



# Filey Town Council

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17 March 2021

Dear Councillor,

## Finance and General-Purpose Committee Meeting

You are hereby summoned to attend a Finance and General-Purpose Committee meeting to be held on **Monday 22 January 2021**, commencing at **6:30pm**, the **meeting will be held using a video conferencing platform which can be accessed using the link below. This meeting is open to the public who can access in the same way or contact the office for a direct link.**

[Click here to join the meeting](#)

The agenda for the meeting is set out below.

**David Liddle**  
Town Clerk and RFO

## Agenda

**Committee Members:** Councillors: Haxby, Mills, Howgate (ex-officio member), Robinson, Wilkie and Crawford-Gage.

No	Item
1	<b>Apologies</b> Committee to note any apologies, the reasons given for absence and consider acceptance of them.
	<b><u>Procedural items</u></b>
2	<b>Declarations of interest</b> Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for



	<p>dispensations in relation to disclosable pecuniary interests or personal interest.</p> <p><b>Code of Conduct</b></p> <p><a href="http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf">http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</a></p>
<b>3</b>	<p><b>Minutes of the ordinary meeting held on 11 January 2021</b></p> <p>Committee to consider approving the minutes as a true and accurate record.</p> <p><b>11.01.21 Minutes</b></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/minutes-finance-general-purposes-2021-01-11-5.pdf">https://www.fileytowncouncil.co.uk/uploads/minutes-finance-general-purposes-2021-01-11-5.pdf</a></p>
	<p><b><u>Business items</u></b></p>
<b>4</b>	<p><b>Bank Reconciliation</b></p> <p>Committee to consider the bank reconciliation for December 2020 and January 2021.</p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/bank-reqs-dec-2020-jan-2021.pdf">https://www.fileytowncouncil.co.uk/uploads/bank-reqs-dec-2020-jan-2021.pdf</a></p>
<b>5</b>	<p><b>Internal Audit</b></p> <p>The Committee to review the latest internal audit report link to the documents below.</p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/internal-audit-ftc-2nd-3rd-qtr-20-21.pdf">https://www.fileytowncouncil.co.uk/uploads/internal-audit-ftc-2nd-3rd-qtr-20-21.pdf</a></p>
<b>6</b>	<p><b>Budget Control</b></p> <p>The Committee to review the current status of the budgetary income and spend as of the end of the third quarter. Link below to the document.</p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/budget-monitor-end-of-3rd-quarter-2020-21.pdf">https://www.fileytowncouncil.co.uk/uploads/budget-monitor-end-of-3rd-quarter-2020-21.pdf</a></p> <p>The Committee to consider the payment of the Filey Town Council contribution to the Filey Flood Alleviation scheme of £20,000 we have received an invoice for this but previous resolved not to pay this until the works were complete.</p>
<b>7</b>	<p><b>Investments</b></p> <p>The Clerk to provide an update as to the investments to date. The investments are as shown in the recent Bank recs. The Committee to consider the transfer of monies from the Yorkshire Bank savings account into the General fund. The Clerk will provide a statement of the latest situation at the meeting.</p>
<b>8</b>	<p><b>Tenders</b></p>



	<p>The Committee to consider the recommendation made by the Property Committee to renew the contract for the lawns Cemetery Maintenance and grave digging and the maintenance of the Public seating with the existing Contractors.</p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/tender-prices-submission-lawns-cemetery-2021.pdf">https://www.fileytowncouncil.co.uk/uploads/tender-prices-submission-lawns-cemetery-2021.pdf</a></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/tender-prices-submission-public-comm-seating-2021.pdf">https://www.fileytowncouncil.co.uk/uploads/tender-prices-submission-public-comm-seating-2021.pdf</a></p>
<b>9</b>	<p><b>Insurance</b></p> <p>The Committee to consider the quotes received for the insurance requirements of Filey Town Council.</p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/insurance-quotaion-analysis-2021-22.pdf">https://www.fileytowncouncil.co.uk/uploads/insurance-quotaion-analysis-2021-22.pdf</a></p> <p><a href="https://www.fileytowncouncil.co.uk/uploads/quotations-for-insurance-2021-22.pdf">https://www.fileytowncouncil.co.uk/uploads/quotations-for-insurance-2021-22.pdf</a></p>
	<p><b><u>Members Business Items</u></b></p>
	<p><b><u>Next Meeting</u></b></p>
<b>10</b>	<p><b>Items for inclusion on the next meeting agenda</b></p> <p>Members may use this opportunity to raise items for inclusion on future committee meeting agendas.</p>
<b>11</b>	<p><b>Date and time of the next meeting</b></p> <p>Committee to note that the date and time of the next meeting is TBA using a video conferencing platform or alternative setting dependant upon the Government guidelines.</p>