

FILEY TOWN COUNCIL

PROPERTY COMMITTEE MEETING HELD ON THURSDAY 24 NOVEMBER 2011 AT 10.00AM

Present: Cllr E Holden (in the chair), Cllr K Burton, Cllr D Glanvill, Cllr J Shackleton,
Cllr J Thurston
Clerk – Mrs G Robinson
Mr K Leathley – Health & Safety Risk Advisor

Also present: Cllr J Casey
Mr I Holmes, Project Manager, Accent Housing Association
Mr R Parker, Civil Engineer, Accent Housing Association

The Chairman welcomed everyone to the meeting and also Cllr J Casey and representatives from the Accent Housing Association for attending.

NOTICE OF THE MEETING

**RESOLVED : That Public Notice of the meeting had been given in accordance with
Schedule 12, para 10(2) of the Local Government Act 1972** **869/011**

APOLOGIES

Cllr R Walker had sent apologies to the meeting due to attending a funeral. It was:
RESOLVED: That Cllr R Walker's apologies be noted and accepted. **870/011**

DECLARATIONS OF INTEREST

The Chairman informed Members of the need to consider whether they should declare an interest in any items on the agenda and reminded Members that they could make a declaration of interest at any point in the meeting.

RESOLVED: That it be noted no declarations of interest were received. **871/011**

COUNCIL OFFICES

Rear Access

Mr I Holmes thanked the Chairman for giving him the opportunity to speak to Members regarding the Accent Housing Development and stated that both he and Mr Parker had been in discussions with North Yorkshire County Council Area Highways Officers since May/June of this year and consequently new proposals for the layout of the road were being discussed. He went on to state that if the Highway proposal was approved by the Planning Authority this would then mean that the Town Council would not be able to access the rear of the Council Offices from Cliffords Terrace but would have a new two-way access from Reynolds Street. The Clerk stated that the Town Council had already agreed and signed a variation of route for rear access from both Cliffords Terrace and Reynolds Street. Members expressed their disappointment that having initially been promised that rear access would be available after 4 weeks of commencing the site this was not the case and they had not been able to access the rear of the Council Offices for several months due to health and safety reasons of the building site. They expressed concerns regarding the personal safety of female Members who when attending evening meetings had to park their vehicles some distance from the Council Offices. Members also expressed concern that the angle of the entrance to the rear car park was not as accessible as before the works had commenced and would make parking more problematic. Mr Holmes apologised for the prolonged disruption and inconvenience which the building site had caused to members but explained that the developer had to comply with the Highway Authority for the discharge of planning conditions. Further discussion took place regarding some form of recompense which would be agreeable to both parties and Mr Holmes agreed that he would report back to members as soon as possible regarding this.

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Property Committee Meeting held on 24 November 2011 continued

COUNCIL OFFICES continued

Rear Access continued

He extended an invitation to all members of the Town Council to visit the site on 20 December 2011 which he envisaged would be completed by 23 March 2012. Mr Holmes also offered an opportunity for the Town Council to name the road and asked for suggestions to be submitted to him for consideration.

Mr I Homes and Mr R Parker left the meeting at 10.30am

After discussion it was

RESOLVED: That the above information be noted and further information be awaited from Mr Holmes. 872/011

RESOLVED: That a recommendation be made to full council that suggestions for the name of the road be submitted to the Clerk to send to Mr Holmes as soon as possible. 873/011

DRAFT COMMEMORATIVE SEATING POLICY

Members were circulated with a copy of a draft Commemorative Seating Policy for comment which also included arrangements for memorial plaques in the Rose Garden. Members agreed that due to the possibility of the Borough Council requiring indemnity from the Town Council for memorial plaques to be placed in the Rose Garden it was

RESOLVED: That the draft Commemorative Seating Policy be deferred until further information had been received from the Borough Council regarding the implications of erecting memorial plaques in the Rose Garden. 874/011

HEALTH AND SAFETY INSPECTION

FIRE INSPECTION

Members were circulated with a copy of a Health and Safety Workplace Inspection report from Mr K Leathley, the Town Council's Health and Safety Risk Advisor for consideration. Mr Leathley stated that he would be providing a report to members on an annual basis together with his significant findings; he expressed concerns regarding access for the disabled via the reception office, the limited space for the Council's Archive collection and egress from the Council Chamber in the event of a fire. He went on to inform members that he had updated and computerised specific risk assessments for council equipment. After discussion it was

RESOLVED: That Mr Leathley be thanked for his comprehensive health and safety inspection report. 875/011

RESOLVED: That Mr Leathley and the Clerk look at options for improving disabled access for the reception office. 876/011

RESOLVED: That the significant findings of the inspection report be considered by the Town Council and improvements made to address them as soon as possible. 877/011

PROPERTY UPDATE

The Clerk informed members that the new Computer system and new lighting had been ordered and both would be installed shortly. It was

RESOLVED: That this information be noted. 878/011

The meeting finished at 11.25pm

Councillor E. Holden
Chairman - Property Committee