

FILEY TOWN COUNCIL

PROPERTY COMMITTEE MEETING HELD ON 22 JULY 2010 AT 11.10AM

Present: Cllr E Holden (in the chair), Cllr K Burton, Cllr D Murton, Cllr Julie Viles,
Cllr R Walker
Mr Ken Leathley – Health & Safety Risk Advisor
Clerk – Mrs G Robinson

Also present: Filey Allotment & Garden Association Representatives –
Mr J Shackleton and Mr E Shipley

Prior to the meeting members of the Property Committee undertook a site visit to Filey Allotments, Muston Road, Filey and were given a conducted tour of the site by the Chairman, Secretary and Committee Members of the Allotment & Garden Association

The Chairman welcomed everyone to the meeting and thanked them for attending.

NOTICE OF THE MEETING

RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972

597/010

APOLOGIES

All members of the Property Committee Meeting were present, although it was noted that there was currently one vacancy on the Committee.

RESOLVED: That the above information be noted.

598/010

DECLARATIONS OF INTEREST

There were no declarations of interest in items on the agenda.

RESOLVED: That this information be noted.

599/010

FILEY ALLOTMENTS

Site Visit

Members of the Property Committee, the Clerk and the Council's Health & Safety Risk Advisor had been welcomed by the Filey Allotment & Garden Association Committee earlier in the morning and had been given a conducted tour of the site. Members commented that the Allotment site was well managed by the Allotment Association and was looking well kept with lots of flourishing produce. Members inspected all the ditches which had recently been cleaned out and the hedges which are due to be cut back at the end of the year as part of the responsibility of the Allotment & Garden Association. It was noted that a hand rail had been installed across the bridge as had been requested by the Town Council last year. The Clerk confirmed that the potholes on the road at the entrance to the site had been reported to Scarborough Borough Council to receive attention. The Town Council's Health & Safety Risk Advisor suggested that the baths used to store water on site may pose some risk to unsupervised children and the Allotment representatives agreed to bring this to the attention of the Committee for consideration. After discussion it was

RESOLVED: That the Allotment Representatives be thanked for showing Members of the Property Committee around the Allotment site.

600/010

Allotment Project

The Chairman invited Mr Shackleton and Mr Shipley to update Members on the Filey Allotment & Garden Association project which had previously been discussed last year. Mr Shackleton stated that the project to install electricity in the Allotment Shop would enable the shop to open in an evening and on 'open days' etc without having to hire a generator and the installation of a toilet on site was now a necessity.

FILEY ALLOTMENTS continued

Allotment Project continued

He went on to state that not all the funding for the entire project was in place as yet but the Allotment Association had gained sufficient funding for the electricity supply to be installed, the toilet would be of the composting type and would enable disabled access. Mr Shackleton stated that the Committee was now requesting permission from the Town Council, as the landowner to install the electricity supply. After consideration it was

RESOLVED: That a recommendation be made to full council that permission is given 'in principle' to the Filey Allotment & Garden Association to appoint a contractor to install an electricity supply as per the detailed plan, subject to approval from NEDL. 601/010

RESOLVED: That a recommendation be made to full council that permission is given 'in principle' to the Filey Allotment & Garden Association for the installation of a compost toilet on the Allotment site. 602/010

Mr J Shackleton and Mr E Shipley left the meeting at this point.

COUNCIL OFFICES

Confidential Report from the Health & Safety Risk Advisor

Mr K Leathley, the Town Council's Health & Safety Risk Advisor circulated a confidential report regarding the proper use of fire doors and the importance of a Fire Door Policy. Mr Leathley updated Members on the contents of the report and made recommendations to the Property Committee. After consideration it was

RESOLVED: That four fire Dorguards be purchased from the Health & Safety Budget to be fitted to ground floor doors to enable them to remain open for operational purposes at an approximate cost of £99.13 plus VAT and plus fitting. 603/010

RESOLVED: That the Health & Safety Risk Advisor and the Clerk draw up a draft Fire Door Policy for consideration by the Property Committee in due course. 604/010

Fire Control Panel

The Clerk informed Members that she had used her delegated power to act in an emergency situation by ordering a new Fire Control Panel at a cost of £ 314.00 plus VAT which was vital to maintain fire security of the Council Offices. The old system had been in place since 1992 and was no longer repairable. It was

RESOLVED: That this information be noted. 605/010

PROPERTY UPDATE

Heritage Seats

The Clerk informed Members that the Heritage Seating near to Chapel Court had now been re-sited and two of the three seats had been ornamentally painted by the contractor. The release of these seats as commemorative seating would be considered at the next meeting.

Office Windows

The Clerk informed Members that she would obtain estimates for two replacement double glazed window frames at the rear of the Council Offices.

It was

RESOLVED: That the above information be noted. 606/010

SITE VISIT TIMETABLE

The Clerk had circulated to Members a site visit timetable and informed Members that the next site visit would be on Thursday 5 August 2010 at 10.00am at the Lawns Cemetery and the Clerk was requested to invite the Scarborough Borough Council Woodlands Cemetery Manager to the site meeting along with the Town Council's Ground Maintenance Contractor. It was

RESOLVED: That this information be noted. 607/010

Property Committee Meeting held on 22 July 2010 continued

The meeting finished at 12.20pm

Councillor E. Holden
Chairman
Property Committee