



# Filey Town Council

Council Offices, 52a Queen Street,  
Filey, North Yorkshire, YO14 9HE

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1 June 2022

Dear Councillor,

## Ordinary Meeting of the Town Council

You are hereby summoned to attend an ordinary meeting of Filey Town Council to be held on **Wednesday 8 June 2022**, commencing at **7pm**, this will be held in the **Council Chamber, Council Offices, 52A Queen Street, Filey.**

**David Liddle**

**Town Clerk and RFO**

## Ordinary Meeting Agenda

No	Item
1	<b>Apologies</b> Council to note any apologies, the reason(s) given for absence and to consider acceptance of them.
2	<b>Declarations of interest</b> Council to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.



	<p style="text-align: center;"><b>Code of Conduct</b></p> <p><a href="http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf">http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</a></p>
<b>3</b>	<p><b>Public participation time</b> The period of time which is designated for public participation shall not exceed 15 minutes.</p> <p>Each member of the public may only speak once and for no longer than three minutes.</p>
	<b><u>Reports to Council</u></b>
<b>4</b>	<p><b>North Yorkshire Police Report</b> Questions may be asked of the attending Police officer. No report is available from the police at this time.</p> <p style="text-align: center;"><b>Police Report</b></p>
<b>5</b>	<p><b>Report by Officers of SBC</b> Officers of SBC to provide reports on the Town Masterplan, Investment projects and Project Sunshine planned for Filey. Lisa Dixon SBC to lead the items. The Council to consider approval of any action points regarding these projects.</p>
<b>6</b>	<p><b>Report by Harper Perry on the latest Status of the Filey Masterplan.</b> A member of the Harper Perry team to attend the meeting to provide an up-to-date status of the Masterplan.</p>
<b>7</b>	<p><b><u>Mayoral Report</u></b> The Mayor will provide a verbal report and answer any questions regarding the report. The Mayor will bring the Council up to speed regarding:</p> <ul style="list-style-type: none"><li>• Events attended and those upcoming.</li><li>• Any other Council issues.</li></ul>
<b>8</b>	<p><b>Borough and County Councillor Reports</b></p> <p><b>a) Scarborough Borough Council councillors' reports</b> Council to receive reports from the Scarborough Borough councillors for the Filey Town Council area. At the time of writing no reports have been received.</p> <p><b>b) North Yorkshire County Council councillor's report</b> Council to receive a report from the North Yorkshire County Council Councillor for the Filey Town Council.</p>
<b>9</b>	<p><b>Town Clerk and RFO report</b> Council to receive a report from the Town Clerk and RFO.</p> <p style="text-align: center;"><b>Town Clerk's Report</b></p>



	<a href="https://www.fileytowncouncil.co.uk/uploads/clerks-report-june-2022.pdf?v=1654082328">https://www.fileytowncouncil.co.uk/uploads/clerks-report-june-2022.pdf?v=1654082328</a>
	<b><u>Council business items – Procedural Items</u></b>
10	<p><b>Minutes of the Ordinary Council meeting held on Wednesday 11 May 2022 and The Annual Meeting of the Council 18 May 2022.</b> Council to consider approving the minutes of the meetings of the Council as a true and accurate records.</p> <p><b>11.05.2022 Minutes</b></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/minutesof-full-council-meeting-2022-05-11.pdf?v=1654000543">https://www.fileytowncouncil.co.uk/uploads/minutesof-full-council-meeting-2022-05-11.pdf?v=1654000543</a></p> <p><b>18.05.2022 Minutes</b></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/minutes-of-annual-meeting-of-the-council-2022-05-18.pdf?v=1654000835">https://www.fileytowncouncil.co.uk/uploads/minutes-of-annual-meeting-of-the-council-2022-05-18.pdf?v=1654000835</a></p>
11	<p><b>Council Committee Minutes and Reports from Local Organisation meetings.</b></p> <p>Council to receive a Summary by the Chair of the meetings below and to note the minutes:</p> <p>(i) <b>Council Committee meetings: - Planning Committee May 23<sup>rd</sup>, 2022</b></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/minutes-of-planning-committee-2022-05-23.pdf?v=1654002755">https://www.fileytowncouncil.co.uk/uploads/minutes-of-planning-committee-2022-05-23.pdf?v=1654002755</a></p> <p>(ii) Events &amp; Lighting committee May 26<sup>th</sup>, 2022 <a href="https://www.fileytowncouncil.co.uk/uploads/minutes-events-and-lighting-2022-05-26.pdf?v=1654003157">https://www.fileytowncouncil.co.uk/uploads/minutes-events-and-lighting-2022-05-26.pdf?v=1654003157</a></p> <p>Council to receive reports from members of meetings of local organisations.</p>
12	<p><b><u>Schedule of payments</u></b> Council to note and consider approval of payments from the general fund for the period 01 May 2022 to the 31 May 2022, which total <b>£14,911.84.</b></p> <p><b>Schedule of Payments</b></p>



	<p><a href="https://www.fileytowncouncil.co.uk/uploads/schedule-of-payments-for-may-2022.pdf?v=1654003349">https://www.fileytowncouncil.co.uk/uploads/schedule-of-payments-for-may-2022.pdf?v=1654003349</a></p>
13	<p><b>Co-option of Councillor for Primrose Valley Ward -Filey Town Council</b> The Council to consider the Co-option of the only interested person to the position of Filey Town Council – Primrose Valley ward.</p>
14	<p><b>Annual Governance and Accountability Return 2021/22 (AGAR) &amp; Internal Audit 2021/22</b></p> <p><b>A) Final Internal Audit Report</b> Council to note and consider the final internal audit report for the financial year 2021/22, which includes the fourth quarter report. The report was compiled by the Council’s appointed Internal Auditor, Mr David Latham. <a href="https://www.fileytowncouncil.co.uk/uploads/ftc-4thqtr-21-22-main-report-final.pdf?v=1654004123">https://www.fileytowncouncil.co.uk/uploads/ftc-4thqtr-21-22-main-report-final.pdf?v=1654004123</a></p> <p><b>Report to 4th Quarter Internal Audit Report Appendix 1</b> <a href="https://www.fileytowncouncil.co.uk/uploads/ftc-4th-qtr-21-22-app-1-final-appendix-1.pdf?v=1654004264">https://www.fileytowncouncil.co.uk/uploads/ftc-4th-qtr-21-22-app-1-final-appendix-1.pdf?v=1654004264</a></p> <p><b>B) Annual Internal Audit Report 2020/21</b> Council to further note and consider the Annual Internal Audit Report 2021/22, which forms part of the Council’s AGAR, and was completed by the Council’s appointed Internal Auditor, Mr David Latham. <a href="https://www.fileytowncouncil.co.uk/uploads/annual-agar-including-audit00223720220531135356.pdf?v=1654005381">https://www.fileytowncouncil.co.uk/uploads/annual-agar-including-audit00223720220531135356.pdf?v=1654005381</a></p>
	<p><b><u>Council business items</u></b></p>
15	<p><b>Committee Vacancies</b> The Council to consider applicants for vacant Committee positions. The Council to also consider if only one representative from the Council is allowed onto the Filey Coble landing User Group who will that be?</p>
	<p><b><u>Council business item - Next ordinary meeting</u></b></p>
16	<p><b>Date and time of the next meeting</b> Council to confirm date and time of the next meeting of the Council will 13<sup>th</sup> July 2022 at 7:00pm in the Council Chamber.</p>