

FILEY TOWN COUNCIL

STAFFING COMMITTEE 12 NOVEMBER 2007

Present : Cllr Mrs A Newbury (in the Chair) and Councillors C Hodgson, E Holden,
G Johnson, Mrs J Viles and Mrs M Wright.
Mrs M Prentice – Deputy Town Clerk

NOTICE OF MEETING

RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 570/07

APOLOGIES

All members of the Staffing Committee were present at the meeting.

RESOLVED : That this information be noted. 571/07

DECLARATIONS OF INTEREST

Members had been circulated with a form for completion should any member have a personal or prejudicial interest to declare on any of the items on the agenda. A discussion took place during which it was pointed out that in future this would be included as an agenda item for all meetings having been identified at a meeting of the Strategic Planning Working Party.

RESOLVED : That it be noted no declarations of interest were received. 572/07

TERMS OF REFERENCE

Members had previously been circulated with a revised draft of the document which incorporated the previous Terms of Reference document. Cllr Johnson was concerned at the last paragraph regarding the Committee having delegated powers through the Chairman to issue press statements and some discussion on this took place. On being put to the vote all members, except Cllr Johnson, voted in favour of approving the draft document.

RESOLVED : That the revised draft Terms of Reference document be accepted for referral back to the Strategic Planning Working Party prior to being submitted to full Council for approval. 573/07

EXCLUSION OF PRESS AND PUBLIC

RESOLVED : That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following items of business in view of the confidential nature of engagement and terms of service of employees. 574/07

NATIONAL SALARY AWARD 2007/2008

Members were informed that the revised National Salary pay scales effective from 1 April 2007 had now been received being an increase of 2.475% (SCP 5 and above) with SCP 4 being awarded 2.5%.

RESOLVED : That the National Salary Award for 2007/2008 be accepted and implemented from the November salary payment and back-dated to 1 April 2007. 575/07

TEMPORARY STAFF CONTRACT OF EMPLOYMENT

Members were circulated with a copy of the temporary staff contract of employment and were informed that Mrs Hall had integrated into the staff team extremely well. Members also expressed their thanks by stating that they were very appreciative of the work Mrs Hall had undertaken. At this point the Deputy Clerk requested that Mrs Hall's contract be extended by one month to a 7 month fixed term contract to take her to the end of the financial year, as the Staffing Budget had been allocated a 3% pay award and a 2.475% increase had been awarded, this was duly agreed.

RESOLVED : That the Staffing Committee approve the above contract of employment (7 month fixed term) and two copies of this are to be signed by the Chairman of the Council and issued to the employee with one copy to be returned duly signed and retained by the Council. 576/07

Cllr Mrs A Newbury
Chairman