

FILEY TOWN COUNCIL

PROPERTY COMMITTEE MEETING HELD ON 6 AUGUST 2009 AT 11.30AM

Present: Cllr E Holden (in the chair), Cllr C Hodgson, Cllr D Murton
Mr K Leathley – Health & Safety Advisor to the Council (non voting)
Clerk – Mrs G Robinson

Prior to the meeting members of the Property Committee undertook a site visit to The Lawns Cemetery, off Padbury Avenue, Filey and met with the Site Contractor which was followed by a site visit to Chapel Corner, Filey to view public seating.

The Chairman welcomed everyone to the meeting.

NOTICE OF THE MEETING

RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972

483/09

APOLOGIES

Cllr Mrs M Wright (prior commitment), Cllr R Walker (holiday) and Cllr Mrs J Viles (ill health) had sent apologies to the meeting.

RESOLVED: That Cllr Mrs M Wright, Cllr R Walker and Cllr Mrs J Viles apologies be accepted.

484/09

DECLARATIONS OF INTEREST

There were no declarations of interest in items on the agenda.

RESOLVED: That this information be noted.

485/09

THE LAWNS CEMETERY

Site Visit

Members discussed the site visit to the Cemetery and were pleased with the overall grounds maintenance being carried out by the new contractor. The Cemetery grounds were well kept and the beech hedges would be cut back in September by the contractor. The newly created ditch behind the Cemetery was inspected and it was hoped that this would alleviate some of the surface water runoff from the field behind the Cemetery into the surface water drainage system of the Cemetery. Members looked at each area of the Cemetery during the site visit and the Clerk was requested to action the following:

- A wooden box to be placed around each of the two wire flower bins (either freestanding or fixed depending upon price)
- Guttering/drain pipe/brackets on garage to be replaced
- One course of bricks to be built on the inside of the garage door and raised cement in front of the garage to be built to prevent rainfall entering the building
- Arrange a site visit to SBC's Woodlands Cemetery with a view to drawing up a Cemetery Policy and the marking out of plot numbers

It was

RESOLVED : That the Clerk arrange for the above actions to be carried out as soon as possible.

486/09

Tree Report

During the site visit Members examined the poplar trees to the right of the Cemetery most of which were dead. Prior to the site visit Cllr D Murton had undertaken some consultation with residents in properties which backed on to the Cemetery regarding the removal of the trees. Members had previously been circulated with a detailed tree report with a plan from the contractor which numbered all the dead trees and the Clerk also circulated a report from Scarborough Borough Council's Tree and Woodlands Officer which confirmed the condition of the trees and suggested that they be removed as a matter of urgency, it was also suggested that the remaining stumps be ground out and reinstated with imported top soil.

Continued overleaf

THE LAWNS CEMETERY

Tree Report continued

Members also discussed the cost of the tree removal and the Clerk suggested that an application be made to the Parish Council Contingency Fund which was supported, if this was not successful then it would have to be considered from Model Agreement funds by the Finance and General Purposes Committee. Members considered that the area be re-planted with Willow trees once the dead trees have been removed. After discussion it was

RESOLVED: That 23 dead Poplar trees be removed from the Lawns Cemetery with the exception of Tree No 18 as soon as possible once quotations had been obtained and agreed by the Finance & General Purposes Committee

487/09

RESOLVED: That the successful contractor would be required to submit a detailed Risk Assessment for the removal of the trees which would be considered by the Council's Health & Safety Risk Advisor.

488/09

PUBLIC SEATING

Members discussed the site visit to view the Edwardian public seating at Chapel Corner and opposite the Filey Methodist Church. Members agreed that these seats should be preserved as part of Filey's Heritage and be restored. The Clerk was requested to obtain an estimate for restoration including the old layers of paint being removed from the cast iron ends, new steel rods and new wooden lattes with a view to releasing these seats as commemorative seating to persons on the council waiting list. It was

RESOLVED: That the Clerk obtain quotations for the restoration of the seating as detailed above and report back to Property Committee as soon as possible.

489/09

PROPERTY UPDATE

The Clerk informed Members that the Disabled Lift was in need of repair and was currently out of action but this should be repaired within one week. The second hand fridge in the downstairs kitchen was not working and was in need of replacement. The Clerk had contacted the Planning Authority to ascertain whether planning permission was required to replace a downstairs window with UPVC and confirmation had not yet been received in writing but a Planning Officer thought it would be required. The Clerk reported that the Archivist had informed her that the Council Archive Room was now completely occupied and there was no further space to take any further archive collections. The Council's Health & Safety Risk Advisor discussed with Members the problems as regard space within the Council Offices and whether the building was still fit for purpose. The Clerk informed Members that current expenditure of £1,168.24 from the allocated Property Budget of £2,000 with other actions already agreed would soon be depleted. After discussion it was

RESOLVED: That the Clerk arrange purchase of a new larder fridge for the downstairs kitchen from the new equipment budget.

490/09

RESOLVED: That the Clerk report back to the Property Committee the cost of repairs for the Disabled Lift as soon as possible.

491/09

RESOLVED: That the replacement window frame be deferred until next year's budget with temporary repairs being made if necessary.

492/09

The meeting finished at 12.45pm

Councillor E. Holden
Chairman
Property Committee