



# Filey Town Council

Council Offices, 52a Queen Street,  
Filey, North Yorkshire, YO14 9HE

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25 November 2021

Dear Councillor,

## Finance and General-Purpose Committee Meeting

You are hereby summoned to attend a Finance and General-Purpose Committee meeting to be held on **Tuesday 30 November 2021**, commencing at **6:30pm**, in the **Council Chamber, Council Offices, 52a Queen Street, Filey, YO14 9HE**.

The agenda for the meeting is set out below.

**David Liddle**  
Town Clerk and RFO

## Agenda

**Committee Members:** Councillors: Parkin, Cronk, Howgate, Houlden-Banks (ex-officio member), Robinson and Wilkie.

No	Item
1	<b>Apologies</b> Committee to note any apologies, the reasons given for absence and consider acceptance of them.
	<b><u>Procedural items</u></b>
2	<b>Declarations of interest</b> Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.
	<div style="background-color: #0056b3; color: white; padding: 5px; display: inline-block; border-radius: 5px;">Code of Conduct</div> <a href="http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf">http://www.fileytowncouncil.co.uk/Policy/Code%20of%20Conduct_08.11.2017.pdf</a>



<b>3</b>	<b>Minutes of the ordinary meeting held on 6 October 2021.</b>  Committee to consider approving the minutes as a true and accurate record.  <b>06.10.21 Minutes</b>  <a href="https://www.fileytowncouncil.co.uk/uploads/minutes-finance-general-purposes-2021-10-06.pdf">https://www.fileytowncouncil.co.uk/uploads/minutes-finance-general-purposes-2021-10-06.pdf</a>
<b><u>Business items</u></b>	
<b>4</b>	<b>Bank Reconciliation</b> Committee to consider the bank reconciliation for August 2021.  <b>Bank Reconciliation</b>  <a href="https://www.fileytowncouncil.co.uk/uploads/august-2021-12.pdf">https://www.fileytowncouncil.co.uk/uploads/august-2021-12.pdf</a>  Committee to consider the bank reconciliation for September 2021. <a href="https://www.fileytowncouncil.co.uk/uploads/september-2021-14.pdf">https://www.fileytowncouncil.co.uk/uploads/september-2021-14.pdf</a>  <b>Bank Reconciliation</b>  Committee to consider the bank reconciliation for October 2021.  <b>Bank Reconciliation</b>  <a href="https://www.fileytowncouncil.co.uk/uploads/october-2021-20.pdf">https://www.fileytowncouncil.co.uk/uploads/october-2021-20.pdf</a>
<b>5</b>	<b>2<sup>nd</sup> Quarter Internal audit</b> The Committee to review the first quarter audit report and resolve any actions if required. See link to report. <a href="https://www.fileytowncouncil.co.uk/uploads/ftc-2nd-qtr-audit-report-21-22.pdf">https://www.fileytowncouncil.co.uk/uploads/ftc-2nd-qtr-audit-report-21-22.pdf</a>
<b>6</b>	<b>Supplier of Electricity</b> The resolution of the previous meeting could not be fulfilled as the day after the meeting the offer was rescinded. In order to ensure that there was a continuity of supply and security for the future. The Clerk has reassigned the contract to Corona at a price which is 11% less than the original agreement as discussed in the last meeting.
<b>7</b>	<b>Bank Account</b> a) The Changes to the mandate have been completed.



	<p>b) The Clerk is in the process of contacting all accounts and has been successful in updating the Crimlisk Fischer account, the CCLA account and the Nationwide. The other accounts are awaiting information.</p> <p>c) The Clerk has contacted Unity bank. The information received was most encouraging. The Committee to have a further discussion.</p>
<b>8</b>	<b>Telephones and Photocopiers</b> The Clerk and members of the Committee attended a presentation by the potential supplier. Committee to discuss further actions.
<b>9</b>	<b>Committee room modifications</b> The Committee to consider the quote for the addition of Cupboards to the Committee room and the modification of the office door. Quotes to be provided at the meeting.
<b>10</b>	<b>Budget compilation</b> The Committee to consider the parameters to be used for the establishment of the Budget for 2022-2023. Including Wage costs, Potential capital expenditure and costs related to the LGR.
<b>11</b>	<b>Filey Bus</b> The Committee to discuss the method for potential approval of the grant to Olympic Coaches for the provision of the Bus service.
<b>12</b>	<b>FFAS payment</b> The FFAS is now complete the Committee to discuss the payment of the money (£20,000) promised to SBC for the project.
	<b><u>Members Business Items</u></b>
	<b><u>Next Meeting</u></b>
<b>13</b>	<b>Items for inclusion on the next meeting agenda</b> Members may use this opportunity to raise items for inclusion on future committee meeting agendas.
<b>14</b>	<b>Date and time of the next meeting</b> Committee to note that the next meeting is planned for 10 January 2022 at 6:30 pm in the Council Chamber.