



# Filey Town Council

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14 July 2022

Dear Councillor,

## Ordinary Property Committee Meeting

You are hereby summoned to attend an ordinary meeting of the Property Committee to be held on 19 July 2022, commencing at **10:00am** the meeting will be held in the **Council Chamber, Council Offices, 52A Queen Street, Filey YO14 9HE.**

The agenda for the meeting is set out below.

**David Liddle**  
Town Clerk and RFO



## Agenda Committee

### Members:

Councillors: Anthony, Crawford-Gage, Cockerill, Hubbard, Robinson & Randall

	Item
1	<b>Apologies</b> Committee to note any apologies, the reason(s) given for absence and consider acceptance of them.
	<b><u>Procedural items</u></b>
2	<b>Declarations of interest</b>



	<p>Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.</p> <p><b>Code of Conduct</b></p> <p><a href="http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf">http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</a></p>
<b><u>Business items</u></b>	
3	<p><b>Minutes of the meetings held on 14th June 2022.</b></p> <p>The Committee to consider for approval the minutes of the meeting held on the 14th of June 2022. Links to the minutes are below.</p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/minutes-property-2022-06-14.pdf?v=1657189698">https://www.fileytowncouncil.co.uk/uploads/minutes-property-2022-06-14.pdf?v=1657189698</a></p>
4	<p><b>Parish Wood</b></p> <p>The Committee to provide an update to all members following the initial meeting with FBOG regarding establishing a new lease. A copy of the “Commentary” to the format of the new lease has been distributed for comment and to bring to the meeting.</p>
5	<p><b>Council Offices</b></p> <p>The Committee to review the quotes for blinds see link below to quotations, on review of the quotes and the quality information received the preferred contractor would be “shades of blinds” a set of colour samples will be provided at the meeting. To allow a final decision to be made.</p> <p> Office blinds quotes003263202207</p> <p>The furniture for the Committee Room. Examples of possibilities will be provided at the meeting to allow decisions to be made.</p> <p>Meeting recording system below is a link to the demonstration regarding the new system and a quote for the suggested system is attached.</p> <p><a href="#">Logitech Rally: 4K UHD Video, RightSense™ Automation &amp; Modular Audio - YouTube</a></p> <p> Quote_Filey Town Council_21441.pdf</p> <p>Following extreme difficulties in gaining quotations for the proposed Door entry, difficulties with the administration of the potential installation of CCTV and the issues arising from a recent service and fault on the alarm system it is proposed that the package of work is looked for quotation from a number of single suppliers.</p>
6	<p><b>Allotments</b></p> <p>The Committee to consider following the recent meetings held by the Allotment Association when a letter may need to be sent to them and the content of the letter.</p>

<b>7</b>	<b>Commemorative Seating</b> A report will be provided by the Assistant Town Clerk regarding the current status of the Seating contract renewal programme and any detail requested at the last meeting.
<b>8</b>	<b>Lawns Cemetery</b> The Committee to provide an update to all members. Including the Gates/Pillars project. The Committee to confirm a date for a visit to the Cemetery to understand fully any potential issues.
<b>9</b>	<b>Queen Street gardens</b> The Committee to provide an update to all members. A meeting has been requested with A Wood Ltd Surveyors for recommendation regarding how, when and where to monitor the stability of the garden. An update on this will be provided at the meeting.
<b>10</b>	<b>Memorial Gardens</b> The Committee to consider the establishment of a final draft Policy for the use and operation of the Garden. Cllr Cockerill and the Clerk to update the Committee reference the Flagpole.
<b>11</b>	<b>Information Boards</b> The Committee to be given an update as to the current status of the project.
<b>12</b>	<b>Museum</b> The Committee to confirm a date for a visit to the Museum to understand the current situation.
<b>13</b>	<b>Bandstand</b> The Committee to confirm a date for a visit to the Bandstand to understand the current situation.
	<b><u>Next Meeting</u></b>
<b>14</b>	<b>Items for inclusion on the next meeting agenda</b> Members may use this opportunity to raise items for inclusion on future committee meeting agendas.
<b>15</b>	<b>Date and time of the next meeting</b> Committee to note that the next planned meeting for the Committee is 16 <sup>th</sup> August 2022 at 10:00am which will include a visit to the Filey Museum. If it is decided at this meeting that additional meetings are required these will be planned accordingly.