

## FILEY TOWN COUNCIL

### PROPERTY COMMITTEE MEETING HELD THURSDAY 10 JUNE 2008

Present: Cllr E Holden (in the chair) Cllr S Cross, Cllr C Hodgson, Cllr G Johnson,  
Cllr D Murton  
Mr K Leathley – Health & Safety Advisor to the Council (non voting)  
Clerk – Mrs G Robinson

#### NOTICE OF THE MEETING

**RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972**

388/08

#### APOLOGIES

All members of the Property Committee were present but it was noted that the committee was one member short and this would be decided upon at the full council meeting to be held on 11 June 2008.

**RESOLVED: That this information be noted.**

389/08

#### DECLARATIONS OF INTEREST

There were no declarations of interest in items on the agenda.

**RESOLVED: That this information be noted.**

390/08

#### ELECTION OF CHAIRMAN

It was proposed and duly seconded that Cllr E Holden be elected as Chairman of the Property Committee for 2008/2009. It was

**RESOLVED : That Cllr E Holden be elected Chairman of the Property Committee for 2008/2009.**

391/08

#### ELECTION OF VICE CHAIRMAN

It was proposed and duly seconded that Cllr G Johnson be elected as Vice Chairman of the Property Committee for 2008/2009. It was

**RESOLVED : That Cllr G Johnson be elected Vice Chairman of the Property Committee for 2008/2009.**

392/08

#### TERMS OF REFERENCE

Members had previously been circulated with a copy of the Terms of Reference for the Property Committee which was agreed by the Full Council on 14 May 2008. The Chairman stated that a review of all council committee's Terms of Reference should be undertaken by each new committee at their first meeting after the Annual Council Meeting and asked for the committee's acceptance of the Terms of Reference. The Health & Safety Risk Advisor to the Council made comment for changes to the Terms of Reference as follows:

- The word **Land** should follow all references to property
- Scope para 2 – be revised to read as follows – 'That the Chairman of the Property Committee and the Town Clerk (or their immediate subordinates) together have delegated power to take any action they consider appropriate in a situation where public and staff safety is at risk, **after consultation with the Health & Safety Advisor to the Council**'.
- Scope new paragraph to be inserted after para 5 to read as follows – **The Property Committee to have a general overview of business and health and safety practices that are in place by lessees of council land and property in the interest of public concern and safety. This should be seen as a duty of care.**

The above suggestions were considered by members and it was unanimously agreed that the Terms of Reference be amended for recommendation to full council as above. It was

**RESOLVED: That the Property Committee's Terms of Reference be accepted by the Property Committee for 2008/2009 after approval by the full council to make the recommendations as detailed above.**

393/08

**PROPERTY UPDATE**

The Clerk verbally updated members of the Property Committee on the following items:

The Lawns Cemetery

The Clerk informed Members that the contract for the Lawns Cemetery re-painting of the railings and gates was to be approved by the full council on 11 June 2008. Cllr C Hodgson queried wording in the quotation and the Clerk agreed to clarify that this was a fixed price quotation for the specified work. The Clerk was to seek estimates for signage at the cemetery and report back to members in due course. It was

**RESOLVED: That this information be noted.**

**394/08**

Filey Allotments

*Cllr G Johnson declared a personal interest being a committee member of the Allotment Association and took no part in the discussion.*

The Clerk informed members that she had recently walked the full length of the Dams Goit Ditch which leads on to the allotment site with an SBC Engineer and whilst the engineer had agreed to clear the section of the Dams Goit Ditch between Pasture Crescent and the Allotment Site, he had now informed the Clerk that this was not possible as SBC's Countryside Officer had informed him that there were great-crested newts and tadpoles in this area and these animals have full protection and a consultation with Natural England would be required. Members requested that the Clerk write and inform the Allotment Association of this information. It was

**RESOLVED: That the above information be noted and the Clerk be instructed to write to the Allotment Association regarding the great-crested newts and tadpoles as agreed above.**

**395/08**

Councillor E. Holden  
Chairman