

**FILEY TOWN COUNCIL**

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE**  
**MEETING HELD 17 NOVEMBER 2010 AT 7.00PM**

Present: Cllr D Murton (in the Chair), Cllr S Cross, Cllr J Haxby, Cllr R Walker  
RFO Mrs G Robinson  
Also present: Cllr J Shackleton

The Chairman welcomed Cllr J Shackleton to the meeting as a non voting member of the Council..

**NOTICE OF THE MEETING**

**RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972** **F895/010**

**APOLOGIES**

All members of the Finance & General Purposes Committee were present at the meeting, however it was noted that there were currently two vacancies on the Committee. It was

**RESOLVED: That this information be noted.** **F896/010**

**DECLARATIONS OF INTEREST**

No declarations of interest were declared in items on the agenda at this point but the Chairman informed Members that they could make a declaration of interest at any point during the meeting. It was

**RESOLVED : That it be noted no declarations of interest were declared.** **F897/010**

**INTERNAL AUDIT REPORT – SECOND QUARTER 2010/2011**

Members had previously been circulated with a copy of the Internal Audit Report for the Second Quarter 2010/2011. The Internal Auditor had listed all the areas which had received attention by him over the Second Quarter with no comments to make except the need to update certain documents for Risk Management and Assets and Investments, the RFO stated that in view of the workload placed on current staff these would be given priority and updated by the end of the Third Quarter which the Internal Auditor had found to be an acceptable view. It was

**RESOLVED: That a recommendation be made to full council that the Internal Audit Report for the Second Quarter 2010/2011 be accepted.** **F898/010**

**SECOND QUARTER BUDGET REPORT 2010/2011**

Members had previously been circulated with a copy of the Second Quarter Budget Report for 2010/2011 and this was scrutinised by Members. The RFO gave an explanation to Members in relation to actual income and expenditure which was compared with the planned budget and projections. The RFO also explained projected transfers between earmarked reserves and how this would affect the general fund balance at the end of the year. Members noted the efficiency savings which had recently been made regarding the Staffing Budget; the reduction in Audit Fees and the reduction in business rates due to the small business rate relief which had all helped to counteract the shortfall in bank interest. Members were assured by the RFO that due to the measures taken by the Council, the budget was on track and would not be overspent at the end of the financial year and this was welcomed by members of the Finance Committee. Members stated that after the Third Quarter Projections had been produced they would identify if any further efficiency savings could be made prior to the year end. It was

**RESOLVED: That a recommendation be made to full council that the Second Quarter Budget Report 2010/2011 be accepted.** **F899/010**

**YOUR FAMILY, YOUR HOME, YOUR FILEY**

Members had previously been circulated with a letter of request from Mr E Pinder, Archive Supervisor requesting that the Town Council's grant award of £1,000 for the Your Family, Your Home, Your Filey's project to be deferred for one year due to the group changing the name of its organisation to Filey's Social, History, Families, Architecture, Culture and Environment (Fi.S.H.F.A.C.E.) with its aims and objectives remaining exactly the same. After due consideration by Members it was

**RESOLVED: That the grant award of £1,000 made by the Town Council for the Your Family, Your Home, Your Filey archive project in 2010 be deferred for one year and placed in a Reserve until required in 2011 with the new name of the organisation being noted.**

**F900/010**

*Continued overleaf*

**INITIAL DRAFT BUDGET OUTLINE FOR 2011/2012**

*It was decided by members to defer this item until after the initial consideration of grant applications had been considered as the next agenda item.*

**INITIAL CONSIDERATION OF GRANT APPLICATIONS**

It was acknowledged that the Town Council may or may not be able to offer any financial assistance to local groups and organisations in 2011/2012 due to financial restraints placed upon the Council's budget but the Committee agreed to evaluate the grant applications prior to considering the draft budget outline. The RFO circulated to members a list of 14 grant applications received and members considered the content of each one in detail. Cllrs Cross, Haxby, Murton and Shackleton (non voting) declared a personal interest in various grant applications and took no part in the respective discussion (these will be reported fully in the minutes if and when the grant applications are finalised). It was

**RESOLVED: That the above information be noted.**

**F901/010**

**INITIAL DRAFT BUDGET OUTLINE FOR 2011/2012**

The RFO circulated to members a copy of the initial draft budget outline for 2011/2012 and explained to members that due to the present economic climate she had adopted a prudent approach and had applied no increases to the majority of budget headings for their consideration. The RFO made members aware that efficiency savings in all budgets for the forthcoming revenue budget would need to be considered as due to the Government's veto against increasing Council Tax it would not be possible for the Council to increase its precept in 2011/2012 and there may be further restrictions ahead for the next 2-3 years. Members expressed their concern regarding fixed term deposits placed with the Bank of Ireland due to Ireland's economic crisis and were re-assured by the RFO that she had spoken to the Independent Financial Advisor that afternoon who had confirmed that the all the funds were guaranteed and that he recommended the Town Council need take no action. The Independent Financial Advisor had stated he would give an annual report to Members at their meeting on 19 January 2011. The RFO had highlighted on the draft budget outline items for consideration by Members and she was instructed to make investigations and amendments to the draft document for the next meeting. Members also agreed to consider Cemetery Fees and Hire and Service Charge Fees at the next meeting. It was

**RESOLVED: That the above information be noted.**

**F902/010**

***Under Section 17 of the Crime and Disorder Act 1998, members considered that none of the above decisions would impact on crime and disorder.***

*The meeting finished at 8.45pm*

***Councillor D G Murton***  
Chairman  
**Finance & General Purposes Committee**