

FILEY TOWN COUNCIL

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
MEETING HELD 31 JANUARY 2007

Present: Cllr. D. Murton (in the Chair) Cllrs. Haxby, Holden, Hudghton, Leathley, Mrs Wright
RFO Mrs Robinson

Also Present: Cllr Johnson

NOTICE OF THE MEETING

RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972

F061/07

APOLOGIES

All members of the Finance & General Purposes Committee were present at the meeting.

RESOLVED: That this information be noted.

F062/07

THIRD QUARTER BUDGET REPORT 2006/2007

Members had previously been circulated with a copy of the Third Quarter Budget Report, the RFO had included projected figures to the end of the financial year and assured Members that expenditure would be within the set budget. Members thanked the RFO for producing the projected figures which had helped the Members of the Finance & General Purposes Committee to effectively monitor income and expenditure for the current financial year. Members commented that the time spent on planning last year's budget had resulted in an accurate reflection of budget headings. It was

RESOLVED: That the Third Quarter Budget Report for 2006/2007 be accepted.

F063/07

INTERNAL AUDITORS REPORT ON THIRD QUARTER 2006/2007

Members had previously been circulated with a copy of the Internal Auditors Report for the Third Quarter 2006/2007. The Internal Auditor had highlighted that the annual risk assessment had been agreed by Council in June 2006 and that the RFO was aware of a risk assessment software package specifically designed for local councils and which had been recommended by the Society of Local Clerks at a cost of £75.00 plus VAT, and recommended that this would be a desirable step to implement for the Council. The report also highlighted the achievement of the transfer from a manual payroll system to a computerised payroll system for all staff. The Asset Register is to be brought up to date in the fourth quarter by the RFO.

RESOLVED: That the Internal Auditor's Report for the Third Quarter for 2006/2007 be accepted.

F064/07

RESOLVED: That the RFO purchase the Risk Assessment software at a cost of £75.00 plus VAT and liaise with the Council's Health & Safety Advisor to transfer the Council's existing risk assessments onto a computerised system.

F065/07

POSTERS AND POSTCARDS

The RFO informed Members that the price of Posters and Postcards needed to be reviewed for the next financial year, after discussion it was agreed that Posters would be sold at £1.50 cost and £2.00 retail and Postcards to be sold at 20p cost and 30p retail plus a postage and packing charge to be applied when sold on the internet.

RESOLVED: That the above information be noted.

F066/07

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded in accordance with Standing Order 38 for the following item of business being in relation to the salary and conditions of service, of persons employed by the council.

F067/07

STAFFING BUDGET 2007/2008

Members had previously been circulated with a copy of the Staffing Committee's recommendations for inclusion in the 2007/2008 budget. The RFO informed Members that the National Pay Award had yet to be agreed but an estimated figure of 3% had been used for calculation purposes, salary increments, employer pension and employer national insurance contributions had been included in the proposed costs together with the cost of an additional member of staff for a six month temporary contract and an acting up payment for the Administrative Assistant which had already been agreed (Minute 553/06). The staff training budget was to remain the same amount as the current year.

RESOLVED: That a recommendation be made to full council that the Staffing Committee's recommendations regarding salaries and associated employer staffing costs contained in the Staffing Budget 2007-2008 proposal be approved.

F068/07

CONSIDERATION OF GRANT APPLICATIONS 2007/2008 FOR RECOMMENDATION TO FULL COUNCIL

A total of 19 of grant applications (1 withdrawn) had been received this year which were considered by Members in detail at three previous meetings and the following recommendations were made:

ALLOTMENT & GARDEN ASSOCIATION - £100 in 06/07
(Stat Power Section 26 of the Smallholdings and Allotment Act 1908)

Requested towards production of two shows

RESOLVED: That it be recommended to full Council that a grant of £100.00 be awarded for the proposed shows. F069/07

FILEY AMATEUR SHOW GROUP - new application
(Free Res. Section 137 of the Local Government Act 1972)

Amount requested for Sound Stage Equipment - 3 microphones + amplifier

RESOLVED: That it be recommended to full Council that a grant of £200.00 be awarded towards sound stage equipment. F070/07

FILEY BAY INITIATIVE - £23,500 IN 06/07
Stat. Power Section 144 of the Local Government Act 1972

Amount requested for underwater equipment, computer equipment, display equipment, employment of archaeologist

RESOLVED: That it be recommended to full Council that a grant of £14,000.00 be awarded towards underwater, computer and display equipment and towards the employment of an archaeologist. F071/07

Cllr Haxby declared an interest in this application

FILEY BOYS AND GIRLS CLUB - £100,000 pledge in 05/06
(Free Res. Section 137 of the Local Government Act 1972)

Amount requested for pair of full size goalposts & nets to comply with EN safety standards

RESOLVED: That it be recommended to full Council that a grant of £250.00 be awarded towards goalposts and nets to comply with EN safety standards. F072/07

BRIGG ANGLING SOCIETY - £100 in 06/07
(Free Res. Section 137 of the Local Government Act 1972)

Amount requested for sponsorship prize attached to Filey Town Cup at Fishing Festival

RESOLVED: That it be recommended to full Council that a grant of £100.00 be awarded for sponsorship prize attached to Filey Town Cup at the Fishing Festival. F073/07

FILEY, EASTFIELD & RURAL NHW ASSOCIATION – new application

(Stat. Power Section 17 of the Crime & Disorder Act 1998)

Amount requested for the purchase of Neighbourhood watch signs for the Filey area

RESOLVED: That it be recommended to full Council that a grant of £100.00 be awarded for the purchase of Neighbourhood Watch Signs for the Filey area.

F074/07

FILEY FOLK FESTIVAL - £500 in 06/07

(Stat. Power Section 144 of the Local Government Act 1972)

Amount requested towards performers fees and expenses

RESOLVED: That it be recommended to full Council that a grant of £750.00 be awarded for performers fees and expenses for the Filey Folk Festival 2007.

F075/07

FILEY IN BLOOM - £800 in 06/07

(Stat. Power Section 144 of the Local Government Act 1972)

Amount requested towards room Hire, secretarial Fees, competition entry fees, improving planting, special feature beds in Filey

RESOLVED: That it be recommended to full Council that a grant of £800.00 be awarded for room hire, secretarial fees, improving planting, special feature beds and competition entry fees for Filey in Bloom.

F076/07

Cllr Mrs Wright declared an interest in this application

FILEY LIONS CLUB - £500 in 06/07

(Stat. Power Section 17 of the Crime & Disorder Act 1998)

Amount requested towards purchase of fireworks for community bonfire night

RESOLVED: That it be recommended to full Council that a grant of £500.00 be awarded towards purchase of fireworks for community bonfire night organised by Filey Lions Club.

F077/07

FILEY METHODIST CHURCH – refused in 06/07

(Stat. Power Section 144 of the Local Government Act 1972)

Amount requested towards sponsorship of the Meltham Brass Band Concert – Filey Festival of Music 2007

RESOLVED: That it be recommended to full Council that a grant of £300.00 be awarded towards sponsorship of the Meltham Brass Band Concert during the Filey Festival of Music 2007.

F078/07

FILEY & DISTRICT SAFETY COMMITTEE – new application

(Stat. Power Section 17 of the Crime & Disorder Act 1998)

Amount requested towards Summer 2007 Safety Awareness Event

RESOLVED: That it be recommended to full Council that a grant of £500.00 be awarded towards Summer 2007 Safety Awareness Event.

F079/07

Cllr Leathley declared an interest in this application

FILEY FESTIVAL – refused in 06/07

(Stat. Power Section 144 of the Local Government Act 1972)

Amount requested at the discretion of the Town Council towards sponsorship of Paradise Steel Band at Filey Festival 2007

RESOLVED: That it be recommended to full Council that a grant of £900.00 be awarded for sponsorship of the Paradise Steel Band during the Filey Festival 2007.

F080/07

FILEY SOUTHdene BOWLING CLUB - £200 in 06/07

(Stat. Power Section 19 of the Local Government (Miscellaneous Provisions) Act 1976

Amount requested towards providing new Pavilion for the Bowling Club

RESOLVED: That it be recommended to full Council that a grant of £1,000.00 be awarded towards providing a new Pavilion for the Filey Southdene Bowling Club. F081/07

FILEY SPORTS ASSOCIATION - new application

(Free Res. Section 137 of the Local Government Act 1972)

Amount requested towards supply and fit new goal posts in line with new FA regulations for 06/07

RESOLVED: That it be recommended to full Council that a grant of £250.00 be awarded towards new goal posts in line with FA regulations for 06/07. F082/07

FILEY UNDERWATER RESEARCH UNIT (FURU) - new application

(Free Res. Section 137 of the Local Government Act 1972)

Amount requested for underwater camera & recording equipment £1672 + General expenses boat birth, boat insurance & fuel £1500

RESOLVED: That it be recommended to full Council that a grant of £1,000.00 be awarded towards underwater camera and recording equipment for Filey Underwater Research Unit. F083/07

FILEY 4WARDS DEVELOPMENT TRUST - refused but offer to re-apply for an extended loan 06/07 not taken up

(Free Res. Section 137 of the Local Government Act 1972)

Amount requested for computer systems, computer desks & chairs for training in I.T. purposes at Filey Railway Station for Internet access

RESOLVED: That it be recommended to full Council that a grant of £500.00 be awarded towards computer systems and computer desks & chairs for I.T. training purposes at the Filey Railway Station project for accessing the Internet. F084/07

FILEY YOUTH FOUNDATION - £750 in 06/07

(Free Res. Section 137 of the Local Government Act 1972)

For administrative expenses and towards grants to local youngsters for equipment etc.

RESOLVED: That it be recommended to full Council that a grant of £750.00 be awarded towards grants to local young people for equipment etc. F085/07

Cllr Murton and Cllr Mrs Wright both declared an interest in this application

SPORTS LEISURE IN FILEY ENVIRONS - SLIFE - new application (set up loan offered in 06/07 not taken up)

(Free Res. Section 137 of the Local Government Act 1972)

Amount requested to pay for Memorandum & Articles of Association registration and consumables, paper, envelopes & ink cartridges

RESOLVED: That it be recommended to full Council that a grant of £380.00 be awarded for registration of Memorandum of Articles of Association and consumables for Sport Leisure in Filey Environs. F086/07

Cllr Murton declared an interest in this application

Members also considered the 'application for financial assistance scheme' operated by the Council and decided to look at this in more detail at a further meeting before the end of the financial year.

RESOLVED: That this information be noted. F087/07

DRAFT BUDGET 2007/2008

The RFO had previously circulated to Members an amended copy of the final draft budget for 2007/2008 together with proposed Hire & Service Charges and Cemetery Fees for recommendation to full council. Members re-visited the draft budget and after discussion it was

RESOLVED: That the draft budget for 2007/2008 be recommended to full Council for approval as attached hereto.

F088/07

DRAFT PRECEPT REQUIREMENT 2007/2008

Members further considered the precept requirement for 2007/2008 and after discussion it was agreed that the Precept be set at £84,000, and that additional spending for projects be taken from un-earmarked reserves. It was

RESOLVED : That a recommendation be made to full council that the Precept is set at £84,000 for 2007/2008.

F089/07

Under Section 17 of the Crime and Disorder Act 1998, members considered that none of the above decisions would impact on crime and disorder.

Chairman
Councillor D G Murton