



Filey Town Council

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17 June 2021

Dear Councillor,

Ordinary Meeting of the Town Council

You are hereby summoned to attend an ordinary meeting of Filey Town Council to be held on **Wednesday 23 June 2021**, commencing at **7pm**, this will be held in the **Concert Hall of the Evron Centre, John Street, Filey.**

[Click here to join the meeting](#)

David Liddle

Town Clerk and RFO

Ordinary Meeting Agenda

No	Item
1	Apologies Council to note any apologies, the reason(s) given for absence and to consider acceptance of them.



2	<p>Declarations of interest Council to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.</p> <p>Code of Conduct</p> <p>http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</p>
3	<p>Public participation time The period of time which is designated for public participation shall not exceed 15 minutes.</p> <p>Each member of the public may only speak once and for no longer than three minutes.</p>
Reports to Council	
4	<p>North Yorkshire Police Report Council has received a report from the North Yorkshire Police. Questions may be asked of the attending Police officer.</p> <p>Police Report</p> <p>https://www.fileytowncouncil.co.uk/uploads/filey-town-council-report-june-2021-(police-report).pdf</p>
5	<p>Mayoral Report The Mayor will provide a verbal report and answer any questions regarding the report. The Mayor will bring the Council up to speed regarding: -</p> <ul style="list-style-type: none">• The Scarborough Borough/Filey Town Council Investment plan• The Soapbox Challenge.
6	<p>Borough and County Councillor Reports</p> <p>a) Scarborough Borough Council councillors' reports Council to receive reports from the Scarborough Borough councillors for the Filey Town Council area. At the time of writing no reports have been received, when any arrive, these will be sent out to all members and included in the Website file. If no reports are received Cllrs Cockerill, Casey and Cross to provide verbal reports at the meeting.</p> <p>b) North Yorkshire County Council councillor's report Council to receive a report from the North Yorkshire County Council Councillor for the Filey Town Council.</p>
7	<p>Town Clerk and RFO report Council to receive a report from the Town Clerk and RFO.</p>



	<p>Town Clerk's Report</p> <p>https://www.fileytowncouncil.co.uk/uploads/clerks-report-june-2021.pdf</p>
	<p><u>Council business items – Procedural Items</u></p>
8	<p>Minutes of the Ordinary Council meeting held on Wednesday 5 May 2021 and minutes of the Annual meeting of the Council held on 6 May 2021. Council to consider approving the minutes of the meetings of the Council as a true and accurate records.</p> <p>https://www.fileytowncouncil.co.uk/uploads/minutes-full-council-2021-05-05.pdf</p> <p>05.05.2021 Minutes</p> <p>https://www.fileytowncouncil.co.uk/uploads/minutes-of-annual-meeting-of-the-council-2021-005-06.pdf</p> <p>06.05.2021 Minutes</p>
9	<p>Council Committee Minutes and Reports from Local Organisation meetings.</p> <p>Council to receive a Summary by the Chair of the meetings below and to note the minutes:</p> <p>(i) Council Committee meetings: -</p> <p>A) Planning Committee 24 May 2021 https://www.fileytowncouncil.co.uk/uploads/planning-24th-may-2021-13.pdf</p> <p>B) Events and Lighting 01 June 2021 https://www.fileytowncouncil.co.uk/uploads/minutes-events-and-lighting-2021-06-01.pdf</p> <p>C) Property Committee 28 May 2021 https://www.fileytowncouncil.co.uk/uploads/minutes-property-2021-05-28-5.pdf</p> <p>D) Finance & General-Purposes Committee https://www.fileytowncouncil.co.uk/uploads/minutes-finance-general-purposes-2021-06-07.pdf</p> <p>Council to receive reports from members of meetings of local organisations</p>



10	<p><u>Schedule of payments</u> Council to note and consider approval of payments from the general fund for the period 10 May 2021 to 01 June 2021, which total £15,538.06.</p> <p>Schedule of Payments</p> <p>https://www.fileytowncouncil.co.uk/uploads/payment-schedule-june-2021.pdf</p>
	<p><u>Council business items</u></p>
11	<p>Annual Governance and Accountability Return 2020/21 (AGAR) Internal Audit 2020/21</p> <p>A) Final Internal Audit Report Council to note and consider the final internal audit report for the financial year 2020/21, which includes the fourth quarter report. The report was compiled by the Council's appointed Internal Auditor, Mr David Latham.</p> <p>2020-2021 4th Quarter Internal Audit report. https://www.fileytowncouncil.co.uk/uploads/ftc-4th-qtr-20-21-app-1.pdf</p> <p>Supplementary Report to 4th Quarter Internal Audit Report https://www.fileytowncouncil.co.uk/uploads/supp-to-i-a-report-20-21.pdf</p> <p>B) Annual Internal Audit Report 2020/21 Council to further note and consider the Annual Internal Audit Report 2020/21, which forms part of the Council's AGAR, and was completed by the Council's appointed Internal Auditor, Mr David Latham. https://www.fileytowncouncil.co.uk/uploads/ftc-4thqtr-20-21-main-report.pdf</p>
12	<p>Section 1 – Annual Governance Statement 2020/21 Council to consider Section 1 – Annual Governance Statement 2020/21 of the AGAR and specifically the nine individual statements preceded by the following statement:</p> <p>“We acknowledge as the members of Filey Town Council our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021.”</p> <p>https://www.fileytowncouncil.co.uk/uploads/annual-governance-statement-2020-2021-2.pdf</p>



13	Section 2 - Accounting Statements 2020/21 Council to consider Section 2 - Accounting Statements 2020/21 of the AGAR as follows: (a) consider the Accounting Statements by the members meeting as a whole. (b) approve the Accounting Statements by resolution; and (c) ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given. (d) Approve the Risk management arrangements. https://www.fileytowncouncil.co.uk/uploads/accounting-statement-2020-2021-18.pdf https://www.fileytowncouncil.co.uk/uploads/risk-assesment-and-management-2020-2021.pdf
14	Use of Coats of Arms The Council to consider the approval of the use of the Town's Coat of Arms on the Soapbox Challenge Website and promotional items.
15	PROW The Council to discuss the 2013 application for a PROW through Parish Wood together with the new footpaths created by the Filey Flood Alleviation Scheme. Below are links to the original application and Site location of the Filey Flood Alleviation Scheme. https://www.fileytowncouncil.co.uk/uploads/prow-application-status-17-june-2021.pdf https://www.fileytowncouncil.co.uk/uploads/application-for-public-right-of-way-2013.pdf https://www.fileytowncouncil.co.uk/uploads/key-plan-770410.pdf https://www.fileytowncouncil.co.uk/uploads/site-location-and-general-arrangement-sheet-1-770412.pdf https://www.fileytowncouncil.co.uk/uploads/site-location-and-general-arrangement-sheet-2-770413.pdf
16	Use of Personal Watercraft The Council to consider the use of Personal Watercraft. This item will be introduced by Cllr Haxby.
17	Dates of up and coming Full and Extraordinary Council Meetings Council to consider the dates of the up and comings Full and Extraordinary Council meetings. The proposed dates are as follows: - July Full Council Meeting – 14 th July July Extraordinary Meeting – 21 st July (Council Co-option) August Council Meeting – 11 th August August Extraordinary Meeting – 18 th August (Selection of Freemen/women) September Council Meeting – 8 th September September Extraordinary Meeting – 1 st September (Discussion regarding the 1779 Group) The meetings will be held in either the Council Chamber or the Evron Centre depending upon the need to comply with Covid restrictions.



Council business item - Next ordinary meeting	
18	Date and time of the next meeting Council to confirm dates and times of the future meetings as per item 18 on the agenda.