



Filey Town Council

Council Offices, 52a Queen Street,
Filey, North Yorkshire, YO14 9HE

Email: mail@fileytowncouncil.co.uk

Web: www.fileytowncouncil.co.uk

Tel: 01723 514498



17 January 2020

Dear Councillor,

Ordinary Property Committee Meeting

You are hereby summoned to attend an ordinary meeting of the Property Committee to be held on **Thursday 23 January 2020**, commencing at **10am** in the **Committee Room, Council Offices, 52a Queen Street, Filey, YO14 9HE**.

The agenda for the meeting is set out below.

David Liddle
Town Clerk and RFO

Agenda

Committee Members:

Councillors: Haddington, Crawford-Gage, Houlden-Banks, Mills, Parkin, Robinson.

	Item
1	Apologies Committee to note any apologies, the reason(s) given for absence and consider acceptance of them.
	<u>Procedural items</u>
2	Declarations of interest Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest. Code of Conduct http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf
3	Minutes of the ordinary meeting held on 14 November 2019



	<p>Committee to consider approving the minutes as a true and accurate record.</p> <p>Minutes</p> <p>https://fileytowncouncil.sharepoint.com/:b:/g/Files/20Town%20Council/EdbOZpfNhMFLj_lwGb0QE3IBWY4dF0qYKnTaSWQ3AX86Jw?e=EdOtfq</p>
	<p><u>Business items</u></p>
4	<p>Queen Street Garden (A visit to the garden is recommended at this time to ensure all members fully understand the potential project)</p> <p>A report has been received from Alan Wood and partners regarding the recent survey. Jack Lawtry from Alan Woods is to attend the meeting at 10:00am to provide an explanation to the committee regarding the report. The link to the report is below.</p> <p>https://fileytowncouncil.sharepoint.com/:b:/g/Files/20Town%20Council/EV73rttUFn1OquXuafpiG9EBc3Kx9OvZGDPLbqB56CGKnw?e=7VNX3Q</p>
5	<p>Council Offices</p> <p>A) Health & Safety Report</p> <p>Committee to understand the current situation regarding Health and Safety Management. ELAS the Councils H&S advisor visited site for an inspection which was extremely positive with all general recommendations actioned. Specific attention was made to the Fire Risk assessment where two actions were outstanding both with regard to training of staff in Fire extinguisher training and H&S awareness.</p> <p>B) Windows</p> <p>The work on the replacement windows will commence as soon as the weather and daylight hours improve.</p>
6	<p>Work arising from the Museum visit.</p> <p>This work is planned to be done during the closed season; the work was postponed due at the end of last year due to the inclement weather.</p>
7	<p>Lawns Cemetery- Work suggest to the Council by Yorkshire in Bloom following the judging of the event last year</p> <p>The Council received a recommendation report from Yorkshire in Bloom following the judging of the event last year. The link below is to a copy of the report and an estimate for the work suggested. The Committee to consider the report and the whether to proceed with the work.</p> <p>https://fileytowncouncil.sharepoint.com/:b:/g/Files/20Town%20Council/EdjyBgLr-pxAj87CuA2zzNEBIPZfeQfl1za6dNqbOYv_jw?e=33c5yj</p>
8	<p>Flower beds on Scarborough Road</p> <p>The preferred options for the replanting of the flower beds on Scarborough Road and been informed to SBC by both FTC and Filey in Bloom. Mr. Chris Roe is to attend the meeting at 11:00am to explain the resource implications of these options and to provide additional information regarding the alternatives.</p>



<u>Next Meeting</u>	
8	Items for inclusion on the next meeting agenda Members may use this opportunity to raise items for inclusion on future committee meeting agendas.
9	Date and time of the next meeting Committee to note that the next meeting will be 26 March 2020 at 10am at the Filey Museum followed by a meeting in the Committee Room, Council Offices.