



Filey Town Council

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Minutes of the **Filey Town Guide/Map Committee** meeting held on
10 March 2020 in the **Committee Room, Council Offices, 52a Queen Street,
Filey, North Yorkshire, YO14 9HE.**

Committee Members Present: Cllr Susan Bosomworth (Chairman), Cllr Howard
Parkin, Cllr Gary Howgate and Elaine Taylor

Meeting Clerk: Sharon Pogson

Minutes

Number	Item
GM041/19/20	<p>Apologies Apologies were received from: Cllr Kevin Wilkie (personal) Cllr Jacqui Houlden-Banks (personal)</p> <p>RESOLVED: The Committee resolved to approve the apologies received.</p>
	<u>Procedural items</u>
GM042/19/20	<p>Declarations of interest No declarations of interest in accordance with the requirements of the Localism Act 2011 were made.</p>
GM043/19/20	<p>Minutes of the meeting held on 15 October 2019 Cllr Bosomworth proposed, seconded by Cllr Parkin, that the minutes be accepted as a true and accurate record of the meeting.</p> <p>RESOLVED: The Committee resolved to approve the minutes as a true and accurate record.</p>
	<u>Business items</u>
GM044/19/20	<p>Filey Town Map A. The Clerk had received three quotations for printing and artwork costs for the 2021/2022 Map. The Committee considered these in detail and it was agreed that Briggs Bros Ltd be awarded the contract to print 40,000 copies of the Town Map.</p>



	<p>RESOLVED: The Committee resolved that the Finance & General Purposes Committee note that Briggs Bros Ltd be awarded the contract to print 40,000 copies of the Filey Town Map 2021-2022 at a cost of £2,850 for printing and £400 for artwork costs.</p> <p>B. The Clerk provided a schedule of options for the cost of adverts and the Committee agreed to keep these the same price as two years ago. The Clerk will contact all existing customers to offer them the choice of advertising first. The Tide Tables had been purchased at a cost of £235.</p> <p>C. The Committee considered changes to the Map. Although this is an ongoing process the following observations were identified which are to be included when complete:</p> <ul style="list-style-type: none"> • The McCarthy and Stone development on Chantry Gardens • The Housing 21 development on Scarborough Road.
GM045/19/20	<p>Filey Town Guide 2020/2021 All invoices had now been sent to customers who had placed an advert in the Filey Town Guide. To date, 70% of the invoices had been paid and the Clerk will send follow up letters for the outstanding invoices.</p>
	<u>Next meeting</u>
GM046/19/20	<p>Items for inclusion on the next meeting agenda</p> <ul style="list-style-type: none"> • Outstanding invoices • Response to advertising letter
GM047/19/20	<p>Date and time of the next meeting The date of the next meeting is to be arranged after the Annual Council Meeting in May.</p>

Meeting started at 5.45 pm and closed at 6.45 pm

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Signed:

Print Name: **Date**

Print Position: CHAIR, GUIDE AND MAP COMMITTEE