

## FILEY TOWN COUNCIL

### STAFFING COMMITTEE 15 JANUARY 2009

Present : Cllr Mrs A Newbury (in the Chair), Cllr C Hodgson, Cllr G Johnson, Cllr D Murton,  
Cllr R Walker and Cllr Mrs M Wright  
Mrs G Robinson, Town Clerk

#### NOTICE OF MEETING

**RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972.** 035/09

#### APOLOGIES

All members of the Staffing Committee were present at the meeting. It was  
**RESOLVED: That the above information be noted.** 036/09

#### DECLARATIONS OF INTEREST

**RESOLVED : That it be noted no declarations of interest were received.** 037/09

#### STAFFING UPDATE

##### Interim Pay Award 2008/2009

The Clerk informed Members that she had been advised via the Yorkshire Local Councils Association that terms of reference have now been agreed for the Local Government Employers and trade unions to take the pay dispute to arbitration. It was

**RESOLVED: That the above information be noted.** 038/09

##### Quality Status Re-accreditation

The Clerk informed Members that work had commenced on the Quality Status Re-accreditation submission and this would be ongoing throughout January 2009, members offered to help with this if necessary. It was

**RESOLVED: That this information be noted and the offer of help from Members be taken up if required.** 039/09

##### Staff Sickness Update

The Chairman requested that thanks be made to all staff for their continuing commitment to the Council during the current period of staff sickness and their support given to the Administrative Assistant during her 'phased in return to work' process. The Clerk updated members on the current position, the member of staff had requested to return to work at the beginning of January and a 'phased in return to work' had been agreed (24 hours per week) which would be reviewed in a further two weeks. The member of staff is awaiting further medical advice for a separate health matter and the Council has arranged a referral to an Occupational Therapy Physician to support the employee's recovery to return to work on a full time basis and would implement any suggested recommendations to aid the recovery process. The member of staff had requested a breakdown of her sick leave entitlement and this has been supplied to her by the Clerk. Members requested that they be advised of any changes in staffing levels due to sickness and a further meeting be arranged as necessary. It was

**RESOLVED: That all staff be thanked for their support given to both the Council and to the Administrative Assistant.** 040/09

**RESOLVED: That the above information be noted.** 041/09

##### Employment Policies

The Clerk informed Members that she would be revising all employment policies in the near future and these would be presented to Members of the Staffing Committee in the near future.

**RESOLVED: That the above information be noted.** 042/09

Cllr Mrs A Newbury  
Chairman