



# Filey Town Council

Council Offices, 52a Queen Street,  
Filey, North Yorkshire, YO14 9HE

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24 June 2021

Dear Councillor,

## Extraordinary Meeting of the Town Council

You are hereby summoned to attend an extraordinary meeting of Filey Town Council to be held on **Wednesday 21 July 2020**, commencing at **7pm**, in the **Council Chamber, Council Offices, 52a Queen Street, Filey, YO14 9HE**. (any change to this will be informed to all attendees as soon as possible)

The agenda for the meeting is set out below.

**CLlr Jacqui Houlden-Banks**  
**Chairman and Town Mayor of Filey Town Council**

## Agenda

No	Item
1	<b>Apologies</b> Council to note any apologies, the reason(s) given for absence and to consider acceptance of them.
	<b><u>Procedural items</u></b>
2	<b>Declarations of interest</b> Council to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.  <b>Code of Conduct</b>  <a href="http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf">http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</a>
3	<b>Public participation time</b> The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than three minutes.



	<b><u>Council Business Items</u></b>
<b>4</b>	<b>Ordinary Vacancy</b> The council to receive and consider letters of interest, applicants' presentations and answers to set questions from all persons wishing to apply for the ordinary vacancy (Filey Ward) on the Town Council. The schedule for the process will be as follows: - <ul style="list-style-type: none"><li>• Chair of the Council to introduce the process.</li><li>• Drawings of Lots to take place as to the order of applicants.</li><li>• Applicant 1 to provide a presentation and answer questions, all other applicants to return to the Committee room to await their turn.</li><li>• Applicant 2, then 3 etc.</li><li>• The Council to consider the information provided by all applicants.</li></ul> <p>A copy of the Procedure and the Questions will be a tabled to all Councillors at the meeting.</p>
<b>5</b>	<b>Appointment of Ordinary Vacancy (Filey Ward)</b> The Council to co-opt by vote (absolute majority voting system) a Town Councillor for the Filey Ward (as a member of the Filey Town Council) following the considerations of the information provided by all applicants.
	<b><u>Next ordinary meeting of the Town Council</u></b>
<b>8</b>	<b>Date and time of the next meeting</b> Council to note the date and time of the next full council meeting is <b>11 August 2021</b> , commencing at <b>7pm</b> , in the Council Chamber, Council Offices, 52a Queen Street, Filey, YO14 9HE.