



# Filey Town Council

Council Offices, 52a Queen Street,  
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7 July 2022

Dear Councillor,

## Ordinary Meeting of the Town Council

You are hereby summoned to attend an ordinary meeting of Filey Town Council to be held on **Wednesday 13 July 2022**, commencing at **7pm**, this will be held in the **Council Chamber, Council Offices, 52A Queen Street, Filey.**

**David Liddle**

**Town Clerk and RFO**

## Ordinary Meeting Agenda

No	Item
1	<b>Apologies</b> Council to note any apologies, the reason(s) given for absence and to consider acceptance of them.
2	<b>Declarations of interest</b> Council to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.



	<p style="text-align: center;"><b>Code of Conduct</b></p> <p><a href="http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf">http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</a></p>
3	<p><b>Public participation time</b> The period of time which is designated for public participation shall not exceed 15 minutes.</p> <p>Each member of the public may only speak once and for no longer than three minutes.</p>
	<p style="text-align: center;"><b>Reports to Council</b></p>
4	<p><b>North Yorkshire Police Report</b> Questions may be asked of the attending Police officer. The link to this month's report is below.</p> <p style="text-align: center;"><b>Police Report</b></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/filey-town-council-report-july-2022.pdf?v=1657182969">https://www.fileytowncouncil.co.uk/uploads/filey-town-council-report-july-2022.pdf?v=1657182969</a></p>
5	<p><b>Report concerning the Future provision of Cemeteries in the Borough</b> This item will be lead by the SBC officer Johnathon Bramley. <a href="https://www.fileytowncouncil.co.uk/uploads/filey-town-council-presentation-13-july-2022.pdf?v=1657183448">https://www.fileytowncouncil.co.uk/uploads/filey-town-council-presentation-13-july-2022.pdf?v=1657183448</a></p>
6	<p><b>Report by Harper Perry on the latest Status of the Filey Masterplan.</b> A member of the Harper Perry team to attend the meeting to provide an up-to-date status of the Masterplan.</p>
7	<p><b>Report by SBC officer Matthew Joseph</b> Matthew has been requested to explain how the Filey Community Partnership group will be put together, their target objectives and the process by which these objectives will be achieved. The link below is to the proposed Flow Chart. <a href="https://www.fileytowncouncil.co.uk/uploads/filey-flow-chart-2.pdf?v=1657185384">https://www.fileytowncouncil.co.uk/uploads/filey-flow-chart-2.pdf?v=1657185384</a></p>
8	<p><b>Report by SBC Officer Zoe Kelsall</b> Below is a link to the proposal regarding the refurbishment of the Crazy Golf Course for the consideration of the Council. <a href="https://www.fileytowncouncil.co.uk/uploads/oceandrivegolf-ps2-josl.pdf?v=1657188337">https://www.fileytowncouncil.co.uk/uploads/oceandrivegolf-ps2-josl.pdf?v=1657188337</a></p>
9	<p><b>Mayoral Report</b> The Mayor will provide a verbal report and answer any questions regarding the report. The Mayor will bring the Council up to speed regarding:</p> <ul style="list-style-type: none"><li>• Events attended and those upcoming.</li><li>• Any other Council issues.</li></ul>



10	<p><b>Borough and County Councillor Reports</b></p> <p><b>a) Scarborough Borough Council councillors' reports</b> Council to receive reports from the Scarborough Borough councillors for the Filey Town Council area. The link below is to the report from Cllr Cockerill. No other reports have been received <a href="https://www.fileytowncouncil.co.uk/uploads/cllr-mjc-report-to-ftp-july-2022.pdf?v=1657201408">https://www.fileytowncouncil.co.uk/uploads/cllr-mjc-report-to-ftp-july-2022.pdf?v=1657201408</a></p> <p><b>b) North Yorkshire County Council councillor's report</b> Council to receive a report from the North Yorkshire County Council Councillor for the Filey Town Council.</p>
11	<p><b>Town Clerk and RFO report</b> Council to receive a report from the Town Clerk and RFO.</p> <p><b>Town Clerk's Report</b></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/clerks-report-july-2022-16.pdf?v=1657270799">https://www.fileytowncouncil.co.uk/uploads/clerks-report-july-2022-16.pdf?v=1657270799</a></p>
<p><b><u>Council business items – Procedural Items</u></b></p>	
12	<p><b>Minutes of the Ordinary Council meeting held on Wednesday 08 June 2022</b> Council to consider approving the minutes of the meeting of the Council as a true and accurate record.</p> <p><b>08.06.2022 Minutes</b></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/minutes-of-full-council-2022-06-08.pdf?v=1657188638">https://www.fileytowncouncil.co.uk/uploads/minutes-of-full-council-2022-06-08.pdf?v=1657188638</a></p>
13	<p><b>Council Committee Minutes and Reports from Local Organisation meetings.</b></p> <p>Council to receive a Summary by the Chair of the meetings below and to note the minutes:</p> <p><b>(i) Council Committee meetings: - Planning Committee June 20<sup>th</sup>, 2022</b> <a href="https://www.fileytowncouncil.co.uk/uploads/planning-minutes-20th-june-2022-9.pdf?v=1657189413">https://www.fileytowncouncil.co.uk/uploads/planning-minutes-20th-june-2022-9.pdf?v=1657189413</a></p> <p><b>(ii) Finance &amp; General-Purpose Committee June 13<sup>th</sup>, 2022</b> <a href="https://www.fileytowncouncil.co.uk/uploads/minutes-finance-general-purposes-2022-06-13.pdf?v=1657189543">https://www.fileytowncouncil.co.uk/uploads/minutes-finance-general-purposes-2022-06-13.pdf?v=1657189543</a></p>



	<p>(iii) Property committee June 14th 2022 <a href="https://www.fileytowncouncil.co.uk/uploads/minutes-property-2022-06-14.pdf?v=1657189698">https://www.fileytowncouncil.co.uk/uploads/minutes-property-2022-06-14.pdf?v=1657189698</a></p> <p>(iv) Map &amp; Guide Committee 5<sup>th</sup> July 2022 <a href="https://www.fileytowncouncil.co.uk/uploads/050722-map-guide-committee-meeting-2022-07-05.pdf?v=1657204607">https://www.fileytowncouncil.co.uk/uploads/050722-map-guide-committee-meeting-2022-07-05.pdf?v=1657204607</a></p> <p>Council to receive reports from members of meetings of local organisations.</p>
14	<p><b>Schedule of payments</b> Council to note and consider approval of payments from the general fund for the period 01 June 2022 to the 30 June 2022, which total <b>£16,718.40</b>.</p> <p><b>Schedule of Payments</b></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/payment-schedule-june-2022.pdf?v=1657190232">https://www.fileytowncouncil.co.uk/uploads/payment-schedule-june-2022.pdf?v=1657190232</a></p>
15	<p><b>Strategic Planning Committee Make-up</b> The make-up of the Committee has been investigated and as no mention is made of ex-officios in the current TOR. The TOR should remain the same. It was recommended that if the Chair of a particular committee could not attend the Strategic planning meeting, then a replacement should be considered.</p>
16	<p><b>1779 Group</b> For information to the Councillors the link below shows the Poster for planned events for September 2022. There are some which are yet to be finalised. <a href="https://www.fileytowncouncil.co.uk/uploads/fb1779-2022-poster.pdf?v=1657191143">https://www.fileytowncouncil.co.uk/uploads/fb1779-2022-poster.pdf?v=1657191143</a></p>
17	<p><b>Matters arising from the meeting with the local PM Kevin Hollinrake regarding Housing.</b> The Council to discussed generally any matters arising, any specific actions such as the generation of a "Neighbour Plan" will be initially reviewed at the first meeting of the Strategic Planning Committee.</p>
18	<p><b>106 Monies</b> 106 monies have been requested to be re-directed to the Clarence drive Sports Club. Cllr Cockerill to inform the Council of the detail. The link below is the response from SBC regarding this request. <a href="https://www.fileytowncouncil.co.uk/uploads/email-regarding-106-monies.pdf?v=1657273066">https://www.fileytowncouncil.co.uk/uploads/email-regarding-106-monies.pdf?v=1657273066</a></p>
19	<p><b>Covid Bench</b> The bench that was placed in the location vacated by the Telephone Box on Church Ravine has been for some time dedicated to the people of Filey who</p>



	<p>worked tirelessly through the Covid Pandemic ensuring that Filey came through that time capable of continuing in a healthy manner.</p> <p>The Council to consider the wording of a plaque to be placed on the bench. For example, “Dedicated to all people of Filey who performed above and beyond expectations during the period of the Covid Pandemic”</p>
<b>20</b>	<p><b>Connectivity in Filey</b></p> <p>The Council to consider the progress of the installation of improve Wi-Fi connection throughout the Town.</p> <p>Cllr Anthony to introduce the item.</p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/connectivity-email.pdf?v=1657197187">https://www.fileytowncouncil.co.uk/uploads/connectivity-email.pdf?v=1657197187</a></p>
<b>21</b>	<p><b>Community Counselling.</b></p> <p>Below is a link to information regarding the potential set up of a Children’s Counselling service in Filey. Cllr Anthony will be able to inform the Council of more detail.</p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/email-regarding-community-counselling.pdf?v=1657197742">https://www.fileytowncouncil.co.uk/uploads/email-regarding-community-counselling.pdf?v=1657197742</a></p>
	<p><b><u>Council business items</u></b></p>
<b>22</b>	<p><b>Approval of additional spend on Archive digitisation.</b></p> <p>The Council to consider approval for payment of the invoice for the first tranche of the digitisation of the Crimlisk Fisher Archive. The increase is due to the requirement to scan Council ledgers etc. using a “Book scanner” this process being much more labour intensive. The F&amp;GP Committee strongly recommend the approval of this, and the Clerk is going to look at reducing the cost and also at possible grants.</p>
	<p><b><u>Council business item - Next ordinary meeting</u></b></p>
<b>23</b>	<p><b>Date and time of the next meeting</b></p> <p>Council to confirm date and time of the next meeting of the Council will 10<sup>th</sup> August 2022 at 7:00pm in the Council Chamber.</p>