 BY COUNCILLOR JOHN SHACKLETON (Chairman)**

The Finance & General Purposes committee have reviewed all budget headings, to make efficiency savings wherever possible to address the shortfall in bank interest rates. Over the current year the committee reviewed the effectiveness of internal controls and are confident that the correct mechanisms are in place to regularly check and monitor the financial management of the Council.

Council investments are monitored on a regular basis by both committee and the Councils independent financial advisor. All investments are covered by the Governments guarantee scheme up to the level of £85,000. The Councils Annual Investment Strategy of: 1) Security 2) Liquidity 3) Yield, in that order, remains in place for all present and future investments.

These along with other measures, enable the Council to remain in a strong position to manage current financial pressures.

9 local groups will benefit from the Council's grant scheme amounting to £3,800.

NAME	PROJECT	AWARDED
Filey Bay Initiative	Production of Leaflet	£300.00
Filey Brigg Angling Society	Sponsorship of Filey Town Cup	£100.00
Filey Cricket Club	Equipment for under 11's cricket team	£800.00
Filey Folk Festival	Sponsorship of the 3-day event	£400.00
Filey in Bloom	Enhancement to planting area, Filey entry signs	£500.00
Filey Flower Club	Newsletters and Posters	£150.00
Filey Lions	Community Bonfire	£750.00
Parish Centre, St. Johns	Refurbishment of the Parish Hall	£400.00
Steampunk Festival	Sponsorship of the Festival	£400.00

In 2018/19 we have a slight overspend due to

- a. Staffing: Overlapping and extra training expenses after the appointment of a new clerk.
- b. Queen Street Garden expenditure

The overspend has been countered by an increase in income from burials and commemorative seating.

At the time of writing this report income was projected at £225,641,.89 with expenditure of £226,385.47.

In the 2019/20 draft budget the precept requirement was set at £178,000, members agreed that this was unacceptable, so further cuts were being made bringing down the precept to preferable level. For a second time we see a significant increase in the staffing budget, this

is owing to, the employment of a replacement staff member, training costs and pension contributions. Members of the Council also agreed to employ a part time dog warden at a cost of £16,000 pa. Both these subjects having an impact on the budget and precept requirement.

The above were considered when the F&GP committee met to set the precept for 2019/20. For the town council to maintain its level of service the precept requirement was set at £158,000 and increase of 9.6% that equates to a band D property paying £52.65pa an increase of £4.68.

Capital Spend 2019/20		
Section A – Short term project funded in year		
IT Upgrade	£1,500	Upgrade to office network
Repair of Council Chamber Chairs/Tables	£1,000	Update Room Boards
Neighbourhood Plan	£1,500	Initial Spend on Town Plan if any consultation is required
Office Repairs and Improvements	£2,500	General Repairs
Track Rod Rally	£2,500	Request for Funding
Section B – Projects funded from Reserves		
Sports Provision (EBOR)	£65,000	New sports facility at Ebor Academy
Flood Alleviation	£20,000	Work planned to commence in 2019
Election Reserve	£10,000	Possibility of holding a bi-election
Ravine Skate Park	£28,000	Contribution to the Project
Lawns Cemetery Railings	£15,000	New railings
Queen Street Gardens	£40,000	Estimated sum for the most minor of work
Council Office Windows	£10,000	New windows to the front of the building
IT Upgrade	£15,000	New hardware for councilors, savings to be made on paper and printing
Coble Replica	£19,000	Replica metal coble on Coble Landing
SECTION A TOTAL	£ 9,000	
SECTION B TOTAL	£ 222,000	
TOTAL	£231,000	

My year as Chairman of this Committee comes to an end in May 2019, I would like to thank the present members of the Finance and General Purposes Committee, the admin team, the council's internal auditor Mr. David Latham and the RFO for their work throughout the past financial year.

Copies of the last fully audited accounts for the financial year ending 31st March 2018 are available in the annual report or from the council offices. The accounts for the year ending 31st March 2019 will be made available for inspection by members of the public prior to the external audit; this date has been set by the external auditors from between 17 June 2019 to 26 July 2019.



Councillor John Shackleton

Chairman, Finance & General Purposes Committee.

REPORT OF PLANNING COMMITTEE

2017-2018 BY COUNCILLOR KEVIN WILKIE (Chairman)

Filey Town Council is a consultee on planning applications and makes comments and recommendations only on planning applications to Scarborough Borough Council.

It is Scarborough Borough Council who make the final decision on all planning matters. Therefore, if any members of our community wish to comment on planning applications affecting Filey we would encourage you to do so, Filey Town Council are but one voice so any support from residents would be welcomed.

The Planning Committee is made up of 6 Councillors and meetings are held on average twice a month. The details of all meetings are published on the Filey Town Council website and are held at the Council Offices Queen Street Filey and are open to members of the public to attend and have an opportunity to comment on any planning applications on the agenda.

The Town Council receives the documentation on planning applications electronically from Scarborough Borough Council now rather in the past having copies of the drawings sent to us. We are now able to view all documents with our new projector and large screen which makes it a lot easier for all members to see the proposals.

We are able to represent Filey Town Council at the Borough Council's planning meetings at the Town Hall Scarborough, being allowed three minutes to speak on any planning applications relating to the Filey Parish that are on the agenda. Ward Councillors are also allowed to speak however they do not have any restrictions on time.

The Planning Committee have to consider planning applications on planning law, however we recognise that there is a balance to be found between planning law and the real concerns from the local people and councillors about what we want to see in our town. We are very aware about the amounts of food and drink outlets springing up in Filey have brought this to the attention of Scarborough Planning however there is no mechanism to refuse due to the quantity of the same type of premises. Filey Town Council encourages all new businesses to the town however we would like to see a more varied mix of shops available to local community and visitors.

We have had a broad range of planning applications over the past year including extensions, conservatories, and replacement windows, planning applications in the conservation area and changes of use on various premises in the town, alongside this we also have continued to be involved in discussions on the long awaited Flood Alleviation Scheme.

One of the main applications Filey Town Council planning committee have had to consider was the proposed development on land at Church Cliff Drive for McCarthy and Stone. We went to speak against the proposal at the Scarborough Planning Meeting to support local residents who also got the chance to speak. Unfortunately, even though Filey Town Council, residents and our Ward Councillors Cllr Cockerill and Cllr Cross also spoke against the application it was passed by the Scarborough Borough Council Planning Committee.

Filey Town Council monitors any planning decisions and refers any breaches of planning applications that have been approved with conditions and report these to the planning Department at Scarborough Council. We then have to rely on the enforcement officer to deal with these issues.

All applications and comments are available to view on Scarborough Borough Council's website at <http://planning.scarborough.gov.uk/online-applications/>

They are also available at The Town Council Offices in Queen Street for members of the public to view. Our staff will answer any questions to the best of their ability or direct you to the relevant Officer at the Planning Department of the Borough Council that is dealing with the application for clarification.



Cllr Kevin Wilkie
Chairman
Planning Committee

REPORT OF THE STRATEGIC PLANNING COMMITTEE 2017–2018
BY COUNCILLOR RICHARD WALKER (Chairman)

The overall aim of this Committee is: -

To provide effective, efficient and professional management of the Council, in order that it may provide a high standard of quality services to the community. Objectives are to improve the quality of communications, share good practice and ensure consistency by the Council.

Our aims are: -

- To update the existing Town Plan, providing a document on which to build the strategy for the Council going forward.
- Update Councillor IT hardware to improve efficiency of communication and ease and flexibility of use.
- Install a website that both informs the residents of Filey in an effective and efficient way being also simple to maintain.
- To improve the decision-making process and inclusiveness of Councillors the committee has developed a potential revised Committee Structure.

I would like to thank the Committee for their continued support and attendance of meetings.



Councillor Richard Walker
Chairman
Strategic Planning Committee

REPORT OF THE PROPERTY COMMITTEE
2018–2019 BY COUNCILLOR MARILYN ANTHONY (Chair)

The Property Committee has had a challenging year with difficult decisions having to be made on some contentious issues. I would like to thank those Councillors who have attended regularly to ensure the Committee was able to carry out the duties to a high standard.

I would also like to thank Mr. Graham Wilkinson for the sterling work he did as the Council's Health and Safety Advisor. We were very sorry to hear of his resignation.

The committee has taken on extra responsibility for Wi-Fi and IT and has completed an update to the Council Wi-Fi provision and is actively looking at a new Council website and a social media page.

A new Health and Safety Agency (ELAS) has been appointed and will be visiting all sites to ensure that procedures are being adhered to. Their first visit will be on the 30th April. We look forward to working with them.

Parish Wood

A visit has been made to Parish Wood with a representative from FBOG. The committee were pleased with the efforts made by FBOG to keep the Wood a pleasant place to walk but also allow for wildlife to flourish. Only 2 minor issues were reported. It is hoped that visitors and dog walkers will adhere to the conditions specified on the notice boards so there is little disturbance to the environment.

The Lawns Cemetery

The Lawns Cemetery is managed on behalf of Scarborough Borough Council. Work is contracted to Advanced Trees and Gardens who are currently on a 3-year contract ending in March 2021 and are keeping the Cemetery in excellent condition. Extra drainage that has been installed appears to be working as no flooding has been reported this year.

Plans are in place to replace the railings around The Lawns as, unfortunately, they are corroded beyond repair, but will be as near to the original design as possible.

Special thanks must go to our now retired Deputy Town Clerk, Mrs Maureen Prentice who has attended every interment possible.

In 2018 The Lawns were entered for the first time into the Yorkshire in Bloom Competition, gaining a Silver Gilt.

Filey Museum

The building is owned by Filey Town Council, but the Museum, which is recognized as an excellent and informative visit, is run by enthusiastic and knowledgeable volunteers. The building exterior was repainted in 2018. We wish them continued success for the new season. The Museum will open at Easter and the Trustees are looking for volunteers to help run the museum, with training being provided.

Queen Street Gardens

The work done on the flooding in the gardens appears to have worked as the area has dried out considerably. The Property Committee obtained a quote on further work to build a

retaining wall and then referred further discussion on the future of the Gardens back to full Council. After a Special meeting its Councillors voted to sell Queen Street Gardens and follow advice by Health & Safety to fence it off. It will remain closed to the public. The Council have recently voted to put the Gardens up for sale, but discussions are ongoing to find a solution that would suit both the Council and residents who wish to save the Gardens.

Public and Commemorative Seating

There are over 400 commemorative seats in the town and work is regularly being done to ensure they are kept in good condition by contractors. More are to be purchased in the new financial year to meet the backlog of requests. Seating fees and charges have not been increased in 2018-19.

Council Offices

The much-needed replacement of the Council Chamber furniture was considered, and it was decided to refurbish the existing tables and chairs rather than purchase new items. Work has been agreed to improve the windows on the building and keep it safely maintained.

Filey Allotments and Garden Association

The allotments are leased from the Council by the allotment association who rent out allotments and ensure they are kept up to a high standard. We thank the association for their high standard of management.



Cllr Marilyn Anthony
Chair
Property Committee

REPORT OF THE TOWN COUNCILS STAFFING COMMITTEE 2018-2019 **BY COUNCILLOR SUSAN BOSOMWORTH (Chairman)**

I report once again to the Annual Parish Meeting, that the Staffing Committee has undergone an extensive shortlisting and interviewing process to appoint a new Clerk and RFO. Resulting from the resignation of Mr. Tom Clay, who was recruited to Clerk another Council, the committee recommended to the Council that Mr. David Liddle be appointed to the post. Having had recent experience of the process, the Committee carried out their duty with a professional attitude and my thanks go to them for their input into the smooth running of the interviews. I am pleased to say Mr. Liddle has settled into the post and is well on the way to completing CILCA qualifications.

It was with sadness that the Committee received a letter from Mrs. Maureen Prentice stating her wish to retire. Maureen has been a staff member for 25 years acting as Deputy Town Clerk and Mayoral Secretary. Her knowledge of planning rules is a great asset to the Planning Committee. Maureen also oversees the burials at the Lawns Cemetery, liaising with all the relevant bodies to ensure all aspects of services are carried out correctly. I personally would like to thank Maureen for all her help and support throughout my time on the Council, particularly in the years I served as Deputy Mayor/Mayor, I wish you a long and well-deserved retirement.

As a result, the Committee went through the recruitment process to appoint a replacement member of staff who will share Assistant Town Clerk duties with Mrs. Sharon Pogson. We welcome Mrs. Audrey Adnitt to the staff who has quickly settled into the role.

Staff appraisals for Mr. Liddle and Mrs. Pogson have been completed successfully and there are no issues arising other than the continuing professional development programme.

Once again, the staff continue to provide an exemplary service to the public answering many queries traditionally answered by the former Tourist Information Centre. This is in addition to their duties to the Council and as such an impact on time management which is an area the committee has under review.

As chair of the Staffing Committee I thank my fellow committee members for their support and the Council staff for the dedicated service they provide to the Council and community alike.



Councillor Susan Bosomworth
Chair
Staffing Committee

REPORT OF THE EVENTS & LIGHTING COMMITTEE **2018–2019 BY COUNCILLOR MARION WRIGHT (Chair)**

The events that took place in Filey during the year were well attended and received well. This can also be said for the Christmas Lighting and the new Bunting and Catenary Lighting which were installed throughout the Town Centre where possible of which we are very proud.

The events which took place included: -

- Yorkshire Day which was well attended by residents and visitors alike who enjoyed the celebrations of our glorious county.
- 100 years since the end of World War One was commemorated by the installation of a statue which was dedicated in an excellent event. Where all the schools of Filey sang songs that depict the events with the dedication being undertaken by Rev. Wilma Horton, this event again brought a substantial crowd to Memorial gardens.

The new Christmas lights overall were a success although not without the necessity to enhance the lighting on the "Roundabout" trees at short notice, this being assisted by a generous donation from a member of the public. The Bunting is to be re-installed with new Bunting being purchased to replace the previously damaged set.



Cllr. Marion Wright
Events and Lighting Committee (Chair)

REPORT OF THE FILEY TOWN GUIDE & MAP
2018-2019 BY COUNCILLOR KEVIN WILKIE (Chairman)

The Town Guide & Map Committee is made up of a mixture of councilors and volunteer members of the public who give up their time and work tirelessly together to produce the Town Guide one year then the Town Map the next.

During 2018 the committee have continued the great work they have done on our current and previous Town Guide which run for 2018/19 and we are currently starting to formulate the Town Guide for 2020/21 and we are always looking for any members of the public who would like to submit an editorial to be considered in the next Town Guide.

There are some excellent and interesting local articles in the current Guide which cover among other things the Life of the Muston Windmill, Filey Rotary, Filey Dams, Filey Sailing Club, Being the Town Crier, Filey Bay Today and a piece about a local sculptor Shaun Gagg there are also some superb photographs from our very talented local photographers which we are so lucky to have and very grateful for them allowing us to use their work. There is also useful information about local services and annual events.

The Committee would like to thank all those that were kind enough to submit poems, information of local events and photographs for inclusion in the Town Guide the guide would not be as popular as it is without them. We would also like to thank the local businesses old and new that give us their support and took out advertisements that make the guide such a success and self-funding with 10,000 copies being printed and distributed.

In 2018 the committee have worked hard to update the Town Map and Tide Timetable which proves to be very popular with residents and visitors with some 40,000 copies being printed and distributed, again we would like to thank the businesses old and new that support the Town Map which is a self-funded publication as is the Town Guide.

As the current Chairman of the Town Guide and Map Committee I would like to say a big thank you for all the hard work, commitment and dedication that the members of this committee put in on a purely voluntary basis. Thanks, should also go to the Town Guide Clerk, Sharon Pogson.

We would welcome anyone who would like to join the Group in any way they can in any capacity. Meetings are usually on a Tuesday evening and last approximately an hour. If you would like to join us, then please contact the Council Officers for more information.



Cllr Kevin Wilkie
Chairman
Town Guide & Map Committee

REPORT FROM BOROUGH COUNCILLORS

Borough Councillors Cockerill and Cross attended the meeting but were unable to provide a report as they were currently in the Purdah period prior to the forthcoming Borough Council elections taking place on the 2nd May 2019.

Councillor Cockerill answered questions from members of the public regarding the Filey Flood Alleviation Scheme, Section 106 money and the future of public toilet provision in Filey.

REPORT FROM COUNTY COUNCILLOR

County Councillor Helen Swiers began her report with some of NYCC's strengths. The Council Tax had been kept as low as possible, whilst reducing our spending power by 40% playing our part in rebalancing the Country's books. The number of properties owned by NYCC had reduced, getting rid of old and inefficient buildings, and the workforce had reduced with very few compulsory redundancies. Contracts had been altered to allow the Council to deal more with local businesses and we have started our own companies selling to other councils to help our budgets go further.

Investment continued in big things, our roads, where we were spending more than ever before on maintaining the largest network of roads in England.

In Filey we recently had a walkabout with Town Councillors, the Clerk and Andrew Santon from Highways, I believe this was a very useful exercise. The County was replacing old streetlights with modern, less carbon producing LED lights. They were also increasing the roll out of high-speed broadband, now available in over 90% of premises and growing.

More Extra Care Facilities to look after our growing population of older people were being provided, in Filey a scheme to provide 28 affordable rental units, designed specifically to support people living with dementia and/or other complex needs was proposed, along with 42 shared ownership units (14 one bed and 28 two bed) . Housing and Care 21 would manage the schemes operation and delivery including the provision of a background care and support service and availability of a planned care service. Also, there was potential for intermediate care/short stay apartments within the scheme. The development would provide excellent housing with care offers and enable people to remain independent, living in their own property within the community for generations to come.

The future of Silver Birches would be determined, if it was decided that the Elderly Person's Home was to be replaced by the Extra Care scheme at some point in the future.

We still invest in smaller things with our Stronger Communities Programme, helping people to help themselves, such as our community libraries which were going from strength to strength. Also, with our Locality Budget, in the past year St. John's, Filey Lions, the Sea Cadets and Filey's Return of the Dragon had all benefited. After all the hard work people put in it was heartbreaking the weather spoilt the Dragon's day. In addition, Filey in Bloom had received £5000 from the Environmental Budget to return the Wishing Well to its former splendor.

Our new energy from the waste plant at Allerton in partnership with Amey Caspa, was now working efficiently and effectively getting rid of North Yorkshire's rubbish without landfill.

Our school's education attainment was still 'top of the class', and Ofsted had judged our Children's Services as outstanding, the only such judgement in the Country.

Councillor Swiers took this opportunity to thank the Town Council; with particular reference to Richard Walker, Marion Wright and Marilyn Anthony, who were standing down and to your clerk, David Liddle for all their support and help over the last year.

REPORTS FROM LOCAL ORGANISATIONS

Written reports had been received from Filey Bay Initiative, Filey Parish of St. Oswald's and St. John's, Discover Filey, Filey Tourism Association, Filey Museum, Filey Lions Club, Filey Community Sports Club and Filey Southdene Bowling Club these had been included in the Annual Report document.

PUBLIC QUESTIONS AND DEBATE ON IMPORTANT ITEMS OF LOCAL ISSUE

A member of the public raised concern about the lack of public toilets at Hunmanby Gap, now those on Sands Road had been closed.

A further member of the public raised concern about the delays to the Filey Flood Alleviation Scheme, and the fact that a new planning application

No further items were raised.

ANY OTHER BUSINESS

There being no further questions, the Town Mayor thanked everyone for attending and the meeting closed at 8.45pm