

## FILEY TOWN COUNCIL

### PROPERTY COMMITTEE MEETING HELD ON 5 AUGUST 2010 AT 11.35AM

Present: Cllr E Holden (in the chair), Cllr K Burton, Cllr D Murton, Cllr Julie Viles,  
Cllr R Walker  
Clerk – Mrs G Robinson

*Prior to the meeting the above members of the Property Committee undertook a site visit to The Lawns Cemetery, Padbury Avenue, Filey and met with Mr D Unsworth, SBC Woodlands Cemetery Manager and Filey Town Council's Ground Maintenance Contractor.*

The Chairman welcomed everyone to the meeting and thanked them for attending.

#### NOTICE OF THE MEETING

**RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972**

608/010

#### APOLOGIES

All members of the Property Committee Meeting were present with the exception of Mr K Leathley, Health and Safety Risk Advisor (non voting) who had sent his apologies for both the site visit and the Committee meeting. It was

**RESOLVED: That Mr K Leathley's apologies be accepted.**

609/010

#### DECLARATIONS OF INTEREST

There were no declarations of interest in items on the agenda.

**RESOLVED: That this information be noted.**

610/010

#### THE LAWNS CEMETERY

##### Site Visit

Members discussed the site visit to the Lawns Cemetery held earlier that morning and expressed their grateful thanks to Mr D Unsworth, Scarborough Borough Council's Cemetery Manager being present to give professional advice with regard to the management of the cemetery. Members stated they were pleased with the overall grounds maintenance being carried out by the grounds maintenance contractor. On inspection the Cemetery grounds were well kept and the beech hedges would be cut back in September by the contractor. The newly created ditch behind the Cemetery was inspected and the grounds maintenance contractor informed Members that this had proved effective in alleviating some of the surface water runoff from the field behind the Cemetery into the surface water drainage system of the Cemetery. Members looked at each area of the Cemetery during the site visit with Mr Unsworth who suggested some ideas for improvements to the Cemetery. After discussion the Clerk was requested to look into the following:

- The drawing up a Cemetery Policy with advice from Scarborough Borough Council's Cemetery Manager
- The marking out of plot numbers in defined graveled rows
- An information board at the entrance to the Cemetery to show a plan of the Cemetery
- Wires on back fencing need replacing
- Drainage holes in cemetery walls

Mr Unsworth stated that he was impressed with the management of the Lawns Cemetery and suggested that the Town Council should consider entering the 'Cemetery of the Year' awards. After discussion it was

**RESOLVED : That the Clerk be requested to investigate the above improvement suggestions for the Lawns Cemetery together with approximate costs for further consideration by the Property Committee and the Council's Health & Safety Risk Advisor.**

611/010

**RESOLVED: That Mr Unsworth be thanked for attending the site visit and for his professional advice.**

612/010

**THE LAWNS CEMETERY continued**

Multi-Purpose Shed/Storage Unit

Members considered a suggestion for the erection of a Multi-Purpose Shed/Storage Unit on the site to be used for the storage of Council items and it was

**RESOLVED: That the Clerk be requested to obtain estimates for a large Multi-Purpose Shed/Storage Unit for further consideration by the Property Committee. 613/010**

**COMMEMORATIVE SEATING**

Heritage Seating

The Clerk requested Members consider the release of three Heritage Seats outside the corner of Chapel Court as commemorative seating which had recently been restored, two of which had been ornamentally painted. Some of the Property Committee members stated that they had viewed the restored heritage seating and were impressed with the contractor's workmanship for this project. Members acknowledged that there were a further two other heritage seats outside the Methodist Church and agreed that these seats should also be restored after the summer months. After discussion it was agreed to release the three newly restored Heritage Seats as commemorative seats to people on the long waiting list at an agreed donation of £750 for the plain heritage seat and £1,000 each for the two ornamentally painted heritage seats, each on a ten year maintenance agreement. It was

**RESOLVED: That the newly refurbished Heritage Seats be released as Commemorative Seating as outlined above. 614/010**

**RESOLVED: That a further two Heritage Seats be restored in autumn 2010 and offered as Commemorative Seating as detailed above. 615/010**

Commemorative Seating Waiting List

Members considered the long waiting list for commemorative seats in Filey and other areas for the placement of seats. The Clerk informed members that the Model Agreement only allowed for the maintenance of approx 400 seats and therefore it was not financially viable to increase the amount of seats in Filey. Members stated that they would only investigate two areas for suitability for commemorative seats, thus being around the Glen Gardens play area and outside the Evron Centre which had already been suggested by the full council. The Clerk suggested that there may be some Commemorative Seats which could be released to potential donors on the waiting list if their original donors no longer wished to pay to retain them after the fifteen year period. Members agreed that the Clerk should commence contacting some of the original donors of seats which are over fifteen years old. It was

**RESOLVED: That the above information be noted and action be taken as agreed. 616/010**

**PROPERTY UPDATE**

Parish Wood

The Clerk informed Members that a letter had been received from the contractor acting on behalf of North Yorkshire County Council informing the Town Council that during an initial survey of the site, two discrete areas of potential contamination were identified within Parish Wood. It was suggested that this could be as a result of fly tipped waste, possibly chemical process waste and warranted remediation to remove any risks to users of the site. It was recommended that the contaminated material be excavated and removed which would involve a number of vehicles parked at the entrance to the site but every effort would be made to keep any disturbance to an absolute minimum. Filey Brigg Ornithological Group had also been consulted and it was envisaged that the works could be completed before the end of September 2010. The contractor invited the Clerk to attend a site meeting on 16 August 2010 prior to commencement of the works and it was agreed that she should also be accompanied by the Chairman of the Property Committee. It was

**RESOLVED: That the above information be noted and the Clerk and the Chairman of the Property Committee report back to the Property Committee after attending the site meeting. 617/010**

Property Committee Meeting held on 5 August 2010 continued

**PROPERTY UPDATE**

Next Site Visit

It was noted that the next site visit would be on Thursday 2 September 2010 at 10.00am at Filey Museum and Queen Street Gardens which would be followed by a Property Committee Meeting.  
It was

**RESOLVED: That this information be noted.**

**618/010**

*The meeting finished at 12.25pm*

**Councillor E. Holden**  
Chairman  
Property Committee