

## FILEY TOWN COUNCIL

### PROPERTY COMMITTEE MEETING HELD ON THURSDAY 21 JULY 2011 AT 11.15AM

Present: Cllr E Holden (in the chair), Cllr J Shackleton, Cllr J Thurston,  
Cllr R Walker, Mr Ken Leathley – Health & Safety Risk Advisor  
Clerk – Mrs G Robinson

*Prior to the meeting the above members of the Property Committee, the Town Clerk and the Council's Health & Safety Risk Advisor had undertaken a site visit to Filey Allotments, Muston Road, Filey and were given a conducted tour of the site by the Vice-Chairman of the Filey Allotment & Garden Association*

The Chairman welcomed everyone to the meeting.

#### NOTICE OF THE MEETING

**RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972** 561/011

#### APOLOGIES

Cllr K Burton (Annual Leave) and Cllr D Glanvill (Annual Leave) had sent their apologies to the meeting. It was:

**RESOLVED: That Cllr K Burton and Cllr D Glanvill's apologies be accepted.** 562/011

#### DECLARATIONS OF INTEREST

The Chairman informed Members of the need to consider whether they should declare an interest in any items on the agenda and reminded Members that they could make a declaration of interest at any point in the meeting.

Cllr John Shackleton declared a personal interest in the next agenda item for Filey Allotments as he is currently the Secretary of the Filey Allotment and Garden Association and he took no part in the discussion regarding this item.

**RESOLVED: That Cllr J Shackleton's personal declaration of interest be noted.** 563/011

#### FILEY ALLOTMENTS

##### Site Visit

Members of the Property Committee, the Clerk and the Council's Health & Safety Risk Advisor had been welcomed by the Filey Allotment & Garden Association's Vice-Chairman earlier in the morning and had been given a conducted tour of the site. Members commented that the Allotment site was well managed by the Allotment Association and were particularly pleased to note that the Council's Health & Safety Risk Advisor's suggestion that baths used to store water had mostly been removed or used for other purposes. Members inspected all the ditches and the hedges which are due to be cut back at the end of the year as part of the responsibility of the Allotment & Garden Association. It was noted that the approach road to the Allotment site had still not been repaired by the Borough Council being full of potholes and the Clerk was asked to contact the Borough Council again regarding these repairs. After discussion it was

**RESOLVED: That a letter of thanks be sent to the Filey Allotment & Garden Association for showing Members of the Property Committee around the Allotment site and to congratulate the Association on the excellent management of the site.** 564/011

**RESOLVED: That the Borough Council be contacted regarding repairs to the access road to the Filey Allotment site as soon as possible.** 565/011

*Continued overleaf*

**COUNCIL OFFICES**

Car Park

The Clerk informed Members that access to the rear car park would not be accessible for approximately four weeks until the drainage had been installed on the Mitford Street development. The Clerk had held a meeting with the site manager and the developer and agreed that some form of barrier was necessary to prevent vehicles parking in the Council yard area once the dwellings had been built and this had been agreed by the developer. It was

**RESOLVED: That the above information be noted and members be kept informed of the type of barrier to be installed.** 566/011

Proposed Fire Escape

It was agreed to defer this item to the next Property Committee Meeting when it was envisaged estimated costs would be to hand. It was

**RESOLVED: That the above item be deferred to the next meeting.** 567/011

Lightning Protection System

Members had previously been circulated with a copy of a certificate to the relevant standards for the Town Council Office lightning protection system together with an estimated cost of planned maintenance which included the cost of retesting the equipment. After discussion it was

**RESOLVED: That this item be reviewed within the current Property Budget in January 2012 prior to the next annual lightning system test being carried out.** 568/011

**COMMEMORATIVE SEATING**

Locations for additional Commemorative Seating

Members discussed various locations for additional commemorative seating and were informed by Cllr Holden and the Clerk that there was space on Royal Parade after they had recently undertaken a site walkabout. The Clerk had been due to have a meeting with one of the Borough officers to discuss this whole area further but unfortunately this did not take place and would now be re-arranged. It was agreed that once this meeting had taken place the Clerk should inform Members so that this could be re-considered. It was

**RESOLVED: That this information be noted.** 569/011

Memorial Wall

Cllr John Casey had sent a written proposal (copy herewith) to the meeting for Members to consider a Memorial Wall to place commemorative plaques upon in a quiet area of the town. This proposal was considered in detail and agreed 'in principle' but further time was required to investigate all possibilities for a location and the costs involved. Various locations in the town were considered for a Memorial Wall and after discussion it was agreed that Cllr Casey be requested to submit any ideas for locations to the Property Committee for further consideration at the next meeting. It was

**RESOLVED: That this information be noted and Cllr Casey be requested to supply information as requested for further consideration.** 570/011

Cargate Hill Top

Cllr M Wright had made a verbal request to the Clerk for a commemorative seat to be placed at the top of Cargate Hill as a rest arbour and this had been passed to the Council's Health & Safety Risk Advisor to investigate all possibilities. Mr K Leathley had provided a written report to the Property Committee (copy herewith) which highlighted the health and safety implications for the Town Council should it consider placing a seat in this vicinity. After discussion it was agreed that this request could not be progressed for the reasons outlined in the report. It was

**RESOLVED: That the findings of the Town Council's Health & Safety Risk Advisor's report be accepted and no seat be placed near Cargate Hill Top.** 571/011

*Continued overleaf*

Property Committee Meeting held on 21 July 2011 continued

**PROPERTY UPDATE**

The Clerk stated that she had nothing further to report as all matters had been discussed during the meeting. It was

**RESOLVED: That this information be noted.**

**572/011**

*The meeting finished at 12.45pm*

**Councillor E. Holden**  
Chairman  
Property Committee