



Filey Town Council

Council Offices, 52a Queen Street,
Filey, North Yorkshire, YO14 9HE
Email: mail@fileytowncouncil.co.uk
Web: www.fileytowncouncil.co.uk
Tel: 01723 514498



21 October 2021

Dear Councillor,

Ordinary Property Committee Meeting

You are hereby summoned to attend an ordinary meeting of the Property Committee to be held on **Tuesday 26th October 2021**, commencing at **3:30 pm** the meeting will be held in the **Council Chamber/Committee Room, Council Offices, 52A Queen Street, Filey YO14 9HE.**

The agenda for the meeting is set out below.

David Liddle
Town Clerk and RFO

Agenda Committee

Members:

Councillors: Cronk, Houlden-Banks, Cockerill, Parkin, Robinson & Randall

| | Item |
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| 1 | Apologies Committee to note any apologies, the reason(s) given for absence and consider acceptance of them. |
| | <u>Procedural items</u> |
| 2 | Declarations of interest |



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| | <p>Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.</p> <p>Code of Conduct</p> <p>http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</p> |
| | <p><u>Business items</u></p> |
| 3 | <p>Minutes of the meetings held on 4th October 2021. The Committee to consider for approval the minutes of the meeting held on the 4th of October 2021. Links to the minutes are below. https://www.fileytowncouncil.co.uk/uploads/minutes-property-2021-10-04.pdf</p> |
| 4 | <p>Use/Operation of Memorial Gardens Policy The Committee to review the policy regarding the use/operation of Memorial Gardens when it finally is under the control of Filey Town Council. A link to the proposed policy is below. https://www.fileytowncouncil.co.uk/uploads/use-operation-of-memorial-gardens-policy-november-2021.pdf</p> |
| 5 | <p>Parish Wood The Committee to discuss items that arose at the previous meetings. Insurance policy- FBOG have received and understood the valuation of Parish Wood (with regard to cost of re-establishing the wood after a major incident). The latest information from FBOG is that this item will be reviewed and resolved at their next meeting which is 19th November.</p> |
| 6 | <p>Queen Street Gardens. Yorkshire Water (their contractor) has yet to visit Site. The Clerk has written to Yorkshire water regarding this matter and is awaiting a reply.</p> |
| 7 | <p>Office Painting (Colour Choice) The Committee to consider the colours etc. for the redecoration of the Offices. A colour chart will be brought to the meeting with the suggestions of the Decorator and the staff.</p> |
| 8 | <p>Bandstand The Committee to consider the installation of a "Perspex wall" around the bandstand for H&S reasons to prevent the falling off of Bandsmen/women from the platform which has occurred a number of times during the season.</p> |
| 9 | <p>Committee Room Following a Staffing meeting the Clerk has looked into a quote for the installation of built-in cupboards in the Committee Room for the storage of boxes of Map and Guides. The Committee will be presented with a quote on receipt.</p> |
| 10 | <p>Allotments The Chair of the Allotments association has been contacted and is happy to attend any meeting. The Clerk will invite him to the next meeting that the Chair of the Committee will be able to attend.</p> |

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| 11 | Information Boards Cllr Cockerill and the Clerk to provide an update |
| <u>Next Meeting</u> | |
| 12 | Items for inclusion on the next meeting agenda Members may use this opportunity to raise items for inclusion on future committee meeting agendas. |
| 13 | Date and time of the next meeting Committee to decide the time and date of the next meeting. |