

## FILEY TOWN COUNCIL

### MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD 28 NOVEMBER 2007

Present: Cllr D Murton (in the Chair) Cllr Mrs S Bradney, Cllr J Haxby,  
Cllr E Holden, Cllr Mrs J Viles and Cllr Mrs M Wright  
RFO Mrs G Robinson

#### NOTICE OF THE MEETING

**RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972**

F641/07

#### APOLOGIES

All members of the Finance & General Purposes Committee were present at the meeting.

**RESOLVED: That this information be noted.**

F642/07

#### DECLARATIONS OF INTEREST

There were no declarations of interest in items on the agenda with the exception of agenda item 7 – Initial Consideration of Grant Applications and as members had not been circulated with the list of grant applications they were asked to declare their interests during the meeting when this item was discussed.

**RESOLVED : That it be noted declarations of interest be declared during the course of the meeting after members had seen the list of grant applications.**

F643/07

#### I.T. EQUIPMENT – TOWN GUIDE WORKING PARTY

After discussion members agreed to defer this item until further information had been received in writing from the Town Guide Working Party. It was

**RESOLVED : That this item be deferred until further information had been received in the form of a written report from the Town Guide Working Party.**

F644/07

*The Chairman requested permission from members to bring forward Agenda Item No 8 in order that Cllr C Hodgson may be invited to speak and this was granted by members.*

#### SOUTHERN PARISH CLUSTER

Members had been previously circulated with a copy of a letter and minutes from the Clerk to the Southern Parish Cluster requesting a financial commitment for set up fees for the Southern Parish Cluster. This had been previously approved 'in principle' by the full council and passed to the Finance & General Purposes Committee to consider for budget planning. The cluster requested a 2p (2%) contribution from all town and parish councils in the cluster group and Filey Town Council's contribution would be £1,680 for 2008/2009. Cllr C Hodgson spoke to the Committee as Filey Town Council's representative on the Southern Parish Cluster group stating that the Cluster Group is a new venture, the first in North Yorkshire and possibly the first in the country. Funding is needed to get the Cluster up and running to pay for the Clerk and administration and the Parish Cluster Committee are requesting that each participating council in the cluster (8 town and parish councils) levy a 2p (2%) increase on their precept to cover this cost. The basic idea of the cluster is to act like a co-operative by having close links and working together and skills and tasks can be shared. A possible venture would be employing a Parish Warden who could look after dog fouling, litter etc and one council alone would probably not have the funds to pay for such a person but if the costs were shared this could become a possibility.

The Parish Cluster would have more strength by negotiating with stakeholders like the Police, Health Service, Transport and Scarborough Borough Council. Cllr Hodgson asked members to consider this request from the Southern Parish Cluster to take Filey forward. After discussion by members it was **RESOLVED: That a recommendation be made to full council to back the Southern Parish Cluster's request for financial 'set up costs' by levying a 2p (2%) increase on the precept for 2008/2009, to recognise the work of the Southern Parish Cluster as a 'Think Tank' as a way forward for Town and Parish Councils in the Southern Area and to consider staff or services other than provided by Scarborough Borough Council.**

F645/07

### **INSURANCE VALUATIONS**

Members had been previously circulated with an estimate from the District Valuer to undertake a valuation for insurance purposes for Filey Town Council Offices and Filey Museum. A review of insurance had been undertaken by the Finance & General Purposes Committee Minute F290/07 and the RFO had been asked to obtain estimates for building valuations as these were thought to be quite low on the insurance schedule. The RFO reported that she had tried to obtain local valuation estimates but as this was a specialist service had only been able to obtain one other quote which was comparative. The RFO stated that sufficient funds were available in the current property budgets (Town Council and Filey Museum) for this work to be carried out. After discussion and upon being put to the vote, the proposal was carried by 4 members for and 2 against. It was

**RESOLVED: That the RFO make arrangements with the District Valuer to undertake valuations at the Town Council Offices and Filey Museum as soon as possible at a cost of £650.00 plus VAT in order that a full review of buildings insurance may be carried out by the council.**

F646/07

**ALL THE FOLLOWING FIGURES UNLESS OTHERWISE STATED ARE FOR INTERNAL FINANCE & GENERAL PURPOSES COMMITTEE USE AND CALCULATIONS TO AID THE COMMITTEE IN THE PREPARATION OF THE FINAL BUDGET FOR 2007/2008**

### **INITIAL DRAFT BUDGET OUTLINE FOR 2008/2009**

The RFO circulated to members a copy of the initial draft budget outline for 2008/2009 and explained each individual income and expenditure draft budget amounts highlighting which budgets needed to be increased and those budgets on which savings could be made wherever possible. Members were concerned at the amount of income needed to offset expenditure for 2008/2009 and re-visited budget headings to identify any savings. Members requested a chain be purchased for the Deputy Mayor and also one for the Town Mayor's Consort, the RFO would ascertain if sufficient funds could be utilised from the current year's budget (2007/2008) for this purpose without having to include in the budget for 2008/2009. Members discussed the Lightwalk Scheme and agreed to support this project 'in principle' but suggested there may be a need to apply for external funding for it to proceed, this would be re-evaluated when finalising the budget. The draft budget will be re-considered again in January when all expenditure from the council's committees will have been received and consideration of the draft precept is discussed. It was

**RESOLVED: That this information be noted.**

F647/07

**RESOLVED: That a chain be purchased for the Deputy Mayor and one for the Town Mayor's Consort from the 2007/2008 Civic Regalia Budget.**

F648/07

**INITIAL CONSIDERATION OF GRANT APPLICATIONS FOR 2008/2009**

The RFO circulated to members a list of 17 grant applications received and members considered the content of each one in detail. Cllrs Haxby, Murton, Mrs Viles and Mrs Wright declared an interest in various grant applications and took no part in the respective discussion (these will be reported fully in the minutes when the grant applications are finalised). It was agreed that the grant applications would be re-visited in January prior to the draft budget being finalised. It was

**RESOLVED: That the above information be noted.**

**F649/07**

**SPORTS & LEISURE IN FILEY AND THE ENVIRONS (SLIFE)**

The RFO stated that a letter had been received from Mrs K Wilkie, Filey4Wards representative to SLIFE requesting that although it was not anticipated any funding would be required within the next financial year, could the council ' earmark' a specific fund for the Sports and Leisure facilities adjacent to Filey School. As per Minute 469/06 the council had already agreed to support the SLIFE project 'in principle'. After discussion it was

**RESOLVED: That a recommendation be made to full council that the remaining sum of £10,000 in the Sports Facility Reserve (after the grant of £100K to Filey Boys and Girls Club has been paid) remains earmarked to start off a Sports/Leisure facility reserve and is match funded annually from reserves with a substantial amount for a Sports/Leisure facility in Filey.**

**F650/07**

*Under Section 17 of the Crime and Disorder Act 1998, members considered that none of the above decisions would impact on crime and disorder.*

Chairman  
Councillor D G Murton