

FILEY TOWN COUNCIL

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD 8 JANUARY 2008

Present: Cllr D Murton (in the Chair) Cllr Mrs S Bradney, Cllr J Haxby,
Cllr E Holden, Cllr Mrs J Viles and Cllr Mrs M Wright
RFO Mrs G Robinson

Public Mrs W Taylor and Mr I Robinson (Members of the Town Guide Working Party)

NOTICE OF THE MEETING

RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972

F706/07

APOLOGIES

All members of the Finance & General Purposes Committee were present at the meeting.

RESOLVED: That this information be noted.

F707/07

DECLARATIONS OF INTEREST

There were no declarations of interest in items on the agenda with the exception of agenda item 6 – Further Consideration of Grant Applications and as members had not been circulated with the list of grant applications they were asked to declare their interests during the meeting when this item was discussed.

RESOLVED : That it be noted declarations of interest be declared during the course of the meeting after members had seen the list of grant applications.

F708/07

I.T. EQUIPMENT – TOWN GUIDE WORKING PARTY

Members were circulated with a report from the Town Guide Working Party members requesting the Town Council give consideration to the purchase of a laptop computer and software to be used by volunteers for the purpose of producing the Town Guide and Town Map. Cllr W J Haxby stated that the number of councillors on the Town Guide Working Party was incorrect as stated in the report as there were currently three members and not one and wished this to be made known. The Chairman of the Town Guide Working Party, Cllr Mrs M Wright informed members that the cost of the I.T. equipment would be utilised from the Town Guide income and three estimates for costs had been obtained which posed a shortfall of approximately £180. Members asked questions regarding the storage of the equipment and insurance and the RFO stated that if purchased could be added to the council's asset register and included on the insurance policy.

Standing Orders were suspended at 7.10pm to enable Mrs Taylor and Mr Robinson to speak

Mrs Taylor and Mr Robinson answered questions from members regarding the equipment and how this would be used by the Town Guide Working Party. It was stated that savings could be made in the long term as the format used (Quark) would reduce printing costs.

*Mrs Taylor and Mr Robinson left the meeting
Standing Orders were reinstated at 7.30pm*

Members recognised the hard work undertaken by members of the Town Guide Working Party and wished to support their request but felt that the expertise of the council's I.T. Working Party be sought regarding the specification for the equipment and further estimates be obtained. After discussion a proposal was made by Cllr W J Haxby and seconded by Cllr E Holden and being put to the vote was unanimously supported. It was

RESOLVED : That the Finance & General Purposes Committee agree to support the Town Guide Working Party's request 'in principle' to purchase I.T. equipment after consultation with the I.T. Working Party has been obtained regarding a specification for high quality equipment and further quotations be obtained to gain best value.

F709/07

NORWICH UNION INVESTMENT

Members were informed by the RFO that the Norwich Union Investment had been surrendered and funds had been realised. The RFO had contacted the Independent Financial Advisor to investigate the discrepancy between the surrender statement and funds received. Members of the Finance and General Purposes Committee unanimously agreed to acknowledge the professional manner in which the RFO had acted to inform members regarding the Norwich Union Investment and facilitating the surrender process. After discussion it was

RESOLVED: That the Finance & General Purposes Committee are concerned with the statement issued by Norwich Union as compared with funds received and have asked the RFO to investigate and seek advice. F710/07

Cllr E Holden left the meeting at 8.10pm

STAFFING BUDGET 2008/2009

Members were circulated with a copy of the Staffing Committee's recommendations and minutes of the Staffing Committee meeting held on 7 January 2008 for inclusion in the 2008/2009 budget. The Staffing Committee also recommended that a Staffing Contingency Budget be included in the budget for 2008/2009 and that the staff training budget remain the same amount as the current year.

RESOLVED: That a recommendation be made to full council that the Staffing Committee's recommendations regarding salaries and associated employer staffing costs contained in the Staffing Budget 2008-2009 proposal be approved. F711/07

ALL THE FOLLOWING FIGURES UNLESS OTHERWISE STATED ARE FOR INTERNAL FINANCE & GENERAL PURPOSES COMMITTEE USE AND CALCULATIONS TO AID THE COMMITTEE IN THE PREPARATION OF THE FINAL BUDGET FOR 2008/2009

INITIAL DRAFT BUDGET OUTLINE FOR 2008/2009

The RFO circulated to members a copy of the revised initial draft budget outline for 2008/2009 and further efficiency savings had been applied for members to consider. The RFO explained each individual income and expenditure draft budget amounts for member's approval. The draft budget will be re-considered again at the next meeting on 23 January 2008 and consideration of the draft precept will be discussed. It was

RESOLVED: That the above information be noted. F712/07

FURTHER CONSIDERATION OF GRANT APPLICATIONS

Members re-considered grant applications for 2008/2009 and were informed by the RFO that a letter had been received from Mr R Hartley, Filey Folk Festival thanking the Town Council for their support in recent years but a decision had been made not to proceed with the Folk Festival in 2008/2009 and therefore Mr Hartley wished to withdraw the Filey Folk Festival's grant application. It was

RESOLVED: That the above information be noted and the Filey Folk Festival grant application be withdrawn F713/07

The RFO was asked to report back on grants awarded at the Southern Area Committee held on 10 January 2008 for the next meeting when the Town Council grants would be finalised. It was

RESOLVED: That the RFO obtain the information as requested. F714/07

Under Section 17 of the Crime and Disorder Act 1998, members considered that none of the above decisions would impact on crime and disorder.

Chairman
Councillor D G Murton