

FILEY TOWN COUNCIL

PROPERTY COMMITTEE MEETING HELD THURSDAY 10 SEPTEMBER 2007

Present: Cllr E Holden (in the chair) Cllr S Cross (site visit only) Cllr C Hodgson, Cllr D Murton, Cllr Mrs J Viles Cllr Mrs M Wright (site visit only)
Clerk – Mrs G Robinson and Deputy Clerk, Mrs M Prentice
SBC Engineer – Mr A Crossley (site visit only) and Mr B Stevenson (site visit only)
Mr N Barnes (site visit only)

*Prior to the meeting members of the Property Committee undertook a site visit to
The Lawns Cemetery*

At the site meeting members discussed the flooding which occurred within the Lawns Cemetery on 18 July 2007. Mr Crossley informed members that he and 2 representatives of Mouchel Parkman, flooding consultants acting for Scarborough Borough Council, had previously visited the Cemetery and would advise members that in their opinion the walls of the cemetery had acted as a flood barrier to contain the flood water within the cemetery and recommended that no action be taken to drill holes in the wall to let the water out as this would possibly affect Filey Infant School, the Ambulance Station and across the infrastructure. Members looked at the current surface drainage and agreed to consult their Model Agreement with Scarborough Borough Council as to drainage maintenance. Mr B Stevenson suggested to members that before the Seadale Housing Estate was built there were three culverts draining into Martins Ravine and now there was only one. Members looked at all areas of the site in conjunction with the site contractor.

NOTICE OF THE MEETING

RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972

452/07

APOLOGIES

Cllr S Cross had attended the site visit but sent apologies to the meeting due to a work commitment and Cllr Mrs Wright had attended the site visit but had sent apologies to the meeting due to a health appointment.

RESOLVED: That Cllr S Cross and Cllr Mrs M Wright's apologies be accepted.

453/07

THE LAWNS CEMETERY

The Clerk had previously circulated a letter and photographs from Mr & Mrs S Sargeant regarding their concerns as to flooding in the Lawns Cemetery on 18 July 2007. Members considered the letter, photographs and the advice which had been given by Mr Crossley on behalf of consultants Mouchel Parkman at the site visit. Members were satisfied that the cemetery contained the flood water within its walls, as the proof from the photographs showed that there was more water on the inside of the cemetery than there was outside. The Clerk informed members of the conditions of the Model Agreement which was signed in 1993 and which was currently in the process of being updated by Scarborough Borough Council. After discussion it was

RESOLVED: That the Clerk investigate the Town Council's responsibilities regarding drainage and maintenance for the Lawns Cemetery under Model Agreement with Scarborough Borough Council.

454/07

RESOLVED: That a recommendation be made to full council that pressure is made to the Filey Flood Working Group and other agencies to alleviate flooding both in the Seadale Area and throughout the town.

455/07

RESOLVED: That the Clerk sent a letter to Mr & Mrs Sargeant to inform them of the above decisions.

456/07

THE LAWNS CEMETERY

After the site visit prior to the meeting members discussed the following minor works being carried out.

Litter Bins

The two wire litter bins looked unsightly and should be replaced and/or encased in wooden frames.

Trees

Several trees on the right hand side of the cemetery were dangerous and needed to be removed, the Clerk to obtain costings and arrange removal if sufficient monies are available under Model Agreement during this financial year.

RESOLVED: That the Clerk be instructed to arrange minor works as identified above within the allocated Model Agreement budget as soon as possible.

457/07

Wrought Iron Gates and Metalwork around the wall

The gates and metalwork around the wall are in need of repair and the Clerk was asked to obtain quotations for this work although it was agreed that this may have to be carried out in the next financial year from the Model Agreement budget.

Signage

Members agreed that signage is needed outside the Lawns Cemetery and also a road sign would be desirable and the Clerk was asked to identify costings and request a road sign with the appropriate authority. It was

RESOLVED: That the Clerk arrange for costings for minor works as identified above to be carried out in the next financial year from the Model Agreement.

458/07

FILEY MUSEUM

The Clerk had previously circulated a letter from Mr J Robinson, Honorary Treasurer informing members that Filey Museum was flooded on 18 July 2007 and requesting the town council consider providing some form of suitable baffle to both sides of the outside doors of Filey Museum to reduce the risk of future flooding and potential damage to the exhibits by installing additional flood defences. As the Filey Museum building is owned by the Town Council members considered their responsibilities towards this request. It was

RESOLVED: That the Clerk obtain expert advice regarding flood alleviation defences and investigate costings and report back to the Property Committee in due course.

459/07

RESOLVED: That the next site visit of the Property Committee will be to Filey Museum and the Clerk was asked to make the necessary arrangements.

460/07

PROPERTY UPDATE

The Clerk gave a verbal update on the following items:

Burial Software

Burial software has been ordered and will be installed on 14 September 2007; full training will be given to all staff to transfer all burial records for the Lawns Cemetery to a computerised system.

Queen Street Garden

The damaged fencing has been made safe and concrete paving cracks have been filled in.

Allotment Lease

The Allotment Lease has been legally drawn up and was scheduled to be signed on 10 September 2007 by Filey Town Council and the Filey Allotment & Gardens Association.

RESOLVED: That the above information be noted.

461/07

Property Committee Minutes 10 September 2007 continued

Fire Training Course

The Clerk informed members that the North Yorkshire Fire & Rescue Service were offering a three hour Fire Training Course at Filey Fire Station in October and she requested to book two places for members of staff to attend at a cost of £43.00 per person with all expenses being paid by the Town Council. It was

RESOLVED: That two places be booked on the Fire Training Course at a cost of £43.00 each plus all expenses being paid by the Town Council and all costs to be met from the Staff Training Budget.

462/07

Councillor E. Holden
Chairman