



Filey Town Council

Council Offices, 52a Queen Street,
Filey, North Yorkshire, YO14 9HE

Email: mail@fileytowncouncil.co.uk

Web: www.fileytowncouncil.co.uk

Tel: 01723 514498



8 June 2022

Dear Councillor,

Finance and General-Purpose Committee Meeting

You are hereby summoned to attend a Finance and General-Purpose Committee meeting to be held on **Monday 13th June 2022**, commencing at **6:30pm**, the **meeting will be held in the Council Chamber**.

The agenda for the meeting is set out below.

David Liddle
Town Clerk and RFO

Agenda

Committee Members: Councillors: Howgate Houlden-Banks, Robinson, Casey, Cockerill and Cronk.

No	Item
1	Apologies Committee to note any apologies, the reasons given for absence and consider acceptance of them.
	<u>Procedural items</u>
2	Declarations of interest Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.



	<p>Code of Conduct</p> <p>http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</p>
3	<p>Minutes of the ordinary meeting held on 5th April 2022</p> <p>Committee to consider approving the minutes as a true and accurate record.</p> <p>05.04.22 Minutes</p> <p>https://www.fileytowncouncil.co.uk/uploads/minutes-finance-general-purposes-2022-04-05.pdf?v=1649421264</p>
	<p><u>Business items</u></p>
4	<p>Election of Chair and Vice-chair of this Committee</p> <p>Members to receive nominations for these positions and to vote to elect the Chair and Vice-Chair.</p>
5	<p>Bank Reconciliation</p> <p>Committee to consider the bank reconciliations for March 2022.</p> <p>https://www.fileytowncouncil.co.uk/uploads/bank-rec-march-202200228920220608095346.pdf?v=1654682170</p>
6	<p>Annual Internal Audit</p> <p>Committee to review the latest internal audit report link to the documents below. And consider any actions that may have been recommended.</p> <p>https://www.fileytowncouncil.co.uk/uploads/ftc-4th-qtr-21-22-app-1-final-appendix-1.pdf?v=1654004264</p> <p>https://www.fileytowncouncil.co.uk/uploads/annual-agar-including-audit00223720220531135356.pdf?v=1654005381</p>
7	<p>Appointment of Internal Auditor</p> <p>Committee to consider the appointment of an internal auditor for the 2022-2023 council year. The links below are to the information provided by D Latham in reference to the next year.</p> <p>https://www.fileytowncouncil.co.uk/uploads/filey-tc-letter-audit-bid-22-23.pdf?v=1654684084</p>
8	<p>Review of Invoice for Digitisation of Archives</p> <p>The Committee to review the invoice for digitisation of the Archives which is in excess of the amount budgeted. A copy of the Invoice will be provided at the meeting.</p>
9	<p>Bank Account Signatories/Mandate</p>



	<ul style="list-style-type: none">a) The Committee to consider a Committee member to relace ex-Cllr Parkin as a cheque signatory.b) The Committee to consider the change of bank.c) The Committee to consider the re-organisation of the Council's investments.
10	106 Monies The Committee to consider any actions following the presentation at the last meeting regarding 106 monies. Please see link below that was tabled at the last meeting. https://www.fileytowncouncil.co.uk/uploads/filey-s106-funds-010322.pdf?v=1646320158
	<u>Members Business Items</u>
	<u>Next Meeting</u>
11	Items for inclusion on the next meeting agenda Members may use this opportunity to raise items for inclusion on future committee meeting agendas.
12	Date and time of the next meeting Committee to note that the next meeting is Monday 15 th August 2022 at 6:30pm in the Council Chamber.